

AGENDA  
 SOUTH PLACER FIRE DISTRICT  
 BOARD OF DIRECTORS  
 Weds. February 9<sup>th</sup>, 2022

1. 7:00 p.m. Regular Session (Station 17, Truck Room)
2. Flag Salute
3. Public Comment

4. Closed Session

At any time during the regular session, the legislative body may adjourn to closed session to confer with real property negotiators, labor negotiators, or legal counsel regarding existing or anticipated litigation. The legislative body may also adjourn to closed session to consider liability claims, threats to public services or facilities, public employee appointment, public employment, public employment performance evaluation, or public employee discipline/dismissal/release.

5. Consent Agenda (Single Motion Needed)

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, audience, or staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.

- A. Approval of the Agenda
- B. Approval of the Minutes
- C. Authorization of Deposits:

Ambulance	\$89,739.88
Consolidated Mitigation Fees	\$46,115.80
Plans/Inspections	\$27,300.00
Report Fees	\$100.00
CFAA Reimbursements	\$163,523.07
Staffing Reimbursements	\$2,831.00
Donation	\$500.00
Cell Tower Leases	<u>\$5,956.08</u>
TOTAL	<u>\$336,065.83</u>

- D. Approval of the January 2022 Expenditures: \$416,772.93

- E. Personnel Items
 

<u>Separations:</u>	None
<u>Promotions:</u>	None
<u>Reassignments:</u>	None
<u>New Hires:</u>	None
<u>Interns/Volunteers:</u>	None

6. Special Presentation: Dane Wadle from California Special District Association

7. Old Business:

- A. **Station 18 New Truck Room Update:** Staff recommends discussion on the progress made on the project. **PG#31**
- B. **Employee Retention:** Staff recommends discussing current issues facing the District involving employee retention. **PG#33**

8. New Business:

- A. **Fiscal Year 2021/22 2<sup>nd</sup> Quarter Budget Report:** Staff recommends a short presentation on the status of the Fiscal Year 2021/22 budget. **PG#34**
- B. **Station 19 Memorial Plaque:** Staff requests Board to take action to formally approve the addition of retired Fire Chief Tony Corado to the Station 19 Memorial Plaque. **PG#40**
- C. **Engineer Job Description Amendment:** Staff recommends updating the Engineer job description to reflect State certification changes. **PG#44**
- D. **SCI Proposal for Providing Consulting, Engineer of Work and Levy Administration on South Placer Fire District's (Former Loomis Fire District's) Emergency Response Services Assessment District:** Staff recommends discussion and approval for the Chief to execute new agreement with SCI Consulting Group. **PG#48**
- E. **NFPA 1582 Compliant District Physicals:** Staff recommends a discussion on implementing National Fire Protection Association 1582 physicals. **PG#56**

9. Information and Discussion:

- A. **Covid-19 Update:** Staff recommends updating the Board on the status of the current pandemic and the District's response and preparations. **PG#62**

10. Correspondence **PG#63**

11. Chief's Report

12. Functions

13. Board/Staff Comments

14. Future Agenda Items

15. Adjournment

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
January 12, 2022

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, January 12, 2022, at 7:00 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President  
Dan Bajtos, Vice President  
Sean Mullin, Clerk  
Ken Musso, Director  
Mike Johnson, Director  
Chris Gibson, Director

Absent:

Terri Ryland, Director

Staff in Attendance:

Fire Chief, Mark Duerr  
Deputy Chief, Matt Feeley  
Battalion Chief, Brian Midtlyng  
Division Chief, Jeff Ingolia  
Captain Paramedic, Donavon Gray

Public Comment: None

Special Presentation: Chief Duerr noted that the presentation by the California Special District Association is cancelled and will be rescheduled for next month's meeting.

Consent Agenda: Director Mullin made a motion to approve the items for the consent agenda. The motion was seconded by Director Gibson.

Rollcall:

Ayes: Grenfell, Bajtos, Mullin, Gibson, Johnson, Musso    Noes: None    Abstain: None    Absent:  
Ryland    Carried

OLD BUSINESS

Station 18 New Truck Room Update: Staff recommends discussion on the proposed project and progress made to date. Chief Duerr began that the gas meter was removed two days ago, and they are now waiting on the electric meter removal with no eta. The house demo is delayed. He explained that the project should be re-evaluated due to the costs exceeding budget estimates. He continued that he would like to meet with the facilities committee and look at options to bring back to the board. The item will return on next month's agenda for further discussion.

Employee Retention: Staff recommends discussion on current issues facing the district involving employee retention. Chief Duerr began that the district has promoted Jacob Ramirez to a Firefighter Paramedic position. There are still two openings for Firefighter with one in backgrounds. The testing process for firefighter will begin again soon. One engineer is on the hiring list and Captain and Battalion Chief testing in process. A written Captain exam will be on February 21<sup>st</sup> and the written Battalion Chief is scheduled for January 25<sup>th</sup> with the assessment center on February 21<sup>st</sup>.

Adoption of the Resolution Initiating Proceedings for the Formation of a Fire Suppression Assessment District for the South Placer Fire Protection District, Division 2: Staff recommends adoption of Resolution initiating Proposition 218 formation proceedings for a fire suppression assessment district for Division 2 and designating SCI Consulting Group as the Engineer of Work for the proceedings. Chief Duerr gave a presentation explaining the global overview of the assessment need and discussed the amount and timing of the proposed assessment. He continued that the district is currently 19% below in wages across all ranks comparatively to other agencies, and 26% below in the Firefighter rank. Reasons for the assessment included personnel costs, overtime, six additional firefighter’s wages and benefits that were previously funded by a grant, the increased wildfire risk, and the changing demographic with the community growing older the need for service is increasing. He continued that there is a need to create a stable revenue source for the district to provide solvency and sustainability. A special tax would take a one-day general election at a cost of \$90,000 while a special assessment would have a 45-day mail in ballot at a cost of \$75,000. Chief Duerr explained that at this time he recommends pursuing the additional funding for a fire suppression assessment. The assessment would bring in \$2.4 million per year with a CPI that would have a maximum cap. The \$70 special tax in Division 2 would remain at \$70. He noted that with no change to current operations the district will be operating in the negative of \$-1.8 million by 2026/27. Impacts to the homeowner in Division 2 will be a \$240 increase in property taxes, amounting to a total \$310-315 average assessment to be paid to the Fire District. To continue with the assessment, SCI Consulting have prepared a Resolution to initiate proceedings to pursue a fire suppression assessment. The first step to begin the process is procuring the assessment engineering for the Engineer’s report prepared by a civil engineer and assessment engineer. The draft report will then be presented to the Board for first reading and initial approval with a final copy to be approved by the Board thereafter at the second reading. With levies due in August, the timeline could be March/April approval of Engineer’s report, ballots out in May/June with July /August for counting of the results and possibly levy submittal. This timeline would ensure a December 2022 payment of assessment to the district. Director Musso made a motion to approve the Resolution to initiate proceedings for the formation of a fire suppression assessment for Division 2. Director Grenfell made a second to the motion.

Rollcall:  
Ayes: Grenfell, Bajtos, Mullin, Gibson, Johnson, Musso      Noes: None    Abstain: None    Absent:  
Ryland      Carried

NEW BUSINESS

Adopt 2021/22 Long Term Facilities Maintenance, Apparatus Replacement, and Major Equipment Replacement Plan Updates: Staff recommends reviewing and adopting the 2021/22 revised plans. Chief Duerr begin that the facility Committee recently met and reviewed the replacement plans. It is a conservative and workable plan to retain current fund balances to bring forward to the board for approval. This plan road maps the future by creating a record of the planning process to give to the Placer County Board of Supervisors. Some replacements were pushed back while grant funds will cover the Station generators. Director Gibson made a motion to approve the 2021/22 Long Term Facilities Maintenance, Apparatus Replacement, and Major Equipment Replacement plans. Director Bajtos made a second to the motion.

Rollcall:  
Ayes: Grenfell, Bajtos, Mullin, Gibson, Johnson, Musso      Noes: None    Abstain: None    Absent:  
Ryland      Carried

2021 Annual Inspection Resolution: Staff recommends accepting the Resolution documenting the number of reportable annual occupancy inspections completed in 2021 as per Senate Bill 1205. Chief

Duerr reported that the district had completed 26 Group E occupancies, 7 Group R occupancies, for a total of 728 annual occupancy inspections. Director Gibson made a motion to approve 7-2021/22 Annual Fire Inspection Resolution. Director Bajtos made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Mullin, Gibson, Johnson, Musso  
Ryland

Noes: None    Abstain: None    Absent:  
Carried

## INFORMATION AND DISCUSSION

Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the district's response and preparations. Chief noted that the situation is dynamic over the last few weeks with numbers trending up again with a 13.9 % increase in the 7-day positivity rate. Cases are at 51.9 per 100,000 with cases appearing to be not as severe in symptoms but increased in infections. The district is still doing well.

Correspondence: A recent PARS statement for the month of November and a few holiday cards from the community was distributed.

### Chief's Report:

- Santa by the Lake and Santa in the Hood– partnered with donation opportunity for a phenomenal success
- Multiple construction projects in District – 14 new starts in one day, Prevention Dept. is very busy
- Station 15 generator in grant process
- Old ambulance was sold
- 2<sup>nd</sup> alarm fire in Rocklin
- Call volume increase in last 2 months – above average over last year
- 326 calls in in December
- 72% increase in rescue/medical calls, 38% to care facilities calls and other good intent calls

Functions: FDAC Conference on April 5- 8; Chief Duerr to note interest in Board attendance

Board/Staff Comments: None

Future Agenda Items: SCI Report for the March meeting

There being no further business to come before the Board, the meeting adjourned at 8:15 p.m. The next regular meeting will be held on Wednesday, February 9, 2022.

Respectfully submitted,



Recording Secretary, Kathy Medeiros

Ranges: From: To: From: To:  
 Checkbook ID First Last Number First Last  
 Description First Last Date 1/6/2022 2/1/2022  
 User-Defined 1 First Last Type Check Check

Sorted By: Date  
 Include Trx: Reconciled, Unreconciled

\* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance			
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit
PLACER COUNTY	County Of Placer				\$2,817,334.21	
24176	2/1/2022	CHK	AFLAC	No	PMCHK00000965	\$1,156.98
24177	2/1/2022	CHK	AFLAC	No	PMCHK00000965	\$771.32
24178	2/1/2022	CHK	California Assn of Prefessio	No	PMCHK00000965	\$1,445.50
24179	2/1/2022	CHK	California Assn of Prefessio	No	PMCHK00000965	\$59.00
24180	2/1/2022	CHK	NGLIC C/O Superior Vision Se	No	PMCHK00000965	\$958.71
24181	2/1/2022	CHK	P.E.R.S	No	PMCHK00000965	\$104,850.59
24182	2/1/2022	CHK	PRINCIPAL MUTUAL	No	PMCHK00000965	\$7,146.13
24183	2/1/2022	CHK	Sacramento Area Fire Fighter	No	PMCHK00000965	\$2,132.34
24184	2/1/2022	CHK	Sacramento Area Fire Fighter	No	PMCHK00000965	\$2,132.34
24185	2/1/2022	CHK	SPFAOA	No	PMCHK00000965	\$75.00
24186	2/1/2022	CHK	SPFAOA	No	PMCHK00000965	\$50.00
24187	2/1/2022	CHK	TASC/ Total Admin Service	No	PMCHK00000965	\$4,783.37
24188	2/1/2022	CHK	TASC/ Total Admin Service	No	PMCHK00000965	\$235.50
24189	2/1/2022	CHK	TASC/ Total Admin Service	No	PMCHK00000965	\$4,783.37
24190	2/1/2022	CHK	Voya Financial Trust Co.	No	PMCHK00000965	\$20,422.15
24191	2/1/2022	CHK	Voya Financial Trust Co.	No	PMCHK00000965	\$18,968.29
16 Transaction(s)						\$169,970.59

WELLS FARGO OP	Wells Fargo Operating Account					(\$78,070.83)
27010	1/11/2022	CHK	AT & T / T-1 Lines	No	PMCHK00000962	\$1,286.83
27011	1/11/2022	CHK	AUBURN TIRE SERVICE	No	PMCHK00000962	\$434.95
27012	1/11/2022	CHK	BART INDUSTRIES	No	PMCHK00000962	\$56.91
27013	1/11/2022	CHK	Brookcrest By Culligan Water	No	PMCHK00000962	\$436.00
27014	1/11/2022	CHK	CAPITAL CLUTCH & BRAKE	No	PMCHK00000962	\$101.19
27015	1/11/2022	CHK	Cascade Healthcare Services	No	PMCHK00000962	\$615.00
27016	1/11/2022	CHK	CUMMINS Pacific, LLC	No	PMCHK00000962	\$56.54
27017	1/11/2022	CHK	De Lage Landen Financial Ser	No	PMCHK00000962	\$289.52
27018	1/11/2022	CHK	FASIS	No	PMCHK00000962	\$171,704.00
27019	1/11/2022	CHK	FOLSOM LAKE FORD	No	PMCHK00000962	\$581.14
27020	1/11/2022	CHK	GRAINGER, W.W.	No	PMCHK00000962	\$27.78
27021	1/11/2022	CHK	Hunt and Sons, Inc	No	PMCHK00000962	\$5,171.95
27022	1/11/2022	CHK	Loomis News	No	PMCHK00000962	\$42.00
27023	1/11/2022	CHK	Mission Uniform Services	No	PMCHK00000962	\$137.55
27024	1/11/2022	CHK	NETWORK DESIGN ASSOC	No	PMCHK00000962	\$520.00
27025	1/11/2022	CHK	Olineka, Edgar	No	PMCHK00000962	\$85.00
27026	1/11/2022	CHK	Doug Phillips	No	PMCHK00000962	\$2,860.00
27027	1/11/2022	CHK	SACRAMENTO TRUCK CENTER	No	PMCHK00000962	\$342.58
27028	1/11/2022	CHK	US Bank Corporate Payment Sy	No	PMCHK00000962	\$10,585.33
27029	1/12/2022	CHK	TIAA Commercial Finance, Inc	No	PMCHK00000963	\$2,235.09
27030	1/27/2022	CHK	Amerigas	No	PMCHK00000964	\$1,737.17
27031	1/27/2022	CHK	AT&T Mobility	No	PMCHK00000964	\$1,036.45
27032	1/27/2022	CHK	Ben's Door and Gate	No	PMCHK00000964	\$1,650.00
27033	1/27/2022	CHK	BURTONS FIRE APPARATUS	No	PMCHK00000964	\$413.91
27034	1/27/2022	CHK	Benoit, Kyle T	No	PMCHK00000964	\$200.00
27035	1/27/2022	CHK	CASCADE FIRE EQUIPMENT	No	PMCHK00000964	\$1,212.08
27036	1/27/2022	CHK	CIT Technology Fin Serv. Inc	No	PMCHK00000964	\$1,178.67
27037	1/27/2022	CHK	Cordico Psychological Corp.	No	PMCHK00000964	\$400.00
27038	1/27/2022	CHK	Garside, Doug	No	PMCHK00000964	\$200.00
27039	1/27/2022	CHK	Golden State Emergency Vehic	No	PMCHK00000964	\$1,426.89

Checkbook ID	Description	User-Defined 1	Current Balance				
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit	
27040	1/27/2022	CHK	Hunt and Sons, Inc	No	PMCHK00000964	\$3,692.93	
27041	1/27/2022	CHK	HARRIS INDUSTRIAL GASES	No	PMCHK00000964	\$496.35	
27042	1/27/2022	CHK	Interwest Consulting Group	No	PMCHK00000964	\$2,892.19	
27043	1/27/2022	CHK	ImageTrend, Inc	No	PMCHK00000964	\$9,084.00	
27044	1/27/2022	CHK	JRB Pest and Sanitation	No	PMCHK00000964	\$550.00	
27045	1/27/2022	CHK	Kingsley Bogard, LLP	No	PMCHK00000964	\$736.50	
27046	1/27/2022	CHK	Klimek, Mitchell E	No	PMCHK00000964	\$200.00	
27047	1/27/2022	CHK	LIFE ASSIST	No	PMCHK00000964	\$9,313.19	
27048	1/27/2022	CHK	NETWORK ENVIROMENTAL SYSTEM	No	PMCHK00000964	\$320.00	
27049	1/27/2022	CHK	NETWORK DESIGN ASSOC	No	PMCHK00000964	\$2,814.50	
27050	1/27/2022	CHK	PG & E	No	PMCHK00000964	\$7.65	
27051	1/27/2022	CHK	PLACER CO. DEPT. OF PUBLIC W	No	PMCHK00000964	\$240.00	
27052	1/27/2022	CHK	Placer County Water Agency	No	PMCHK00000964	\$954.51	
27053	1/27/2022	CHK	Quill Corporation	No	PMCHK00000964	\$403.24	
27054	1/27/2022	CHK	Recology Auburn Placer	No	PMCHK00000964	\$948.46	
27055	1/27/2022	CHK	Jacob A. Ramirez	No	PMCHK00000964	\$200.00	
27056	1/27/2022	CHK	Robert W. Johnson	No	PMCHK00000964	\$500.00	
27057	1/27/2022	CHK	SAN JUAN WATER	No	PMCHK00000964	\$1,325.29	
27058	1/27/2022	CHK	Consolidated Communications	No	PMCHK00000964	\$2,309.54	
27059	1/27/2022	CHK	Sprint	No	PMCHK00000964	\$118.56	
27060	1/27/2022	CHK	TIFCO INDUSTRIES	No	PMCHK00000964	\$177.10	
27061	1/27/2022	CHK	The Permanente Medical Group	No	PMCHK00000964	\$919.00	
27062	1/27/2022	CHK	Verizon Wireless	No	PMCHK00000964	\$397.29	
27063	1/27/2022	CHK	Veritiv Operating Company	No	PMCHK00000964	\$427.67	
27064	1/27/2022	CHK	West Coast Frame	No	PMCHK00000964	\$749.84	
55	Transaction(s)					\$246,802.34	\$0.00
71	Total Transaction(s)						

Ranges: From: To: From: To:  
 Vendor ID First Last Checkbook ID PLACER COUNTY WELLS FARGO OP  
 Vendor Name First Last Check Number First Last  
 Check Date 1/6/2022 2/1/2022

Sorted By: Checkbook ID

Distribution Types Included: PURCH

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
A212	AFLAC	PLACER COUNTY	24176	2/1/2022	\$1,156.98
34310	624587	Monthly premium	\$1,156.98		
	Type Account	Description		Debit	Credit
	PURCH 0-000-1550-000	Agency Share Insurance		\$1,156.98	\$0.00
A212	AFLAC	PLACER COUNTY	24177	2/1/2022	\$771.32
34311	963291	Monthly premium	\$771.32		
	Type Account	Description		Debit	Credit
	PURCH 0-000-1550-000	Agency Share Insurance		\$771.32	\$0.00
C273	California Assn of Professiona	PLACER COUNTY	24178	2/1/2022	\$1,445.50
34312	2/2022 LTD	02-2022 Safety LTD	\$1,445.50		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$59.00	\$0.00
	PURCH 0-000-0215-000	Group Insurance Payable		\$1,357.00	\$0.00
	PURCH 0-000-0215-000	Group Insurance Payable		\$29.50	\$0.00
C273	California Assn of Professiona	PLACER COUNTY	24179	2/1/2022	\$59.00
34313	2/2022 NS	02-2022 NSafety LTD	\$59.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$59.00	\$0.00
N115	NGLIC C/O Superior Vision Serv	PLACER COUNTY	24180	2/1/2022	\$958.71
34314	598762	02-2022 vision premium	\$958.71		
	Type Account	Description		Debit	Credit
	PURCH 0-000-1550-000	Agency Share Insurance		\$958.71	\$0.00
P101	P.E.R.S	PLACER COUNTY	24181	2/1/2022	\$104,850.59
34315	16682776	February 2022 premium	\$104,850.59		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$22,869.91	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$60,183.87	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$21,796.81	\$0.00
P159	PRINCIPAL MUTUAL	PLACER COUNTY	24182	2/1/2022	\$7,146.13
34316	2-2022 DENTAL	February 2022 dental premium	\$7,146.13		
	Type Account	Description		Debit	Credit
	PURCH 0-000-1550-000	Agency Share Insurance		\$7,146.13	\$0.00
S043	Sacramento Area Fire Fighters	PLACER COUNTY	24183	2/1/2022	\$2,132.34
34317	PP15 UNION 2022	EE Union dues PP 15	\$2,132.34		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$2,132.34	\$0.00
S043	Sacramento Area Fire Fighters	PLACER COUNTY	24184	2/1/2022	\$2,132.34



Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
34318	PP16 UNION 2022	EE Union dues	PP 16	\$2,132.34	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$2,132.34	\$0.00
S233	SPFAOA	PLACER COUNTY	24185	2/1/2022	\$75.00
34319	PP15 SPFAOA 2022	SPFAOA dues	PP 15	\$75.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$75.00	\$0.00
S233	SPFAOA	PLACER COUNTY	24186	2/1/2022	\$50.00
34320	PP16 SPFAOA 2022	SPFAOA dues	PP 16	\$50.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$50.00	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	24187	2/1/2022	\$4,783.37
34321	PP15 DC/MR 2022	EE/ER DC/MR	PP 15	\$4,783.37	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$869.51	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$3,529.26	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$384.60	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	24188	2/1/2022	\$235.50
34322	IN2243666	2/2022 Admin fees		\$235.50	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$235.50	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	24189	2/1/2022	\$4,783.37
34323	PP16 DC/MR 2022	EE/ER DC/MR	PP 16	\$4,783.37	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$869.51	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$3,529.26	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$384.60	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	24190	2/1/2022	\$20,422.15
34324	PP15 DEF COMP 2022	EE/ER Def Comp	PP15	\$20,422.15	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$19,360.47	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$1,061.68	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	24191	2/1/2022	\$18,968.29
34325	PP16 DEF COMP 2022	EE/ER Def Comp	PP16	\$18,968.29	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$17,929.69	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$1,038.60	\$0.00
A168	AT & T / T-1 Lines	WELLS FARGO OP	27010	1/11/2022	\$1,286.83
34212	122521	Monthly billing		\$1,286.83	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$1,286.83	\$0.00
A211	AUBURN TIRE SERVICE	WELLS FARGO OP	27011	1/11/2022	\$434.95
34213	129260	Tires		\$434.95	
	Type Account	Description		Debit	Credit
					9edit

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2222-508	2017 Ford E450 Medix Type III		\$434.95	\$0.00
B147 34214	BART INDUSTRIES 369620	WELLS FARGO OP	27012	1/11/2022	\$56.91
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-507	Air filters		\$56.91	\$0.00
	PURCH 0-000-2222-507	2017 Ford E450 Medix Type III M20		\$56.91	\$0.00
B194 34215	Brookcrest By Culligan Water 34215	WELLS FARGO OP	27013	1/11/2022	\$436.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2053-000	Monthly billing		\$436.00	\$0.00
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies		\$436.00	\$0.00
C115 34216	CAPITAL CLUTCH & BRAKE 1697481	WELLS FARGO OP	27014	1/11/2022	\$101.19
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-818	Stud, lug nut, turbo valve k		\$101.19	\$0.00
	PURCH 0-000-2222-818	2004 Spartan HiTec		\$101.19	\$0.00
C147 34217	Cascade Healthcare Services LL T65097	WELLS FARGO OP	27015	1/11/2022	\$615.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	PALS renewal		\$205.00	\$0.00
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$205.00	\$0.00
34218	T67213	PALS renewals		\$410.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$410.00	\$0.00
C233 34219	CUMMINS Pacific, LLC Y5-63885	WELLS FARGO OP	27016	1/11/2022	\$56.54
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-815	O-rings		\$56.54	\$0.00
	PURCH 0-000-2222-815	2013 HME/Aherns-Fox Engine OES 380		\$56.54	\$0.00
D144 34220	De Lage Landen Financial Servi 74897085	WELLS FARGO OP	27017	1/11/2022	\$289.52
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copier lease 2		\$289.52	\$0.00
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$289.52	\$0.00
F107 34221	FASIS FASIS-2022-0782	WELLS FARGO OP	27018	1/11/2022	\$171,704.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-1315-000	Qtrly billing, 1/1/22-3/31/2		\$171,704.00	\$0.00
	PURCH 0-000-1315-000	Workmans Comp. Insurance		\$171,704.00	\$0.00
F109 34222	FOLSOM LAKE FORD 718664	WELLS FARGO OP	27019	1/11/2022	\$581.14
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-508	Rotor hub, bearing race, sea		\$581.14	\$0.00
	PURCH 0-000-2222-508	2017 Ford E450 Medix Type III		\$581.14	\$0.00
G110 34223	GRAINGER, W.W. 9157105819	WELLS FARGO OP	27020	1/11/2022	\$27.78
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-812	Drain plug, all thread		\$27.78	\$0.00
	PURCH 0-000-2222-812	2001 Weststaes Pumper Engine OES 2		\$27.78	\$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
H130 34224	Hunt and Sons, Inc 253190	WELLS FARGO OP	27021	1/11/2022	\$5,171.95
	Gasoline, diesel		\$1,831.79		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-003	Station 19 Fuel	\$1,831.79	\$0.00	
34225	253193	Gasoline, diesel	\$3,340.16		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-001	Station 17 Fuel	\$3,340.16	\$0.00	
L168 34226	Loomis News 34226	WELLS FARGO OP	27022	1/11/2022	\$42.00
	Annual subscription		\$42.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2030-000	Memberships/Subscriptions	\$42.00	\$0.00	
M101 34227	Mission Uniform Services 516024875	WELLS FARGO OP	27023	1/11/2022	\$137.55
	Weekly billing		\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
34228	516074917	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
34229	516112149	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
34230	516151178	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
34231	516198906	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
N226 34233	NETWORK DESIGN ASSOC 83246	WELLS FARGO OP	27024	1/11/2022	\$520.00
	IT Consulting		\$520.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2122-001	Software Support	\$520.00	\$0.00	
O121 34234	Olineka, Edgar 009641	WELLS FARGO OP	27025	1/11/2022	\$85.00
	DOT physical reimbursement		\$85.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2023-000	Employee Physicals & Wellness	\$85.00	\$0.00	
P113 34211	Doug Phillips 34211	WELLS FARGO OP	27026	1/11/2022	\$2,860.00
	Volunteer Pay Jul-Dec 2021		\$1,660.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1015-000	Other Payroll (Volunteer Pay)	\$1,660.00	\$0.00	

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
34238	LG PAY 2021	Longevity Pay 2021			\$1,000.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-1016-000	Volunteer Length of Service Award		\$1,000.00	\$0.00
34239	UNIFORM 2021	Uniform Allowance 2021			\$200.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2017-000	Uniform /Cell Phone Allowance		\$200.00	\$0.00
S163	SACRAMENTO TRUCK CENTER	WELLS FARGO OP	27027	1/11/2022	\$342.58
34235	FA009004068:01	Torque rod bushings			\$199.27
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-301	Truck 17 100' Aerial		\$199.27	\$0.00
34236	FA009005913:01	Pressure sensor			\$143.31
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-818	2004 Spartan HiTec		\$143.31	\$0.00
U109	US Bank Corporate Payment Syst	WELLS FARGO OP	27028	1/11/2022	\$10,585.33
34237	34237	Monthly billing			\$10,585.33
	Type Account	Description		Debit	Credit
	PURCH 0-000-2030-000	Memberships/Subscriptions		\$892.49	\$0.00
	PURCH 0-000-2037-001	6900 Eureka Road		\$53.45	\$0.00
	PURCH 0-000-2037-003	7070 Auburn Folsom Road		\$110.72	\$0.00
	PURCH 0-000-2037-005	3505 Auburn Folsom Road		\$133.90	\$0.00
	PURCH 0-000-2037-006	4650 East Rsvl. Parkway		\$235.41	\$0.00
	PURCH 0-000-2037-016	Station 16 Olive Ranch		\$150.62	\$0.00
	PURCH 0-000-2037-028	Station 28		\$254.07	\$0.00
	PURCH 0-000-2038-000	Training Supplies		\$450.00	\$0.00
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies		\$17.89	\$0.00
	PURCH 0-000-2055-000	Safety Awards & Recognition		\$150.00	\$0.00
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies		\$88.10	\$0.00
	PURCH 0-000-2122-001	Software Support		\$2,020.98	\$0.00
	PURCH 0-000-2123-001	Prevention Misc. Supplies		\$980.51	\$0.00
	PURCH 0-000-2129-000	Office Supplies/Computer		\$140.73	\$0.00
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$2,193.48	\$0.00
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$56.15	\$0.00
	PURCH 0-000-2222-301	Truck 17 100' Aerial		\$385.17	\$0.00
	PURCH 0-000-2222-815	2013 HME/Aherns-Fox Engine OES 380		\$58.73	\$0.00
	PURCH 0-000-2222-828	2018 Pierece Engine 18		\$331.83	\$0.00
	PURCH 0-000-2225-001	6900 Eureka Road		\$239.42	\$0.00
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$8.25	\$0.00
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$1,631.43	\$0.00
	PURCH 0-000-2523-000	Printing/Outside Services		\$2.00	\$0.00
T144	TIAA Commercial Finance, Inc	WELLS FARGO OP	27029	1/12/2022	\$2,235.09
34240	8655994	DocuWare			\$2,235.09
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$2,235.09	\$0.00
A190	Amerigas	WELLS FARGO OP	27030	1/27/2022	\$1,737.17
34245	3131028539	Generator tank, Sta 20			\$631.49
	Type Account	Description		Debit	Credit
	PURCH 0-000-2021-000	Propane		\$631.49	\$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
34246	3131338663	Generator tank, Sta 20		\$1,105.68	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2021-000	Propane		\$1,105.68	\$0.00
A226	AT&T Mobility	WELLS FARGO OP	27031	1/27/2022	\$1,036.45
34247	19049751	Monthly billing		\$1,036.45	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$1,036.45	\$0.00
B106	Ben's Door and Gate	WELLS FARGO OP	27032	1/27/2022	\$1,650.00
34248	34248	Repair, doors 2 & 4		\$1,650.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$1,650.00	\$0.00
B138	BURTONS FIRE APPARATUS	WELLS FARGO OP	27033	1/27/2022	\$413.91
34249	S55356	3 inch ball, seal kit		\$413.91	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-812	2001 Weststaes Pumper Engine OES 2		\$413.91	\$0.00
B201	Benoit, Kyle T	WELLS FARGO OP	27034	1/27/2022	\$200.00
34241	UNIFORM 2021	Uniform Allowance		\$200.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2017-000	Uniform /Cell Phone Allowance		\$200.00	\$0.00
C108	CASCADE FIRE EQUIPMENT	WELLS FARGO OP	27035	1/27/2022	\$1,212.08
34250	121170	Wildland PPE		\$1,212.08	
	Type Account	Description		Debit	Credit
	PURCH 0-000-4511-008	Structure PPE/Gear		\$1,078.75	\$0.00
	PURCH 0-000-4523-020	Firefighting PPE		\$133.33	\$0.00
C251	CIT Technology Fin Serv. Inc	WELLS FARGO OP	27036	1/27/2022	\$1,178.67
34251	39306412	Copier lease 1		\$1,178.67	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$1,178.67	\$0.00
C277	Cordico Psychological Corp.	WELLS FARGO OP	27037	1/27/2022	\$400.00
34254	5489	Psych Evaluation		\$400.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2045-000	Pre-Employment Physicals/Background		\$400.00	\$0.00
G174	Garside, Doug	WELLS FARGO OP	27038	1/27/2022	\$200.00
34242	UNIFORM 2021	Uniform Allowance		\$200.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2017-000	Uniform /Cell Phone Allowance		\$200.00	\$0.00
G204	Golden State Emergency Vehicle	WELLS FARGO OP	27039	1/27/2022	\$1,426.89
34255	CI032053	Door sensors, front shocks		\$1,426.89	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-301	Truck 17 100' Aerial		\$1,426.89	\$0.00
H130	Hunt and Sons, Inc	WELLS FARGO OP	27040	1/27/2022	\$3,692.93

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
34259	271756	Gasoline, diesel		\$2,368.07	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$2,368.07	\$0.00
34260	271758	Gasoline, diesel		\$1,324.86	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-003	Station 19 Fuel		\$1,324.86	\$0.00
H141	HARRIS INDUSTRIAL GASES	WELLS FARGO OP	27041	1/27/2022	\$496.35
34256	0001863491	Cylinder rental		\$177.85	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$177.85	\$0.00
34257	0001863615	Cylinder rental		\$53.85	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$53.85	\$0.00
34258	0001863457	Cylinder rental		\$264.65	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$264.65	\$0.00
I134	Interwest Consulting Group	WELLS FARGO OP	27042	1/27/2022	\$2,892.19
34262	75246	Services 11/19/21-12/31/21		\$2,892.19	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-001	Prevention Consulting Fees		\$2,892.19	\$0.00
I137	ImageTrend, Inc	WELLS FARGO OP	27043	1/27/2022	\$9,084.00
34261	132923	PCR/EMS remaining fee		\$9,084.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2056-000	Fire RM/Telestaff User Maintenance		\$9,084.00	\$0.00
J128	JRB Pest and Sanitation	WELLS FARGO OP	27044	1/27/2022	\$550.00
34263	55748	Monthly billing		\$85.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-006	4650 East Roseville Parkway		\$85.00	\$0.00
34264	55749	Monthly billing		\$85.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-016	5300 Olive Ranch Road		\$85.00	\$0.00
34265	55750	Monthly billing		\$85.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$85.00	\$0.00
34266	55751	Monthly billing		\$85.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$85.00	\$0.00
34267	55752	Monthly billing		\$85.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$85.00	\$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
34268	55784	Monthly billing		\$125.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd		\$125.00	\$0.00
K127	Kingsley Bogard, LLP	WELLS FARGO OP	27045	1/27/2022	\$736.50
34269	26772	November services		\$736.50	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$736.50	\$0.00
K142	Klimek, Mitchell E	WELLS FARGO OP	27046	1/27/2022	\$200.00
34243	UNIFORM 2021	Uniform Allowance		\$200.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2017-000	Uniform /Cell Phone Allowance		\$200.00	\$0.00
L107	LIFE ASSIST	WELLS FARGO OP	27047	1/27/2022	\$9,313.19
34270	1156008	Various medical supplies		\$1,277.45	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$1,277.45	\$0.00
34271	1155811	Emergency Cricothyrotomy kit		\$262.08	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$262.08	\$0.00
34272	1160989	Various medical supplies		\$1,072.19	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$1,072.19	\$0.00
34273	1161084	Sponges, H test strips		\$28.42	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$28.42	\$0.00
34274	1163170	H test strips		\$252.86	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$252.86	\$0.00
34275	1164030	Various medical supplies		\$4,730.87	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$4,730.87	\$0.00
34276	1166733	Various medical supplies		\$117.82	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$117.82	\$0.00
34277	1166823	Prep pads, Epinephrine, glov		\$11.58	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$11.58	\$0.00
34278	1168103	Various medical supplies		\$852.07	
	Type Account	Description		Debit	Credit

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2127-000	Medical Supplies		\$852.07	\$0.00
34279	1168606	Epinephrine, gloves	\$707.85		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$707.85	\$0.00
N129	NETWORK ENVIROMENTAL SYSTEM IN	WELLS FARGO OP	27048	1/27/2022	\$320.00
34284	45774	FIT testing	\$320.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2226-000	SCBA/Stationary comp (maint/supplie		\$320.00	\$0.00
N226	NETWORK DESIGN ASSOC	WELLS FARGO OP	27049	1/27/2022	\$2,814.50
34280	83277	IT consulting	\$260.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$260.00	\$0.00
34281	83329	IT consulting	\$812.50		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$812.50	\$0.00
34282	83459	Software subscriptions	\$1,222.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$1,222.00	\$0.00
34283	83516	IT consulting	\$520.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$520.00	\$0.00
P111	PG & E	WELLS FARGO OP	27050	1/27/2022	\$7.65
34285	34285	Monthly billing	\$7.65		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2027-028	Station 28		\$7.65	\$0.00
P118	PLACER CO. DEPT. OF PUBLIC WKS	WELLS FARGO OP	27051	1/27/2022	\$240.00
34291	CI 15794	Traffic light maintenance	\$240.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$240.00	\$0.00
P125	Placer County Water Agency	WELLS FARGO OP	27052	1/27/2022	\$954.51
34286	34286	Bi-monthly billlign	\$80.38		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-028	Water - Station #28		\$80.38	\$0.00
34287	34287	Bi-monthly billlign	\$82.06		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-028	Water - Station #28		\$82.06	\$0.00
34288	34288	Bi-monthly billlign	\$144.22		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-028	Water - Station #28		\$144.22	\$0.00



Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
34289	34289	Bi-monthly billing		\$539.53	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-003	Water - Station #19		\$539.53	\$0.00
34290	34290	Bi-monthly billing		\$108.32	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-005	Water - Station #20		\$108.32	\$0.00
Q004	Quill Corporation	WELLS FARGO OP	27053	1/27/2022	\$403.24
34292	22037477	Printer toner		\$403.24	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2129-000	Office Supplies/Computer		\$403.24	\$0.00
R129	Recology Auburn Placer	WELLS FARGO OP	27054	1/27/2022	\$948.46
34293	66966318	Monthly billing, Sta 15		\$34.19	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$34.19	\$0.00
34294	66967506	Monthly billing, Sta 16		\$34.19	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$34.19	\$0.00
34295	66966003	Monthly billing, Sta 17		\$562.64	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$562.64	\$0.00
34296	66965823	Monthly billing, Sta 18		\$249.06	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$249.06	\$0.00
34297	67076471	Monthly billing, Sta 19		\$34.19	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$34.19	\$0.00
34298	67076463	Monthly billing, Sta 20		\$34.19	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$34.19	\$0.00
R170	Jacob A. Ramirez	WELLS FARGO OP	27055	1/27/2022	\$200.00
34244	UNIFORM 2021	Uniform Allowance		\$200.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2017-000	Uniform /Cell Phone Allowance		\$200.00	\$0.00
R180	Robert W. Johnson	WELLS FARGO OP	27056	1/27/2022	\$500.00
34299	6378	State Controllers Rpt FY 20/		\$500.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2020-000	Audit		\$500.00	\$0.00
S107	SAN JUAN WATER	WELLS FARGO OP	27057	1/27/2022	\$1,325.29

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
34300	34300	Bi-monthly billing		\$746.52	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-006	Water - Station #15		\$746.52	\$0.00
34301	34301	Bi-monthly billing		\$414.22	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-016	Water-Station 16 Olive Ranch		\$414.22	\$0.00
34302	34302	Bi-monthly billing		\$164.55	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-001	Water - Station #17		\$164.55	\$0.00
S282	Consolidated Communications In	WELLS FARGO OP	27058	1/27/2022	\$2,309.54
34252	34252	Monthly billing		\$131.15	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$131.15	\$0.00
34253	34253	Monthly billing		\$2,178.39	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-001	6900 Eureka Road		\$1,588.84	\$0.00
	PURCH 0-000-2037-003	7070 Auburn Folsom Road		\$200.86	\$0.00
	PURCH 0-000-2037-005	3505 Auburn Folsom Road		\$43.23	\$0.00
	PURCH 0-000-2037-006	4650 East Rsvl. Parkway		\$177.73	\$0.00
	PURCH 0-000-2037-016	Station 16 Olive Ranch		\$167.73	\$0.00
S298	Sprint	WELLS FARGO OP	27059	1/27/2022	\$118.56
34303	467197811-170	Monthly billing		\$118.56	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$118.56	\$0.00
T117	TIFCO INDUSTRIES	WELLS FARGO OP	27060	1/27/2022	\$177.10
34305	71719971	Various hardware		\$177.10	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$177.10	\$0.00
T147	The Permanente Medical Group I	WELLS FARGO OP	27061	1/27/2022	\$919.00
34304	34304	Physical		\$919.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2045-000	Pre-Employment Physicals/Background		\$919.00	\$0.00
V114	Verizon Wireless	WELLS FARGO OP	27062	1/27/2022	\$397.29
34307	9896266207	Monthly billing		\$55.14	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$55.14	\$0.00
34308	9896266245	Monthly billing		\$342.15	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$342.15	\$0.00
V123	Veritiv Operating Company	WELLS FARGO OP	27063	1/27/2022	\$427.67
34306	628-33956421	Degreaser		\$427.67	
	Type Account	Description		Debit	Credit

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
-----					
Voucher Number	Invoice Number	Original Voucher Amount			
-----					
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies		\$427.67	\$0.00
W129	West Coast Frame	WELLS FARGO OP	27064	1/27/2022	\$749.84
34309	61331	Nut, washers, oil seal, spac			\$749.84
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-812	2001 Weststaes Pumper Engine OES 2		\$749.84	\$0.00

## January 2022

On January 3, the California State Legislature reconvened for the second year of the two-year biennial Legislative Session in the midst of another COVID-19 surge. In addition to continuing to respond to the pandemic, the Governor’s State Budget proposal and numerous bill deadlines are forthcoming. Chief among them being the January 31 house of origin deadline for two-year bills.

Allocations from the CSDA-sponsored \$100 million COVID-19 Independent Special District Relief Fund are due to recipients by January 15. This relief from California’s General Fund, approved by the Governor and State Legislature as part of the 2021-22 State Budget is directed to special districts otherwise left out of COVID-19 relief funding and is intended to complement other sources of relief including funding for utility arrearages and ports and harbors.

**In the coming year, CSDA will keep fighting for special districts and the communities they serve in a number of key areas, including:**

- **Funding climate adaptation and resilience**
  - Confronting drought, wildfire, flooding, and emissions
- **Putting infrastructure funding to work**
  - Promoting efficient and responsible stewardship of public funds
- **Supporting increased local services to support increased housing**
  - Enhancing, not limiting, local funding tools for growing communities
- **Building and equipping a sustainable and specialized workforce**
  - Ensuring today’s frontline workers have the skills our communities need
- **Safeguarding our communities’ assets from cyber threats**
  - Deploying critical cybersecurity resources, tools, and trainings

### Inside this edition of the Take Action Brief:

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### Contact a local CSDA representative near you!

Chris Norden  
Dane Wadlé  
Colleen Haley  
Cole Karr  
Charlotte Holifield  
Chris Palmer

Northern Network  
Sierra Network  
Bay Area Network  
Central Network  
Coastal Network  
Southern Network

[chrisn@csgda.net](mailto:chrisn@csgda.net)  
[danew@csgda.net](mailto:danew@csgda.net)  
[colleenh@csgda.net](mailto:colleenh@csgda.net)  
[colek@csgda.net](mailto:colek@csgda.net)  
[charlotteh@csgda.net](mailto:charlotteh@csgda.net)  
[chrisp@csgda.net](mailto:chrisp@csgda.net)

## ➤ COVID-19 RELIEF FUNDING

CSDA's advocacy action priority is to work with the Administration, various state agencies, and the federal government to ensure special districts receive equitable access to COVID-19 relief funding should it become available.

### COVID-19 Special District Relief Funds Allocated to Communities in Need

After over a year of hard work on your behalf, and in coordination with individual special districts, stakeholders, and local government partners, the robust effort to obtain COVID-19 fiscal relief is coming to a close, with special districts beginning to receive critical funds to meet the needs of the communities they serve. Below is a recap of the various funds and the status of allocations.

#### **\$100 MILLION COVID-19 RELIEF FUND FOR INDEPENDENT SPECIAL DISTRICTS THAT CAN DEMONSTRATE FISCAL IMPACTS DUE TO THE COVID-19 PUBLIC HEALTH EMERGENCY**

- The California Department of Finance (DOF) released the schedule of funding to the State Controller's Office (SCO) in December, the SCO released funding to county-auditor controllers by December 15 and DOF notified special districts who had applied as to their status at that time. Per statute, county-auditor controllers have 30 days to disperse the funding to the identified districts. The list of independent special district awardees is available on the [CSDA COVID-19 Take Action page](#).
- For questions regarding allocations, email [SDrelief@dof.ca.gov](mailto:SDrelief@dof.ca.gov)
- CSDA has provided a "Thank Your Legislator Toolkit" for special districts who received funding. These resources are available for download on the [CSDA COVID-19 Take Action page](#) and include sample social media posts, a template thank you letter, press release, and guidelines for submitting letters to the editor.

**As you may know, CSDA secured these funds statewide for independent districts like yours. Our advocacy efforts included:**

- Building a statewide coalition of over 750 signatories.
- Conducting over 100 meetings with State Legislators and their staff.
- Holding more than 60 meetings with Administration officials, DOF, committee staff, and Legislative leadership.
- Bringing forward over 200 special district officials to tell their stories following a prep session with CSDA.

#### **NEARLY \$1 BILLION IN WATER UTILITY HOUSEHOLD ASSISTANCE**

The deadline for application of the California Water and Wastewater Arrearage Payment Program has closed. Through \$985 million in federal funding allocated by the State Legislature, the State Water Board administered a new program to provide relief to community water and wastewater systems for unpaid bills related to the pandemic. The funding covers water debt from residential and commercial customers accrued between March 4, 2020 and June 15, 2021 and initially prioritized drinking water residential and commercial arrearages. Funding to these community water systems will be disbursed through January 31, 2022.

If the Program still has funding available, which is anticipated, the program will be extended to wastewater residential and commercial arrearages by February 2022. More information is available on the State Water Board's website for this fund [here](#).

### **NEARLY \$1 BILLION IN ENERGY UTILITY HOUSEHOLD ASSISTANCE.**

The California Arrearage Payment Program (CAPP) offers financial assistance for California energy utility customers to help reduce past due energy bill balances that increased during the COVID-19 pandemic. Established by Governor Gavin Newsom and the California Legislature in the 2021-22 State Budget and administered by the Department of Community Services and Development (CSD), the CAPP program dedicates \$1 billion in federal American Rescue Plan Act funding to address Californian's energy debts. Utility customers do not need to apply to receive assistance under the CAPP program. If a customer account is eligible, a credit will be automatically applied to the customer's bill. Energy utilities will apply for CAPP assistance on behalf of customers who incurred a past due balance of 60 days or more on their energy bill during the COVID-19 pandemic relief period covering March 4, 2020 through June 15, 2021. More information on the status of this program is available on [CSD's website for this fund](#).

This program is administrated in four phases:

- Phase 1: Utility Survey – Completed
- Phase 2: CAPP Application - In Progress
- Phase 3: CAPP Allocations Awarded - In Progress
- Phase 4: Utility Outcomes Reporting – Not yet started

### **\$250 MILLION IN ECONOMIC ASSISTANCE CALIFORNIA'S PUBLIC PORTS.**

The California State Lands Commission (SLC) authorized disbursement of roughly \$136 million from the \$250M allocated in the state budget to six California ports to mitigate negative economic impacts resulting from the pandemic and to support ports' economic recovery based on their revenue losses resulting from the COVID-19 pandemic. Ports that either did not apply during this disbursement tranche, or that received an amount less than their requested amount, may reapply for the roughly \$113 million in remaining funding and the Commission will consider those funding requests at a future meeting. The Board memo with complete details on these distributions can be found [here](#).

### **CSDA THANKS YOU**

None of these remarkable accomplishments to secure financial resources for special districts would have been possible without the support of special districts like yours through membership and your willingness to engage in advocacy efforts on behalf of your communities. On behalf of the special district community, CSDA thanks the 259 special districts that submitted letters of support, more than 200 special district leaders who participated in our Zoom meetings with legislative offices, and the [many coalition partners](#) who came together for this unprecedented moment.

## ➤ INFRASTRUCTURE, INNOVATION, AND INVESTMENT

CSDA's long range policy principal regarding infrastructure, innovation, and investment is to encourage prudent planning for investment and maintenance of innovative long-term infrastructure. CSDA supports the development of fiscal tools and incentives to assist special districts in their efforts to meet California's changing demands, ensuring the efficient and effective delivery of core local services.

### Contractor Registration Penalties

CSDA has received input that some local agencies acting in good faith have incurred penalties from the Department of Industrial Relations (DIR) for having unregistered subcontractors on their projects that were:

- Unknown to the agency and not required "listed" contractors on the project under the Public Contracting Code;
- Discovered as soon as possible and immediately ordered off the project until registration is achieved; and
- The violation was self-reported by the local agency to DIR.

Punishing local agencies for self-reporting violations seemingly runs counter to the intent of the law.

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*Is your agency affected? CSDA needs to know the scope of the problem.*

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- 1) **Has your agency experienced a fine for a violation as noted above?**
- 2) **What is the process by which your agency screens for changes in contractors/registration status and is able to discover unregistered subcontractors?**
- 3) **Does your agency know of alternative solutions that do not require statutory changes, such as employing indemnification provisions within its contracts that address this specific situation?**

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*Please provide feedback to CSDA Legislative Representative Alyssa Silhi by emailing [alyssas@csla.net](mailto:alyssas@csla.net)*

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### Background

- Section 21 of SB 96 (Chapter 28, 2017) amended Section 1773.3 of the Labor Code to require an awarding agency to provide notice to DIR within 30 days and never later than the first day in which a contractor has workers employed upon the public work of any public works contract.
- An awarding agency that fails to provide the notice required or that enters into a contract with or permits an unregistered contractor or subcontractor to engage in the performance of any public work in violation of the requirements is subject to a civil penalty of one hundred dollars (\$100) for each day in violation of either requirement, not to exceed an aggregate penalty of ten thousand dollars (\$10,000) for each project.
- An awarding agency must withhold final payment due to the contractor until at least 30 days after all of the required information has been submitted, including a complete list of all subcontractors. If an awarding agency makes a final payment to a contractor after that time and an unregistered contractor or subcontractor is found to have worked on the project, the awarding agency is subject to a civil penalty assessed by the Labor Commissioner of one hundred dollars (\$100) for each full calendar day of noncompliance.

## Federal Infrastructure Package Resources, Webinar, and ‘Project Idea Portal’

The National Special Districts Coalition (NSDC) has published a special report outlining newly authorized and updated programs included in the Infrastructure Investment and Jobs Act (IIJA) and launched a “Project Idea Portal” to help CSDA members identify funding opportunities. NSDC will host a webinar for members next month to provide an overview of IIJA.

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### *NSDC Special Report*

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The [NSDC special report](#) includes brief summaries of IIJA’s 45 new federal programs and details 36 programs the law revised/updated.

Each summary serves as a grant profile provided by CSDA business affiliate The Ferguson Group (TFG), which offers a [suite of grant services](#) to Coalition members. As many of IIJA’s programs are in the development process, the guide provides advanced details for special districts to identify potential funding sources and prepare to act once application periods open.

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### *NSDC Webinar*

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NSDC’s advocacy team will host a webinar covering IIJA and provide a deeper dive into key programs outlined in the special report. CSDA members are invited to join to learn more about programs of interest and engage in Q&A.

**Live Zoom Webinar**  
**Wednesday, February 23, 2022**  
**Noon – 1:30 p.m. PT**  
[Reserve your attendance today](#)

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### *NSDC “Project Idea Portal” for Federal Funding Opportunities*

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In partnership with TFG, NSDC has established a “[project idea portal](#)” for districts to submit projects for which federal funding opportunities are sought.

CSDA members are welcome to submit details of a project via the webform and TFG’s grants team will work with the district to identify and apply for open grants.

Contact Cole Karr, NSDC and CSDA Federal Advocacy Coordinator, for more information at [colek@csda.net](mailto:colek@csda.net).



## Virtual Special Districts Tour Highlights Leaders in Climate Adaptation and Resilience

On December 7, 2021, dozens of policymakers from Sacramento and Washington D.C. participated virtually in a live tour of three special districts at the forefront of climate adaptation and resilience. The 90-minute tour organized by CSDA highlighted special districts taking on droughts and flooding with new technology, protecting lives and property in the wildland urban interface, and paving the way to zero emissions bus fleets. **The full tour, along with five-minute videos overviewing the three featured special districts, is now available at [csda.net/specialdistrictstour](https://csda.net/specialdistrictstour).**

The 2021 virtual tour demonstrated how special districts are empowering communities to meet some of California's biggest challenges. The three featured special districts included:

- **[Sonoma Water](#)**: Preparing for Atmospheric Rivers, Preventing Flooding, and Managing Water Resources by Piloting a Next-Generation Radar System Through a Multi-Agency Effort
- **[Paradise Recreation and Park District](#)**: Reimagining Community Safety and Wellbeing within the Wildland Urban Interface, and Facilitating Responsible Housing, by Integrating Parkland as Essential Natural Infrastructure
- **[AC Transit](#)**: Leading the Way to a 2040 Zero Emission Bus Fleet Through Workforce Training, Data Integration, and Deployment of Fuel Cell and Battery Electric Transportation

In addition to video overviews of leading-edge projects, the recorded virtual tour includes presentations from Sonoma Water General Manager Grant Davis, Paradise Recreation and Park District Manager Dan Efseaff, and AC Transit Legislative Affairs and Community Relations Director Claudia Burgos.

CSDA is pleased to share this virtual tour with special district officials and other decisionmakers interested in learning more from local service specialists confronting drought, wildfire, flooding, and emissions. A [participant packet](#) is also available for download and review.

## ➤ GOVERNANCE AND ACCOUNTABILITY

*CSDA's long range policy priority on governance and accountability is to enhance special districts' ability to govern as independent, local government bodies in an open and accessible manner. Encourage best practices that avoid burdensome, costly, redundant, or one-size-fits all approaches. Protect meaningful public participation in local agency formations, dissolutions, and reorganizations, and ensure local services meet the unique needs, priorities, and preference of each community*

### LAFCOs Propose Changes to Extension of Services Exemptions

The California Association of Local Agency Formation Commissions (CALAFCO) and the San Diego County Local Agency Formation Commission are floating new legislation to amend a long-standing series of exemptions to the Cortese-Knox-Hertzberg act of 2000 regarding the extension of services by contract or agreement outside jurisdictional boundary. CSDA seeks your input and feedback in assessing and responding to the draft proposal.

Specifically, this proposal would seek to amend [GC 56133\(e\)](#), a code section which deals with extension of services beyond an agency(ie)'s boundaries but has exceptions, such as where two public agencies contract for like services, among others.

This proposal would require a local agency, including a special district or city, seeking to use the exception in the code to instead obtain a legal determination from their LAFCO (Executive Officer and/or Commission) as to whether the statutory exemption applies to that agency(ie)'s situation.

How the proposal might look. The below is existing law with the proposed amendment in italics and bold:

#### *Government Code Section 56133.*

- (a) A city or district may provide new or extended services by contract or agreement outside its jurisdictional boundary only if it first requests and receives written approval from the commission.
- (b) The commission may authorize a city or district to provide new or extended services outside its jurisdictional boundary but within its sphere of influence in anticipation of a later change of organization.
- (c) The commission may authorize a city or district to provide new or extended services outside its jurisdictional boundary and outside its sphere of influence to respond to an existing or impending threat to the health or safety of the public or the residents of the affected territory, if both of the following requirements are met:
  - (1) The entity applying for approval has provided the commission with documentation of a threat to the health and safety of the public or the affected residents.
  - (2) The commission has notified any alternate service provider, including any water corporation as defined in Section 241 of the Public Utilities Code, that has filed a map and a statement of its service capabilities with the commission.
- (d) The executive officer, within 30 days of receipt of a request for approval by a city or district to extend services outside its jurisdictional boundary, shall determine whether the request is complete and acceptable for filing or whether the request is incomplete. If a request is determined not to be complete, the executive officer shall immediately transmit that determination to the requester, specifying those parts of the request that are incomplete and the manner in which they can be made complete. When the request is deemed complete, the executive officer shall place the request on the agenda of the next commission meeting for which adequate notice can be given but not more than 90 days from the date that the request is deemed complete, unless the commission has delegated approval of requests made pursuant to this section to the executive officer. The commission or executive officer shall approve, disapprove, or approve with conditions the extended services. If the new or extended services are disapproved or approved with conditions, the applicant may request reconsideration, citing the reasons for reconsideration.
- (e) This section does not apply to any of the following: ***(Insert: "as determined by the Commission or the Executive Officer")***

- (1) Two or more public agencies where the public service to be provided is an alternative to, or substitute for, public services already being provided by an existing public service provider and where the level of service to be provided is consistent with the level of service contemplated by the existing service provider.
- (2) The transfer of nonpotable or nontreated water.
- (3) The provision of surplus water to agricultural lands and facilities, including, but not limited to, incidental residential structures, for projects that serve conservation purposes or that directly support agricultural industries. However, prior to extending surplus water service to any project that will support or induce development, the city or district shall first request and receive written approval from the commission in the affected county.
- (4) An extended service that a city or district was providing on or before January 1, 2001.
- (5) A local publicly owned electric utility, as defined by Section 9604 of the Public Utilities Code, providing electric services that do not involve the acquisition, construction, or installation of electric distribution facilities by the local publicly owned electric utility, outside of the utility's jurisdictional boundary.
- (6) A fire protection contract, as defined in subdivision (a) of Section 56134.
- (f) This section applies only to the commission of the county in which the extension of service is proposed.  
(Amended by Stats. 2019, Ch. 20, Sec. 3. (AB 1822) Effective January 1, 2020.)

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***CSDA requests your input on the following:***

- 1. Does your agency take advantage of any of the exemptions in Government Code 56133(e)?***
- 2. Would altering this statutory exemption as outlined above create issues for your agency?***
- 3. Do you have examples of use of the above provision and its exemptions that have caused problems or resolved problems in the past?***

***Please forward any feedback to CSDA Legislative Representative Anthony Tannehill at [anthonyt@cda.net](mailto:anthonyt@cda.net).***

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## ➤ LEGAL ADVOCACY

*CSDA is the leading legal advocacy voice for all special districts regarding public policy in California and actively tracks and reviews cases of significance affecting special districts in state and federal courts. Under the guidance of CSDA's Legal Advisory Working Group, CSDA files amicus briefs and opines on court cases when appropriate.*

### **CA Supreme Court Rules that Property Owners are not Required to Object to Prop 218 Fees and Charges at a Public Hearing to File Suit**

On December 20, 2021, the California Supreme Court ruled that a property owner seeking to challenge a proposed assessment is not required to present their objection(s) at the public hearings held to consider the adoption of the assessment in order to later file suit against the assessment in court. In a unanimous decision in [Hill RHF Housing Partners, L.P., et al. v. City of Los Angeles \(S263734\)](#), the Supreme Court declined to infer that a plaintiff is required to appear at the public hearing to present their objections (thereby exhausting an administrative remedy) before they could file suit to challenge the proposed assessment based on an assertion that the assessment violates Proposition 218.

Although the decision is unfavorable for special districts that adopt fees and charges subject to Proposition 218, it does not affect the procedural or substantive process districts are required to follow pursuant to Proposition 218. On April 1, 2021, CSDA joined a coalition to file an [amicus brief](#) in favor of the City of Los Angeles, urging the Court to rule that potential plaintiffs should be required to present their objection(s) to an assessment at the public hearings to consider or adopt the assessment, also known as exhausting an “administrative remedy,” before they are permitted to bring a challenge to the assessment pursuant to Proposition 218 in court. The CSDA brief argued that the exhaustion doctrine “Improves Administrative and Judicial Decision-Making, Reduces Wasteful and Counter-Productive Litigation Tactics, Protects Administrative Autonomy and Separation of Powers, and Applies to Public Agencies' Quasi-Adjudicatory and Legislative Acts.”

Unfortunately, the Supreme Court disagreed and reversed a favorable decision from the Court of Appeal. The Supreme Court decision focused on the process of Proposition 218 public hearings, finding that the opportunity to comment in a Prop 218 hearing “does not involve the sort of ‘clearly defined machinery for the submission, evaluation and resolution of complaints by aggrieved parties,’” that would require the court to infer an exhaustion requirement for the plaintiff. Writing in a unanimous decision, Chief Justice Tani Cantil-Sakauye argued that a requirement that objections be considered, by itself, places no legal obligation upon the agency to respond to objections to an assessment. Ultimately, the Court determined that “a process proffered as an administrative remedy does not have to be exhausted when its dispute resolution procedures are so meager that it cannot fairly be regarded as a remedy at all.”

For more information about this case and how it may impact your district, contact CSDA Deputy General Counsel Mustafa Hessabi at [mustafah@csda.net](mailto:mustafah@csda.net).

## ➤ OTHER WAYS TO TAKE ACTION

### Learn More

#### Sign Up NOW for Governance Training in 2022!

Special District Leadership Academy

April 3 - 6, 2022

Embassy Suites by Hilton San Diego Bay Downtown

601 Pacific Highway

San Diego, CA 92101

September 18 – 21, 2022

Embassy Suites Napa Valley

1075 California BLVD

Napa, CA 94559

OR Attend the SDLA Module Virtual Workshops:

**SDLA Module 1: Governance Foundations** - February 16 and 17, 2022

**SDLA Module 2: Setting Direction** - March 9 and 10, 2022

**SDLA Module 3: Board's Role in Finance** - April 18 and 19, 2022

**SDLA Module 4: Board's Role in HR** - May 4 and 5, 2022

[Click here to register](#)

If you need assistance paying for any CSDA Education, the Special District Leadership Foundation is here to help! Apply for the [2022 SDLA Scholarship](#) today to attend one of the SDLA Conferences or Virtual Modules.

#### **Member Benefit**

Get a head start on 2022 with CSDA's *Special District Board Member Handbook*! The handbook is great for brand-new board members, but also serves as a great reference for seasoned board members. Topics include roles and responsibilities, accountability, ethics laws, the Brown Act, and more. Select the 'Download' link below to obtain a free electronic version of the handbook from the CSDA website.

<https://www.csda.net/viewdocument/special-district-board-member-handb>

#### **Not a CSDA Member?:**

CSDA will soon be offering our Trial Membership program again where Non-member districts can experience CSDA membership and new member benefits free for the months of April - June. CSDA offers a wide variety of resources, services and information designed for special districts – the Trial Membership is a risk-free way to discover how a membership could work for your district. For program details, contact Eric Spencer, Member Services Specialist, at [erics@csda.net](mailto:erics@csda.net).

## ➤ OTHER WAYS TO **TAKE ACTION**

### Join Today

Join an Expert Feedback Team to provide CSDA staff with invaluable insights on policy issues. Email [eleanorb@csla.net](mailto:eleanorb@csla.net) to inquire about joining one of the following teams:

- Revenue
- Environment
- Formation and Reorganization
- Human Resources and Personnel
- Governance
- Public Works and Facilities

### Stay Informed

In addition to the many ways you can **TAKE ACTION** with CSDA's advocacy efforts, CSDA offers a variety of tools to keep you up-to-date and assist you in your district's legislative and public outreach. Make sure you're reading these resources:

- CSDA's weekly e-Newsletter
- Districts in the News
- CSDA's CA Special District Magazine

Email [updates@csla.net](mailto:updates@csla.net) for help accessing these additional member resources.

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**SOUTH PLACER FIRE PROTECTION DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MARK DUERR  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** WEDNESDAY, FEBRUARY 9<sup>TH</sup>, 2022  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: Station 18 New Truck Room Update:**

**Action Requested:** Chief recommends discussion on the progress made on the project.

**Background:**

The costs to complete the initial phase of the project, which includes demolition of the training house and constructing the wall, are:

- PNP estimate for phase 1 of this project – wall construction and structure demolition:
  - Wall Construction - \$86,532
  - House demolition - \$36,929
  
- Total Cost Estimate - \$125,000

House demo and wall construction are moving forward. PG&E has removed both gas and electrical meters so the demolition can begin. PNP construction is aware and in the planning process for demolition pending a two (2) week notification of neighbors as this is a commercial demolition project. The notification was made around January 26<sup>th</sup>, and demolition is tentatively scheduled for the second week in February.

Staff recommends reevaluating this project. Although considerable money has been spent, the original budget of \$1.5m is no longer adequate to complete the building as designed. A recent bid revision places the cost to complete at \$2.6m.

Working with the facilities committee, some ideas for consideration include:

**Options:**

1. App bay expansion – expand the existing app bay to the maximum width and increase the height and depth to accommodate the larger/longer apparatus. In the new apparatus space, incorporate a storage area and decontamination space away

- from the truck room floor to protect against carcinogens. This proposal also includes light updates to the interior spaces, including adding support for the gym room floor, new flooring throughout, and adding Photovoltaic solar to reduce district electrical costs.
2. Complete the apparatus bay extension above with no additional modifications to the interior.
  3. New truck room as proposed minus the add ons – Construct the proposed truck room without the living space/storage additions. This option would save approximately \$750k in construction cost with a new estimate of \$1,650,000. The additional infill could be completed later when the district can allocate funding.

**Impact:** Overall project concept and costs.

**Attachments:** None

**Mark Duerr**

**Fire Chief**

South Placer Fire Protection District



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**SOUTH PLACER FIRE PROTECTION DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MARK DUERR  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** WEDNESDAY, FEBRUARY 9<sup>TH</sup>, 2022  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: Employee Retention**

**Action Requested:** The Chief recommends discussing current issues facing the District involving employee retention.

**Background:** The South Placer Fire District has experienced vacancies at every rank for many reasons, including competition with other agencies, retirements, and competitive wages. The District continues to recruit, test, and hire personnel

- **Apprentice** – One (1) vacancy. In the hiring process (pre-employment screening) to fill one vacant position.
- **Firefighter** – Two (2) vacant positions. We are working with a vendor to establish a new hiring list with a projected timeline of two to three months to establish a list.
- **Engineer** – No vacancies at this time with one candidate on the existing list
- **Captain** – One (1) vacancy with application period closing February 4<sup>th</sup>. Written test scheduled for the third week in February.
- **Battalion Chief** – One (1) vacancy. Written test was held on January 25<sup>th</sup> with nine (9) candidates. We are waiting for the written results, but successful candidates will complete an assessment center the week of February 21<sup>st</sup>.
- **Division Chief of EMS/Safety** – Application and testing process complete with a candidate in the hiring process (pre-employment screening) with an anticipated start date of February 28<sup>th</sup>.

**Impact:** Increased awareness of retention issues at all ranks.

**Attachments:** None

**Mark Duerr**  
**Fire Chief**  
South Placer Fire Protection District

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**SOUTH PLACER FIRE DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** FIRE CHIEF MARK DUERR  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** WEDNESDAY, FEBRUARY 9<sup>TH</sup>, 2022  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: FY 2021/2022 2<sup>nd</sup> Quarter Budget Report:**

**Action Requested:** The Chief recommends a short presentation on the status of the FY 2021/22 budget.

**Background:** Staff assembles a budget overview every quarter for information and discussion.

**Impact:** Informational

**Attachments:** 2nd Quarter Budget overview sheet, December 2021 Profit and Loss Statement.

**Mark Duerr**  
**Fire Chief**  
**South Placer Fire District**

**FY 2021/22 2nd Quarter Budget Report (July - December)**

<b>Revenue</b>	<b>2nd Quarter</b>	<b>Budgeted</b>	<b>Other Sources</b>	<b>Percentage</b>
General Revenue	\$7,241,270	\$13,374,983		54.1 %
Loomis Mitigation Revenue	\$66	\$450		14.7 %
Consolidated Mitigation Revenue	\$216,934	\$423,600		51.2 %
CFAA Staffing Reimbursements	\$435,372	\$355,000		122.6 %
LFPD Facilities Reserve Account	\$0		\$1,501,966	0.0 %
<b>Total Revenue</b>	<b>\$7,893,642</b>	<b>\$14,154,033</b>	<b>\$1,501,966</b>	<b>55.8 %</b>

<b>Expenditures</b>	<b>2nd Quarter</b>	<b>Budgeted</b>	<b>Other Sources</b>	<b>Percentage</b>
Salaries/Benefits (PP 2 -15) 14 PP's	\$6,278,256	\$11,844,369		53.0 %
CFAA Expenditures	\$412,815	\$355,000		116.3 %
Service and Operations	\$941,836	\$1,439,528		65.4 %
Fixed Assets	\$8,077	\$34,030		23.7 %
Capital Expenditures	\$52,329	\$135,660		38.6 %
Loomis Mitigation Expenditures	\$87,101	\$101,011		0.0 %
Consolidated Mitigation Expenditures	\$63,090	\$244,149		25.8 %
LFPD St. 18 Project from Reserves	\$0		\$1,501,966	0.0 %
<b>Total Expenditures</b>	<b>\$7,843,504</b>	<b>\$14,153,747</b>	<b>\$1,501,966</b>	<b>55.4 %</b>

Report Prepared By Kathy Medeiros January 2022

South Placer Fire District  
Profit & Loss Statement  
For the Six Months Ending Friday, December 31, 2021

		YTD	BUDGET	----- REMAINING ----- VARIANCE	%
<b>REVENUES</b>					
Secured Property Tax General	6000-000:001	\$4,596,917	\$8,357,006	\$3,760,089	44.99%
Unitary & Op Non-Unitary	0-000-6000-002	91,764	166,590	74,826	44.92%
Current Unsecured Property Tax	0-000-6000-003	171,916	176,158	4,242	2.41%
Delinquent Secured Property Taxes	0-000-6000-004	(37)	(26)	11	(43.27%)
Delinquent Unsecured Property Tax	0-000-6000-005	1,138	2,363	1,225	51.83%
Current Supplemental Property Tax	0-000-6000-006	124,644	143,319	18,675	13.03%
Delinquent Supplemental Property Tax	0-000-6000-008	256	225	(31)	(13.59%)
SPFD Special Tax	0-000-6001-000	662,863	1,199,045	536,182	44.72%
Loomis Fire Protection & Response Assessment	0-000-6002-000	581,858	1,047,827	465,969	44.47%
Railroad Unitary Tax	0-000-6106-000	2,986	5,428	2,442	44.99%
Interest-County	0-000-6950-000	943	70,639	69,696	98.67%
Sect. 5151 Interest Refunded	0-000-6957-000	0	(350)	(350)	100.00%
HOPTERS Intergovernmental Revenue	0-000-7000-000	8,216	53,379	45,163	84.61%
Ambulance Services	0-000-8192-000	674,443	1,700,000	1,025,557	60.33%
Uniform Reimbursement	0-000-8193-001	72	2,070	1,998	96.52%
Other Staffing Reimbursements	0-000-8193-009	0	1,035	1,035	100.00%
Other Miscellaneous	0-000-8193-010	139,341	120,800	(18,541)	(15.35%)
Fees For Service & Cost Recovery Charges	0-000-8193-011	123,474	180,500	57,026	31.59%
4850 Reimbursements	0-000-8193-014	17,700	25,975	8,275	31.86%
Cellular Tower Lease	0-000-8193-015	42,776	95,000	52,224	54.97%
Local/State/Federal Grants	0-000-8193-018	0	28,000	28,000	100.00%
CFAA Revenues	8197	435,372	355,000	(80,372)	(22.64%)
Loomis Mitigation Interest	0-000-8264-006	66	450	384	85.39%
Consolidated Mitigation Fee Revenue	0-000-8267-000	216,479	420,000	203,521	48.46%
Consolidated Mitigation Interest	0-000-8264-007	455	3,600	3,145	87.36%
<b>TOTAL REVENUES</b>		<b>7,893,642</b>	<b>14,154,033</b>	<b>6,260,392</b>	<b>44.23%</b>
<b>OPERATING EXPENSES</b>					
<b>SALARIES/BENEFITS</b>					
Salaries & Wages	1002:1003	2,952,614	6,104,821	3,152,207	51.63%
Sellback/Admin. & FF's	1004	131,272	200,000	68,728	34.36%
Intern FF/Board/App FF/PT	1005	4,500	15,000	10,500	70.00%
Callback/Overtime-Firefighter	1006	823,709	1,050,000	226,291	21.55%
Comp For Absence/Illness	1007	19,750	20,000	250	1.25%
Out of Grade Pay	1008	239	2,000	1,761	88.07%
Other Payroll	1015	0	9,000	9,000	100.00%
Volunteer Length of Service Award	1016	0	1,000	1,000	100.00%
PERS Retirement	1300	450,920	943,147	492,227	52.19%
PERS Lump Sum Payment	1302	824,547	852,918	28,371	3.33%
Employer 457 Def. Comp. Match	1305	14,433	25,000	10,567	42.27%
Employment Taxes (FICA/Medicare/SUI)	1301	69,905	120,013	50,108	41.75%
Workmans Comp. Insurance	1315	343,408	686,814	343,406	50.00%
Agency Share Insurance	1550	480,401	1,301,358	820,957	63.08%
OPEB Contribution	1551	0	40,000	40,000	100.00%
COP Debt Service	1552	118,149	371,298	253,149	68.18%
Labor Legal	2010	662	30,000	29,339	97.80%
Uniform Allowance/Cell Phone	2017	38,551	66,000	27,449	41.59%
Employees Assistance Program	2019	5,196	6,000	804	13.40%
CFAA Expenditures	1997	412,815	355,000	(57,815)	(16.29%)
<b>TOTAL SALARIES/BENEFITS/CFAA</b>		<b>6,691,071</b>	<b>12,199,369</b>	<b>5,508,299</b>	<b>45.15%</b>
<b>SERVICE &amp; OPERATIONS</b>					
Audit	2020	13,700	14,200	500	3.52%
Propane	2021	393	3,000	2,607	86.90%
Employee Physicals/DL/Wellness	2023	4,501	12,000	7,499	62.50%
ParamedicCert.EMT/CPR Classes	2024	1,338	6,000	4,662	77.70%
Ambulance Billing Service	2025	60,607	115,000	54,393	47.30%
Garbage	2026	4,006	9,500	5,494	57.84%
Gas & Electric	2027	47,509	80,000	32,491	40.61%
Insurance (FAIRA)	2028	108,033	103,033	(5,000)	(4.85%)
Memberships/Subscriptions	2030	4,122	10,000	5,878	58.78%

South Placer Fire District  
Profit & Loss Statement  
For the Six Months Ending Friday, December 31, 2021

		YTD	BUDGET	----- REMAINING ----- VARIANCE	%
News Publications & Ads	2032	560	1,000	440	44.00%
Sewer	2035	562	6,300	5,738	91.09%
Telephone	2037	35,801	63,000	27,199	43.17%
Training Supplies	2038	450	7,000	6,550	93.57%
Business/Conference	2039	2,948	4,000	1,052	26.30%
Education/Training	2040	15,516	20,000	4,484	22.42%
Water	2041	6,662	14,000	7,338	52.42%
Laundry	2042	605	1,700	1,095	64.40%
Legal/Consulting Fees	2043-000	98,448	90,000	(8,448)	(9.39%)
Prevention Consulting Fees	2043-001	21,725	42,000	20,275	48.27%
Petty Cash Fund	2044	0	250	250	100.00%
Pre-Employment Testing/Background Inv.	2045	7,306	14,000	6,694	47.82%
Medical Waste Disposal	2046	1,654	4,000	2,346	58.66%
Phsio Control Contract	2047	15,066	18,000	2,934	16.30%
County Charges (Tax Collection/LAFCO/Refunds)	2050	186,724	180,000	(6,724)	(3.74%)
Elections	2051	0	30,000	30,000	100.00%
Public Education	2052	379	2,000	1,621	81.05%
Food/Drink-Incident Supplies	2053	3,322	10,000	6,678	66.78%
Safety Awards	2055	1,170	2,000	830	41.51%
Fire RMS User Maintenance	2056	28,787	18,000	(10,787)	(59.93%)
Cleaning/Maintenance Supplies	2120	5,805	12,000	6,195	51.63%
Copy Machine Contract/Maint.	2121	9,097	16,000	6,903	43.14%
Computer Service & Maint.	2122	27,365	40,000	12,635	31.59%
Fire Prevention Supplies	2123	4,659	8,000	3,341	41.76%
Fuel & Oil	2124	45,171	64,000	18,829	29.42%
Medical Supplies	2127	47,583	105,000	57,417	54.68%
Miscellaneous Supplies	2128	0	885	885	100.00%
Office Supplies/Computer	2129	3,161	8,000	4,839	60.49%
Oxygen	2130	2,856	5,000	2,144	42.87%
Postage/Shipping	2131	863	2,000	1,137	56.83%
Storage	2132	0	2,000	2,000	100.00%
Uniform Supplies	2133	6,617	13,000	6,383	49.10%
Misc. Firefighting Equip/Supplies	2135	5,436	22,000	16,564	75.29%
Radio Repair	2221	6,736	8,000	1,264	15.80%
Automotive Repairs/Supplies	2222	64,702	109,000	44,298	40.64%
Facilities Maintenance	2225	31,006	80,000	48,994	61.24%
SCBA Maintenance	2226	6,378	7,260	882	12.15%
Turnout Clothing Maint.	2228	574	5,000	4,426	88.52%
Extinguisher Service/Repair	2229	1,160	1,200	40	3.30%
Outside Services/Printing	2523	773	1,200	427	35.56%
Bad Debt Expense	8510 + 4521	0	50,000	50,000	100.00%
<b>TOTAL SERVICE &amp; OPERATIONS</b>		<b>941,836</b>	<b>1,439,528</b>	<b>497,694</b>	<b>34.57%</b>
<b>FIXED ASSETS</b>					
Facilities,	4456	945	14,150	13,205	93.32%
Firefighting Equipment	4462	0	3,854	3,854	100.00%
EMS Equipment	4464	888	3,210	2,322	72.35%
Office & Communication Equipment	4465	357	3,560	3,203	89.97%
Radio & Communications	4469	3,287	2,000	(1,287)	(64.36%)
Shop Equipment	4470	0	1,000	1,000	100.00%
Training/Operations Equipment	4472	0	1,880	1,880	100.00%
Rescue Equipment	4475	2,600	1,576	(1,024)	(64.96%)
Aparatus Upgrades	4476	0	2,800	2,800	100.00%
<b>TOTAL FIXED ASSETS</b>		<b>8,077</b>	<b>34,030</b>	<b>25,953</b>	<b>76.26%</b>
<b>CAPITAL EXPENDITURES</b>					
2021 Ford Expedition (012 Replacement)	0-000-4510-030	11,363	15,000	3,637	24.25%
Structure PPE/Gear	0-000-4511-008	13,023	62,300	49,277	79.10%
Station 18 Schematic Design/Truckroom Build	0-000-4512-031	1,235	1,501,966	1,500,731	99.92%
St. 18 Sink Hole Repair	0-000-4512-034	26,708	26,500	(208)	(0.78%)
St. 20 Ice Machine Relocated/Hot Water Heater	0-000-4512-035	0	1,200	1,200	100.00%
St. 20 Dry Rot Repair	0-000-4512-037	0	6,000	6,000	100.00%
St. 15 Sod Repair Replacement	0-000-4512-040	0	11,160	11,160	100.00%

South Placer Fire District  
Profit & Loss Statement  
For the Six Months Ending Friday, December 31, 2021

		YTD	BUDGET	----- REMAINING -----	
			VARIANCE		%
St. 16 Landscape Project	0-000-4512-043	0	5,000	5,000	100.00%
Drainage Work	0-000-4512-044	0	5,000	5,000	100.00%
Patio Roof Repair	0-000-4512-045	0	3,000	3,000	100.00%
Electrical for TV	0-000-4512-046	0	500	500	100.00%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>52,329</b>	<b>1,637,626</b>	<b>1,585,298</b>	<b>96.80%</b>
<b>LFPD MITIGATION EXPENDITURES</b>					
Station 18 Schematic Design/Build	0-000-4522-001	0	13,922	13,922	100.00%
Type 1 Engine/PNC Equipment Finance	0-000-4522-012	87,101	87,089	(12)	(0.01%)
<b>TOTAL LFPD MITIGATION EXPENDITURES</b>		<b>87,101</b>	<b>101,011</b>	<b>13,910</b>	<b>13.77%</b>
<b>CONSOLIDATED MITIGATION EXPENDITURES</b>					
Front/Rear Side Level III Frag Coating	0-000-4523-002	472	354	(118)	(33.29%)
Investigation Team Equipment	0-000-4523-008	626	12,000	11,374	94.78%
Workstation/Laptop Upgrades 11%	0-000-4523-015	0	275	275	100.00%
MDC/Vehicle Computers T17 11%	0-000-4523-016	0	165	165	100.00%
Firefighter PPE	0-000-4523-020	1,272	7,700	6,428	83.48%
Type 1 Engine/PNC Equipment Finance	0-000-4523-021	59,057	146,158	87,101	59.59%
3 Hard Suction Extensions (TFT 6"F 6"M) New	0-000-4523-022	0	900	900	100.00%
3 Red Head 1.5 x 1.5 Gated WYE New	0-000-4523-023	0	900	900	100.00%
3 Red Head 2.5x1.5 Gated WYE New	0-000-4523-024	0	1,050	1,050	100.00%
3 Red Head 5" Storz 4.5 M Threaded New	0-000-4523-025	0	600	600	100.00%
2 Craftsman Toolsets for Toolboxes New	0-000-4523-026	0	500	500	100.00%
2 Red Head 6" 4.5" DF Threaded New	0-000-4523-027	423	500	77	15.35%
4 USDA Forestry Svc 1.5" to 1" NSPH New	0-000-4523-028	0	150	150	100.00%
1 Aluminum 5" Storz -3 -2.5" Gated WYE New	0-000-4523-029	0	550	550	100.00%
10 TFT 1/2" 50 gpm SB tips-low flow	0-000-4523-030	0	1,300	1,300	100.00%
3 TFT 15/16" replacement SB tips for reserve	0-000-4523-031	0	390	390	100.00%
24 key FDNY spec. 1.75" attack hose	0-000-4523-032	0	4,000	4,000	100.00%
8 Elkhart XC 150 gpm 50 psi comb nozzles	0-000-4523-033	0	6,912	6,912	100.00%
5 Elkhart Xd 2.5" shut offs for blitz line	0-000-4523-034	0	3,240	3,240	100.00%
30 sticks Snaptite 1.5" Wayjax SJ hose	0-000-4523-035	0	3,628	3,628	100.00%
4 sticks Outback HD 1.5" rubber lined hose 11%	0-000-4523-036	0	87	87	100.00%
20 various sized red head tail gaskets 11%	0-000-4523-037	0	10	10	100.00%
20 various sized red head expansion rings 11%	0-000-4523-038	0	14	14	100.00%
10 sticks 3" Key Eco10 soft suction hoses	0-000-4523-039	0	179	179	100.00%
5 LDH Eco10 soft suction hoses	0-000-4523-040	0	185	185	100.00%
Plans Cabinets New	0-000-4523-041	0	1,200	1,200	100.00%
OTC 6522 Smoke Machine New	0-000-4523-042	1,130	1,000	(130)	(13.04%)
Under Lift Jack New	0-000-4523-043	0	1,000	1,000	100.00%
Transmission Jack New	0-000-4523-044	0	2,000	2,000	100.00%
Station 17 Generator new	0-000-4523-047	0	28,000	28,000	100.00%
Station 15 Generator New	0-000-4523-048	0	16,000	16,000	100.00%
2021 Ford Expedition (012 Replacement) 11%	0-000-4523-049	0	2,817	2,817	100.00%
Airway/Pedi Bags 11%	0-000-4523-050	110	385	275	71.50%
<b>TOTAL CONSOLIDATED MITIGATION</b>		<b>63,090</b>	<b>244,149</b>	<b>181,058</b>	<b>74.16%</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>7,843,504</b>	<b>15,655,713</b>	<b>7,812,212</b>	<b>49.90%</b>
<b>EXCESS OF REVENUE/EXPENDITURES</b>		<b>50,138</b>	<b>(1,501,680)</b>	<b>(1,551,820)</b>	<b>103.34%</b>
<b>BEGINNING FUND BALANCE</b>		<b>3,926,701</b>	<b>3,926,701</b>	<b>0</b>	<b>0.00%</b>
<b>ENDING FUND BALANCE</b>		<b>3,976,839</b>	<b>2,425,021</b>	<b>(1,551,820)</b>	<b>(63.99%)</b>
<b>COMPONENTS OF FUND BALANCE</b>					
Ending FB Loomis Mit. Reserve	0-000-0560-000	0	(13,539)	(13,539)	100.00%
Ending FB Consolidated Mit. Reserve	0-000-0565-000	0	550,013	550,013	100.00%
Ending FB Unassigned	0-000-0554-000	0	472,727	472,727	100.00%
Ending FB Res for Imprest Cash	0-000-0555-000	0	250	250	100.00%
Ending FB Designated for F/A Acq	0-000-0556-000	0	404,873	404,873	100.00%
Ending FB Facilities	0-000-0557-000	0	316,487	316,487	100.00%

South Placer Fire District  
 Profit & Loss Statement  
 For the Six Months Ending Friday, December 31, 2021

		YTD	BUDGET	----- REMAINING -----	
				VARIANCE	%
Ending FB Unassigned Major Equipment	0-000-0558-000	0	89,598	89,598	100.00%
Ending FB Contingent Reserve	0-000-0559-000	0	410,000	410,000	100.00%
Ending FB Loomis Contingent	0-000-0562-000	0	4,456	4,456	100.00%
Ending FB Loomis Equipment Replacement	0-000-0563-000	0	34,029	34,029	100.00%
Ending FB Loomis Apparatus Replacement	0-000-0564-000	0	96,832	96,832	100.00%
Ending FB Loomis LT Facility Maintenance	0-000-0561-000	0	59,295	59,295	100.00%
		0	2,425,021	2,425,021	100.00%

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**SOUTH PLACER FIRE PROTECTION DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MARK DUERR  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** WEDNESDAY, FEBRUARY 9<sup>TH</sup>, 2022  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: Station 19 Memorial Plaque – Tony Corado:**

**Action Requested:** Chief requests Board to take action to formally approve the addition of Fire Chief Tony Corado to the Station 19 Memorial Plaque.

**Background:** In August 2003, Station 19 was dedicated as the South Placer Fire District's Memorial Fire Station. It was intended to allow for future names to be added to the plaque for individuals who positively impacted the community while serving the District after their passing. The Chief has submitted a written request to the Board to have Retired Chief Tony Corado's name included on the memorial plaque on behalf of the District Employees.

**Impact: Ceremonial**

**Attachments: Written statement, Picture of Plaque, Policy 2510**

**Mark Duerr**  
**Fire Chief**  
South Placer Fire Protection District



February 9, 2022

Re: Fire Chief Tony Corado (Ret.) / Placement on Station 19 Memorial Plaque

To: South Placer Fire District Board of Directors

On behalf of the men and women of the South Placer Fire District (SPFD), I request that the Board take action to include Tony Corado on the Station 19 Memorial Plaque. Tony served SPFD for over 33 years starting his journey with the District dating back to 1979. He served in many different capacities during his time at South Placer, with the final portion of his career being at the rank of Fire Chief, where he served for over 14 years. Tony's accomplishments went beyond the Fire District's boundaries as well, serving on various Board of Directors in the community and being very active within the local Kiwanis Club of Granite Bay. I formally request to have the name Tony Corado added to the Memorial Plaque.

Sincerely,

---

*Matt Feeley*  
Deputy Fire Chief  
South Placer Fire District

# South Placer Fire District Memorial Fire Station

*This Fire Station is a Living Memorial, and is  
dedicated to those men and women who have  
served the South Placer Fire District Community*

August 2003

## Board of Directors

Ron Feist

John de Graaff

Dave Giblin

Gary Grenfell

Mike Short

Bill Rose

Fire Chief Tony Corado

Captain Lawrence Bettencourt

## They died with Honor

Curt Harms

Helen Sponable

Carl Yuers

Jason Watson

Mike Pashkevich

Diane Smith

Chet Moller

Charles Kemper

Architect: Lionakis Beaumont Design Group

Contractor: Feather River Commercial Construction

# SOUTH PLACER FIRE DISTRICT POLICY MANUAL

**POLICY TITLE:**                      **Station 19 Memorial Plaque**                      **Adopted Date: 11/30/2005**

**POLICY NUMBER:**                      **2510**                      **Revision Date: 11/30/2005**

**2510.1** In August of 2003, Fire Station 19, located at 7070 Auburn Folsom Road, was dedicated as the South Placer Fire District's Memorial Fire Station. During the dedication ceremony a memorial plaque was unveiled displaying the names of individuals that had served the community as a member of the South Placer Fire District (District) and had passed away. The intent of the dedication was to allow future names to be added to the memorial plaque.

**2510.1.1** Members of the fire district may serve in many ways. Members may serve as firefighters (Volunteer, Paid or Part Paid), Administrators, Board Members or Community Members who have positively impacted service to the Community. Typical ways for individuals to impact the community while serving the district may include, but are not limited to:

**2510.1.1.1** Died in the line of duty.

**2510.1.1.2** Served the district for his or her entire career.

**2510.1.1.3** Served the fire service for more than twenty years, with a significant portion of the service with the district.

**2510.1.1.4** Performed a life-saving act under extremely dangerous and hazardous conditions.

**2510.1.1.5** Developed and implemented policy, procedures, guidelines or other programs that had a long lasting effect on the Community, Surrounding Communities and/or the State Of California Fire Service.

**2510.1.2** Any Fire District Member or Community Member may request a name be added to the memorial plaque after a fire district member has passed by:

**2510.1.2.2** Submitting to the Fire District a written statement of the passed member's participation and history with the Fire District.

**2510.1.2.3** The request will be agenzized for Board of Director review and action.

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**SOUTH PLACER FIRE PROTECTION DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MARK DUERR  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** WEDNESDAY, FEBRUARY 9<sup>TH</sup>, 2022  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: Engineer Job Description Amendment:**

**Action Requested:** The Chief recommends discussion on updating the Engineer job description to reflect State certification changes.

**Background:** The South Placer Fire District will continually monitor fire service best practices to ensure our job requirements meet industry standards. Review of job descriptions will occur regularly. When discrepancies between existing policies and new practices are found, those changes will be brought in front of the board for amendments. In this case, the position of Engineer requires a certification that staff recommends be updated:

1. Remove “apply for CSFM Certified Fire Apparatus Driver/Operator Pump Apparatus after 18 months.” Personnel are able to achieve the qualification, but we are not making it a mandatory condition for promotion.

**Impact:** Increases qualified candidate pool

**Attachments:** Policy 1180 Engineer Job Classification

**Mark Duerr**  
**Fire Chief**  
South Placer Fire Protection District

# SOUTH PLACER FIRE DISTRICT POLICY MANUAL

**POLICY TITLE:**                      **Engineer Job Classification**                      **Adopted Date: 7/1/2002**

**POLICY NUMBER:**                      **1180**                      **Revision Date: 1/10/2019**

General Job Description: The South Placer Fire District is a tax supported governmental agency, which provides emergency and non-emergency services to the Community of the South Placer Fire District and other communities under local agreements and the California State Mutual Aid Plan. This work unit is responsible for tasks associated with fire suppression, hazardous condition mitigation, emergency rescue, medical treatment and pre/post emergency activities. The work unit works 24-hour shifts or as needed for emergency or staffing call back.

Specific Duties: Working under the supervision of the Captain/Acting Captain and/or Supervisor this employee's primary duty is to respond to emergency situations and perform tasks associated with fire suppression, hazardous condition mitigation, emergency rescue and medical treatment. When responding to such emergencies the employee shall don all required protective clothing and the employee may:

1. Receive and implement directives from ranking employees
2. Remove hoses, nozzles, ladders and other appropriate equipment from apparatus, connecting hoses to water supply and direct extinguishing agent as appropriate
3. Drive and operate emergency apparatus and other equipment associated with fire suppression, hazardous condition mitigation, emergency rescue, medical treatment and district operations
4. Operate tools associated with fire suppression, hazardous condition mitigation, emergency rescue, medical treatment and district operations
5. Troubleshoot equipment, apparatus and make emergency repairs
6. Carry ladders, erect ladders and climb ladders typically while carrying equipment
7. Create openings in structures to allow access, egress or facilitate fire suppression
8. Move, cover and otherwise protect personal property
9. Walk or jog for extended distances carrying equipment and/or individuals
10. Provide basic life support and assist with advanced life support
11. Provide continuous patient and situation assessment
12. Prepare individuals for transport to a medical treatment facility and transport patients while either driving the ambulance or providing appropriate treatment
13. Triage multiple injury emergencies and manage medical treatment for such emergencies
14. Remove patients/victims from difficult to access locations

15. Perform rescues that involve moving waters or stagnant bodies of water
16. Gather and load equipment onto the vehicle for return to the facility

It should be noted that many of the tasks performed in this job require extended, strenuous physical exertion in dangerous conditions. The employee shall work as a member of a team, all of whose members are interdependent on other members of the team for their safety and for the successful accomplishment of the tasks. Due to the wide range of activities and conditions inherent in this job, the frequencies and duration of physical activities may vary significantly from day to day and employees may be required to perform other duties related to the districts mission statement.

Corollary Duties: When not responding to emergencies, the employees will perform a variety of tasks in and around district facilities and the community.  
The employee shall:

1. Assist to complete the duties outlined in the work schedule
2. Inspect, clean, test and service equipment
3. Inventory and replenish fire apparatus supplies, medical supplies and station supplies
4. Wash, clean, and perform routine maintenance on emergency apparatus and district vehicles
5. Perform routine housekeeping, ground maintenance, inspections and minor repairs on district facilities
6. Assist with station and district projects
7. Develop recommendations and strategies as to the operation of the station, shift and projects to which they are assigned
8. Develop and submit annual budget recommendations for the station, shift and projects to which they are assigned
9. Make budget recommendations for the purchasing of equipment, facility needs and supplies for the station, shift and projects to which they are assigned
10. Maintain, review for accuracy station, shift and project records and submit as required
11. Organize, present and/or participate in field training exercises, self-study, self-improvement and classroom instruction
12. Participate in self-directed physical conditioning activities
13. Organize and/or participate in pre-emergency, post-emergency and public safety educational activities
14. Complete both written and computer generated reports as required.
15. Be encouraged to participate on teams or work on projects involving district operations, construction, supply organization, new apparatus design, research and report development

Minimum Qualifications:

1. The employee shall be high school graduate or equivalent
2. The employee shall be a minimum of 18 years of age

3. The employee shall maintain a valid California Class A, B, or C driver's license and a Firefighter endorsement.
4. The employee shall maintain a valid Medical Examination Report (DL 51) form for a CDL or complete medical requirements for a non-commercial driver's license with a Firefighter endorsement per the department of motor vehicles.
5. The employee shall maintain a valid respiratory qualified medical exam
6. The employee shall maintain a valid BLS/CPR card from American Heart or Red Cross
7. The employee shall maintain a valid State of California Emergency Medical Technician 1 certification or Sierra Sacramento Valley Paramedic certification
8. Hazardous Materials First Responders Operational Certificate
9. ICS 200 Certificate
10. CSFM Rescue Systems 1 Certificate
11. Driver Operator 1A and 1B
- ~~12. Apply for CSFM Certified Fire Apparatus Driver/Operator Pump Apparatus after eighteen (18) months~~
- ~~13.~~ 12. CSFM Certified Firefighter I
- ~~14.~~ 13. Obtain qualifications/certifications for Firefighter I per NWCG/CICCS. (2006 Editions or newer/ this requirement to be completed within twelve (12) months of hire date)
- ~~15.~~ 14. Either two (2) years of satisfactory service as a full time South Placer Firefighter (with designations of EMT and or Paramedic) or Three (3) years as a full paid full time firefighter with another agency (with designations of EMT and or Paramedic)

Desirable Qualifications: Any combination of training, education or experience that would likely provide the required knowledge and skills in qualifying. A typical way to obtain the knowledge and skills would be:

1. Training from a recognized national, state or privately operated training facility in the area of fire science, emergency services or other related fields or
2. An educational degree from a recognized national, state or privately operated training facility in the area of fire science, emergency services or other related fields

Standards: The employee shall acquire and apply the knowledge of the district rules, regulations, procedures, methods and techniques on a continuous basis. Maintain the mental condition, physical endurance, agility, strength and stamina to perform hazardous work under emergency conditions. Maintain the ability to understand and follow oral and written directions promptly and accurately. Continuously be courteous to the public, allied agencies and fellow employees.

1. The employee shall maintain favorable employee performance evaluations

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**SOUTH PLACER FIRE PROTECTION DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MARK DUERR  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** WEDNESDAY, FEBRUARY 9<sup>TH</sup>, 2022  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: SCI Proposal for Providing Consulting, Engineer of Work and Levy Administration on South Placer Fire Districts (Former Loomis Fire Districts) Emergency Response Services Assessment District:**

**Action Requested:** Chief recommends discussion and approval for the Chief to execute new agreement with SCI Consulting Group.

**Background:** The current agreement with SCI to provide professional consulting, engineer of work and levy administration is expiring at the end of this fiscal year. The scope of services provided by SCI includes year-round administration of the Fire Protection and Emergency Response Services Assessment District for South Placer Fire Protection District in the former Loomis Fire District area. The final year of the current contract 2021/2022 cost equaled \$10,922. The cost for each year of the new proposed three-year contract are: 2022/23, \$12,250; 2023/24, \$12,585; and 2024/25, \$12,935.

**Impact:** Financial

**Attachments:** Proposed services agreement with SCI Consulting Group for levy administration

**Mark Duerr**  
**Fire Chief**  
South Placer Fire District



# Levy Administration Services Agreement

THIS AGREEMENT is made on \_\_\_\_\_, 20\_\_, between the **South Placer Fire Protection District**, (“District”) and **SCI Consulting Group** (“Consultant” or “SCI”), a California Corporation, who agree as follows:

1. **Scope of Work (“Work”).** Consultant shall perform the work and render the services described in the Scope of Work shown below (the “Work”). The Consultant shall provide all labor, equipment, material and supplies required or necessary to properly and competently perform the Work, and determine the method, details and means of doing the Work.
2. **Payment.**
  - a. In exchange for the Work, District shall pay to the Consultant a fee for completed phases of the Work. The total fee for the Work shall not exceed amounts set forth in the Fee Schedule shown below. There shall be no compensation for extra or additional work or services by the Consultant unless approved in advance in writing by District. The Consultant’s fee shall include all of the Consultant’s costs and expenses related to the Work.
  - b. At the completion of each phase of the Work, the Consultant shall submit to the District an invoice for the Work performed. If the Work is satisfactorily completed and the invoice is accurately computed, the District shall pay the invoice within 30 days of its receipt.
3. **Term.** This Agreement shall take effect on the above date and shall continue in effect until completion of the Work.
4. **Insurance.**
  - a. **Types & Limits.** The Consultant, at its sole cost and expense, shall procure and maintain for the duration of this Agreement the following types and limits of insurance:

Commercial General Liability	\$2,000,000 per occurrence \$4,000,000 aggregate
Automobile Liability	\$2,000,000 per accident
Workers' Compensation	Statutory limits
Professional Liability	\$2,000,000 per claim
Excess Liability (over General Liability & Auto Liability)	\$1,000,000 per occurrence & \$1,000,000 aggregate

- b. **Other Requirements.** The general liability policy(ies) shall be endorsed to name the District, its officers and employees as additional insureds regarding liability arising out of the Work.

- c. **Proof of Insurance.** Upon request, the Consultant shall provide to the District proof of insurance.
5. **Indemnification.** The Consultant shall indemnify, defend, protect, and hold harmless the District, and its officers and employees from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) arising out of the Consultant's performance of the Work and caused by willful misconduct of or by the Consultant or its employees, agents and subcontractors.
6. **Entire Agreement.** This writing represents the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.
7. **Independent Contractor.** The Consultant's relationship to the District is that of an independent contractor.
8. **Successors and Assignment.** This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, the Consultant shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of the District.
9. **No Waiver of Rights.** Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default.
10. **Severability.** If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.
11. **Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California.
12. **Default.** In the event that the Consultant defaults in the obligations of the Consultant under this Agreement, or the Consultant defaults in the performance of the terms and conditions of this Agreement, the District may, at its option, declare this Agreement to be in default and, at any time thereafter, may do any one or more of the following: a) enforce performance of the Agreement by the Consultant; or b) terminate this Agreement. In the event that this Agreement is terminated, payment shall still be due for all Work performed by the Consultant through the date of the termination.
13. **Cancellation.** The District or the Consultant may cancel this Agreement without cause. The party desiring to cancel this Agreement shall notify the other party in writing. In the event that this Agreement is cancelled, payment shall still be due for all Work performed by the Consultant through the date of the notification of cancellation.
14. **Attorney's Fees.** In the event any legal action is brought to enforce or construe this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees, expert witness and consulting fees, and litigation costs.

15. **Notice.** Any notice, invoice or other communication that is required or permitted to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail or by commercial delivery service, addressed as follows:

**Public Agency:**

South Placer Fire Protection District  
6900 Eureka Road  
Granite Bay, CA 95746

**Consultant:**

SCI Consulting Group  
4745 Mangels Boulevard  
Fairfield, CA 94534

Any party may change its address by notifying the other party of the change in the manner provided below:

_____	_____
_____	_____
_____	_____
_____	_____

## Scope of Work

This section outlines the engineering services and other responsibilities SCI would perform as the Engineer of Work and Assessment Levy Administrator for South Placer Fire Protection District.

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### Definitions

District:	South Placer Fire Protection District, staff and Directors.
Assessment District:	Fire Protection and Emergency Response Services Assessment District (former Loomis Fire Protection District).
SCI or Consultant:	SCI Consulting Group, and any and all employees and subcontractors.
Administration:	Services related to the determination, levy and collection of assessment revenues.

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### Engineer's Report and Other Documents

1. Obtain upcoming fiscal year estimated cost information from the District to use as a basis for the budget in the Engineer's Report.
2. Calculate and prepare the preliminary assessment roll for inclusion in the Engineer's Report.
3. Prepare the Engineer's Report, including any necessary upgrades due to any recent court rulings or other requirements.
4. File the final Engineer's Report with the District.
5. Prepare any needed resolutions and staff reports for the Assessment.
6. Prepare and assist with the publication of any notices for the continuation of the Assessment.
7. Attend the District Board meeting at which the public hearing is held, and the Engineer's Report is approved.

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### Confirmation of District Parcels, Levy Calculation, Verification and Submittal

1. Create a database including every parcel in the boundaries of the Assessment District, including the parcel attributes necessary for calculating the Assessments, and update it with new information for the upcoming year.
2. Identify new or changed parcels that may require an updated or new assessment calculation and recalculate the final assessment on a parcel-by-parcel basis.
3. Prepare the final Assessment Roll for the Assessment District and submit it to the County for inclusion on the upcoming fiscal year tax bills.

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### **District Information and Levy Confirmation**

1. Verify and validate Auditor's levy data prior to the printing of tax bills.

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### **Responding To Public Inquiries And Appeals**

1. Provide the County Auditor/Tax Collector with our toll-free phone number so property owners can directly contact SCI Consulting Group throughout the fiscal year regarding any questions that arise.
2. Throughout the fiscal year, research and, if necessary, revise any Assessments which we find to be based upon incorrect information being used to apply the method of assessment. (It should be noted that, due to our comprehensive levy validation procedures, actual revisions are expected to be very minimal, if any.)

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### **Defense and Support of the Assessments**

1. Provide a full response, support of the assessments and basis for the assessments to any person who questions the assessments or the legal basis for the assessments.
2. In the event of any legal challenge or petition against the assessments, provide professional, assessment engineering and technical support in support of the assessments. If such services are required, they would be provided in close collaboration with the District and District legal counsel.

## Fee Schedule

SCI shall be compensated for the performance of the Scope of Work as follows:

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Annual Levy Administration	\$ 11,250	\$ 11,585	\$ 11,935
Payment due on August 10:	\$ 7,313	\$ 7,530	\$ 7,758
Balance due on January 31:	\$ 3,938	\$ 4,055	\$ 4,177
Maximum Direct Expenses	\$ 1,000	\$ 1,000	\$ 1,000
<b>Total Contract Authorization</b>	<b>\$ 12,250</b>	<b>\$ 12,585</b>	<b>\$ 12,935</b>

1. The Scope of Work includes one meeting with the District. Any additional meetings shall be billed at the rate of \$500 per person per meeting.
2. In the event that the District elects to request optional, additive scope of work, SCI will work with the District to negotiate compensation for these additional tasks, and execute an Addendum to the agreement for these additional services.
3. Incidental costs incurred by SCI for the purchase of property data, maps, travel and other out-of-pocket expenses incurred in performing the Scope of Work shall be reimbursed at actual cost by the District with total cost not to exceed \$1,000 per year, without prior authorization from the District. Publication of the legal notice of public hearing will be billed separately as incurred.

Note: All costs associated with this proposal can be financed or refunded by assessment proceeds.

The Fee Schedule shown above is valid as long as this agreement is executed within 90 days from the date this agreement was submitted to the District.

## Signature Page

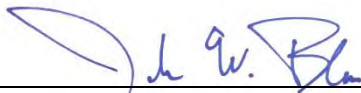
By signing below, we agree to the terms of this Levy Administration Services Agreement.

**Accepted:**

\_\_\_\_\_  
Mark Duerr  
Fire Chief  
South Placer Fire Protection District

\_\_\_\_\_  
Date

**Accepted:**

  
\_\_\_\_\_  
John W. Bliss  
President  
SCI Consulting Group

\_\_\_\_\_  
1/26/2022  
Date

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**SOUTH PLACER FIRE DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** FIRE CHIEF MARK DUERR  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** WEDNESDAY, FEBRUARY 9<sup>TH</sup>, 2022  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: NFPA 1582 Compliant District Physicals**

**Action Requested:** The Chief recommends a discussion on implementing National Fire Protection Association 1582 physicals.

**Background:** Due to occupational demands, firefighters face extreme physical, mental, and environmental stresses resulting in an increased risk of morbidity and mortality for cardiovascular events, musculoskeletal injuries, behavioral health issues, and cancer. Early detection of underlying medical conditions and participation in annual medical exams is critical to saving firefighter lives and improving their quality of life.

Currently, our members receive a complete physical before being hired to confirm they can perform the job's tasks. For nearly all of our members, that was the last time they had a department-sponsored physical. Some members likely participate in annual physicals on their own. Still, routine annual physicals often omit the job-specific test included in NFPA 1582 that is vital to ensuring the health and wellbeing of our members while performing their job tasks.

Labor and management have worked together to implement a program that will protect our most valuable assets, our personnel, through a comprehensive mental health and wellness program. Physicals are one of many programs that will increase our District's health and readiness. Other programs under the health and wellness umbrella include:

- NFPA 1582 firefighter physicals for entry-level candidates;
- A mental health program staffed by District personnel and backed with the support of Local 522 and management;
- A joint management/Labor District Occupational Safety and Health Committee;
- Annual fitness assessments in conjunction with IAFF Wellness-Fitness Initiative;



- An NFPA 1582 compliant annual physical evaluation with a goal not to remove firefighters from duty but to protect their health and safety by ensuring members are medically able to meet the job’s demands;
- Continuously evaluate job demands and ensure job descriptions/analyses are provided to health care providers so that task demands align with medical evaluations.

While this process will cost the district money, the ultimate risk to the district and the community of not implementing a program is the loss of life of our members. Recent studies and surveys suggest a severe gap in the healthcare of our members.

- According to the *National Fire Protection Association’s Firefighter Fatalities in the United States 2016*, cardiac-related events accounted for 38 percent of firefighter deaths in 2016 and 42 percent over the past ten years.
- Research by Denise Smith, Ph.D., and others found that for every line of duty death, there are an estimated 17 nonfatal cardiac events on duty among firefighters.

An annual physical is a vital component of an organization’s comprehensive benefits strategy. Organizations provide benefits to recruit and retain employees and keep them well and fit. This program provides health and financial security through annual evaluation, emphasizing early detection. The increased morbidity and mortality related to firefighting work can devastate a career, financial security, and family. The goal is to help firefighters remain healthy and on-duty, benefitting the employee and the organization who invested in their training and experience.

Regular medical evaluations are so vital that our vendor, Fire Agencies Self Insurance System (FASIS), offsets the cost of these physicals by approximately 75% every three years. They have found that prevention and early detection reduce long term expenses.

Finally, the District is responsible for ensuring that all members engaged in fire suppression can perform the job of a firefighter including Cal OSHA mandates including:

1. Annual fit testing for every member using a respirator.
2. For those members using a respirator, provide a medical evaluation to utilizing a respiratory questionnaire and complete a pulmonary function test.
3. Audiometric testing as part of a hearing conservation program.

The costs to provide NFPA 1582 physicals, including full chest X-rays for all members, with the FASIS offset, is approximately \$14,300. The cost for the previously mentioned minimum requirements under the law is \$9,200 which does not include the in-depth, job-specific evaluations of the NFPA 1582 physical. Proceeding with the full exams will cost the District an additional \$5,100.

Test	Count	Cost	Total	Occ Health	Occ Total	Difference
------	-------	------	-------	------------	-----------	------------

Physical	53	\$ 625	\$ 33,125	\$ 65	\$ 3,445	
TB	53	\$ 20	\$ 1,060	\$ 20	\$ 1,060	
Chest X-ray	53	\$ 65	\$ 3,445			
Heavy Metal Test	6	\$ 125	\$ 750			
Cholinesterase	6	\$ 76	\$ 456			
Audio gram	Inc	\$ -	\$ -	\$ 54	\$ 2,862	
Resp Questionnaire	Inc	\$ -	\$ -	\$ 35	\$ 1,855	
Subtotal			\$ 36,706		\$ 9,222	
FASIS Offset	53	\$ 463	\$ 24,536		0	
<b>Total</b>			<b>\$ 14,300</b>		<b>\$ 9,222</b>	<b>\$ (5,078)</b>

**Impact:** Budget impact of approximately \$15k year one. Ensuing years will cost the district from \$20-40k, depending on the cycle.

**Attachments:** NFPA 1582 Compliant Exam Program cost schedule, sample Medical Evaluation Standard report

**Mark Duerr**  
**Fire Chief**  
**South Placer Fire District**

## 1582 Compliant Exam – 2022 Program

This “all-inclusive” **NFPA 1582 Compliant Exam** has promotional pricing (through FY2022) for your consideration includes the **On-Site Mobile Fee** or **conducted at 1582 Office**. Our exams are conducted onsite on your Department’s various Battalion Shifts. We can provide contract pricing and timeline commitments to fit your Department needs.

As required in **NFPA 1582**, we use only licensed physicians for your evaluations. Our competitor(s) use mid-level providers, such as nurse practitioners or physician assistants to conduct your member evaluations which does not achieve the NFPA standard.

### 1582 Extended Panel

<b>Laboratory Blood / Urine Testing:</b>	<b>1582 Extended Panel</b>
Complete Blood Count w/ Differential	Included
Comprehensive Metabolic Panel	Included
Fasting Lipid Panel (LDL, HDL, Trig, Cholesterol)	Included
Urinalysis (with Micro if indicated)	Included
Diabetes Screening - Fasting Blood Glucose / Hemoglobin A1C	Included
Thyroid Panel with TSH	Included
Hemocult Test (at age 40+)	Included
CA-125 (female fighters only)	Included
Prostate Specific Antigen Screening (male firefighters only)	Included
Vitamin D	Included
High-Sensitivity C-Reactive Protein (hs-CRP)	Included
<b>Occupational Health Testing</b>	
Audiogram (OSHA Rated Hearing Booth)	Included
Biometric Screening (BMI or Calipers Skinfold)	Included
Spirometry (Pulmonary Function Test)	Included
Vital Signs	Included
Vision Screening	Included
Blood Pressure Monitoring	Included
Resting EKG	Included
<b>Cardiopulmonary / Fitness Evaluation (Chapter 8)</b>	
Stress EKG, WFI Protocol <i>(Chapter 8.2.2.1 - An evaluation of aerobic capacity shall be performed after appropriate medical evaluation)</i>	Included
<b>Physician Exam - (NFPA 1582 Compliant)</b>	
Physical Examination (as outlined in Chapter 7.6)	Included
Medical History Review	Included
Skin Cancer Assessment	Included
Health Promotion Counseling	Included
Sleep Disturbance Apnea Questionnaire	Included
Cardiac Risk Stratification	Included
OSHA Resp. Questionnaire / Clearance Letter	Included
Firefighter Medical Clearance – 1582 Tiers	Included

**Total Cost per Fire Member**

**\$625.00**

*Minimum of 40 appointments at this rate, volumes less than 40 requires possible negotiation*

*Expanded Tests, Services and Panels are also available*

<b>Optional Additional Services</b>	<b>Price</b>
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<b>Ultrasound Screening Panel*</b>	\$ 150.00
Aortic Aneurysm Ultrasound*	
Pancreas, Liver, Gallbladder, Spleen and Kidney Ultrasound*	
Optional: External Pelvic Ultrasound (Females)*	
Optional: Prostate Ultrasound (Males)*	
Optional: Testicular Ultrasound (Males)*	
<b>Echocardiogram Ultrasound Screening*</b>	\$ 150.00

\* denotes this is a non-diagnostic screening only

<b>Chapter 8 - Muscular Strength, Endurance &amp; Flexibility</b>	\$ 50.00
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<b>Lab Testing</b>	
Hepatitis A Titer	\$ 30.00
Hepatitis B Titer	\$ 30.00
Measles, Mumps, Rubella (MMR) Titer	\$ 80.00
Meningococcal Titer	\$ 30.00
Polio Titer	\$ 50.00
Tetanus Diphtheria Titer	\$ 45.00
Varicella Titer	\$ 45.00
Testosterone Blood Test	\$ 35.00
C Reactive Protein (Cardiac)	\$ 45.00
NMR Lipoprotein	\$ 75.00
Heavy Metal (24 Hour Urine Occupational Exposure – Hazmat Testing)	\$ 125.00
Cholinesterase (Hazmat)	\$ 76.00
<b>Infectious Disease Screening</b>	
Hepatitis A Virus Screening Test	\$ 35.00
Hepatitis B Virus Screening Test	\$ 35.00
Hepatitis C Virus Screening Test	\$ 35.00
Hepatitis Profile Screening (Immunization and Infection Hep A,B,C)	\$ 80.00
HIV Screening	\$ 40.00
PPD TB Skin Test	\$ 20.00
QuantiFERON Gold TB Blood Test	\$ 75.00
<b>Infectious Disease Management</b>	
Flu Vaccine	\$ 25.00
Hepatitis A Vaccination Shot (Series of Two)	\$ 75.00
Hepatitis B Vaccination Shot (Series of Three)	\$ 60.00
Meningococcal Vaccine	\$ 150.00
MMR	\$ 80.00
TDaP (Tetanus Diphtheria Pertussis) Vaccine	\$ 80.00
TwinRix Vaccination Shot (Series of Three)	\$ 105.00
Varicella Vaccine	\$ 120.00
Polio Vaccine Booster	\$ 125.00
<b>Additional Services</b>	
Two View Chest X-Ray (PA and LAT) with Overread	\$ 65.00
Quantitative Fit Test (Porta count)	\$ 35.00
CDL Paperwork (if bundled with 1582 Physical)	\$ 30.00
DOT CDL Examination and Paperwork (Standalone)	\$ 80.00

**NFPA 1582 Medical Standard Evaluation**

**FIRE DEPARTMENT:** BUCKEYE VALLEY FIRE DEPARTMENT  
**FIRE CONTACT:** CHIEF PRESTON HUNDLEY  
**DEPT. PHYSICIAN:** MARK GAETKE, MD.  
**PHYSICIAN EMAIL:** GAETKE@ARCHEALTHANDWELLNESS.COM

**FIREFIGHTER:** \_\_\_\_\_

Chief Hundley,

The following Firefighter completed the Annual 1582 Medical Evaluation and has been deemed as:

- |                          |               |  |
|--------------------------|---------------|--|
| <input type="checkbox"/> | <b>Tier 1</b> | <b>Meets NFPA 1582 Medical Standards. Firefighter is <u>at</u> or <u>above</u> the recommended NFPA 1582 fitness level and is encouraged maintain their current fitness level.</b> |
| <input type="checkbox"/> | <b>Tier 2</b> | <b>Meets NFPA 1582 Medical Standards. Firefighter is encouraged to <u>improve</u> current fitness level to comply with NFPA 1582 fitness standards.</b>                            |
| <input type="checkbox"/> | <b>Tier 3</b> | <b>Meets NFPA 1582 Medical Standards. Participation in a prescribed fitness program is <u>required</u> to comply with NFPA 1582 fitness standards.</b>                             |
| <input type="checkbox"/> | <b>Tier 4</b> | <b><u>May require removal</u> from firefighting duty due to fitness level</b>  |
| <input type="checkbox"/> | <b>Tier 5</b> | <b><u>May require removal</u> from firefighting duty due to medical condition</b>  |

\_\_\_\_\_  
**Mark Gaetke, MD**

\_\_\_\_\_  
**Date:**

***Disclaimer:***  
*Per NFPA 1582, it is up to each department to decide who is or is not qualified. That is not a decision that we are making, as the Medical Provider. Our objective is to identify if members are or are not meeting the NFPA 1582 standard. In closure, the Fire department is required to decide whether any particular standard in NFPA 1582 applies to their department, as well as that particular individual's essential job duties and position.*

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**SOUTH PLACER FIRE DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** FIRE CHIEF MARK DUERR  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** WEDNESDAY, JANUARY 12<sup>TH</sup>, 2022  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: Covid-19 Update:**

**Action Requested:** Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations.

**Background:** The pandemic is still ongoing. Countywide numbers as of Tuesday 2/1/2022 @ 1200:

Total Cases	58,030	(42,045)	New Cases	1,468	(2.6% increase)
Deaths	523	(489)	New Deaths	0	(0% Increase)
ICU Bed Patients	203	(154)	ICU Beds Available	17	(20)
Tests Performed	831,465	(755,651)	7 Day Positive Rate	18.9%	(16.4%)

*\*Red indicates previous month's numbers*

In conjunction with the State and Countywide increase in cases, the District has experienced staffing issues related to the virus. Staff is working diligently to prevent the spread, and we continue to utilize a mask policy to reduce spread and exposure.

The South Placer COVID-19 Procedures on Prevention and Response has been updated to reflect recent changes. The District is adhering to the state mask mandate until February 15<sup>th</sup>, at which point we will reevaluate the States recommendations.

**Impact:** Continued Operation

**Attachments:** None

*(South Placer Fire District COVID-19 Procedures on Prevention and Response, updated 01/27/2022 – copy available upon request.)*

**Mark Duerr**  
Fire Chief  
South Placer Fire District

**SOUTH PLACER FIRE PROTECTION DISTRICT**  
**PARS OPEB Trust Program**

**Account Report for the Period**  
**12/1/2021 to 12/31/2021**

Mark Duerr  
Fire Chief  
South Placer Fire Protection District  
6900 Eureka Rd.  
Granite Bay, CA 95746

**Account Summary**

Source	Beginning Balance as of 12/1/2021	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 12/31/2021
OPEB	\$1,566,695.49	\$0.00	\$30,288.69	\$785.57	\$0.00	\$0.00	\$1,596,198.61
<b>Totals</b>	<b>\$1,566,695.49</b>	<b>\$0.00</b>	<b>\$30,288.69</b>	<b>\$785.57</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,596,198.61</b>

**Investment Selection**

Source	
OPEB	Moderate HighMark PLUS

**Investment Objective**

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

**Investment Return**

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.93%	3.15%	9.27%	13.38%	9.62%	-	5/31/2012

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.  
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.  
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees