

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
September 11, 2024

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, September 11, 2024, at 6:00 p.m. by President, Tracy Randall

Board Present:

Tracy Randall, President
Chris Gibson, Vice President
Pete Gallegos, Director
Gary Grenfell, Director
Mike Johnson, Director
Dan Bajtos, Director

Absent:

Ken Musso, Clerk

Staff Present:

Mark Duerr, Fire Chief	Firefighter Paramedic, Anthony Rydell
Kathy Medeiros, Board Secretary	Captain, Sean Fuller
Matt Feeley, Deputy Chief	Firefighter Paramedic, Jack Wildenradt
Jeff Ingolia, Fire Marshal	Captain, Tracey Kincheloe
Engineer Paramedic, Kenny Kaiser	Battalion Chief, Matt VanVultinburg

6:02 p.m. Adjourn to Closed Session: The Board of Directors adjourned to a closed session meeting for the following purposes:

- (A) Potential Litigation – Meet with legal counsel to discuss possible litigation. (Gov. Code § 54956.9(d)(2) – 1 case

6:28 p.m. Return from Closed Session

Closed Session Report: President Randall reported that the Board had met in closed session and had nothing to report at this time.

Public Comment: Member of the public Gary Flanagan introduced himself and noted that he was running in the upcoming election for the open board position in Division 2.

Consent Agenda: Director Gibson made a motion to approve the consent agenda. The motion was seconded by Director Bajtos.

Ayes: Gibson, Grenfell, Johnson, Randall, Bajtos, Gallegos Noes: None Abstain: None Absent: Musso
Carried

OLD BUSINESS

South Placer Fire District Policy Updates: Staff recommends a second reading and adoption of the proposed policy updates. Nine policies to be reviewed following their first reading. Chief Duerr noted that the requested edits were corrected, and the policies were reviewed by labor with no issues. Director Gibson made a motion to approve the nine policy updates as presented. Director Grenfell made a second to the motion.

Ayes: Gibson, Grenfell, Johnson, Randall, Bajtos, Gallegos Noes: None Abstain: None Absent: Musso
Carried

Fiscal Year 2024/25 Final Budget Adoption: Staff recommends discussion and adoption of the Fiscal Year 2024/25 Final Budget. Chief Duerr began that this budget has an estimated \$18 million in revenues recognizing a 5.06% increase from the prior fiscal year budget. The salaries and wages category with the benefit of grant revenue is estimated at 82% of general revenues, and service and operations are at 16%. Two grants were expended in last fiscal year with the funds received in 24/25 of over \$1 million. Chief Duerr continued that there is funding for reserves for the capital plan, repairs to the Station 17 asphalt, as well as a new fuel vault storage. Mitigation expenditures included portable radios, SCBA compressor, ISRAM ambulance, and a new vehicle as a result of the new EMS/Safety Division Chief as well as a drone program intended to get situational awareness in real time. Member of the public, Diane Will, presented the board with documents related to calculations for the new fiscal year budget specifically for the Station 18 expenditures and revenues. Chief Duerr continued that the legal and consulting account increased due to the recently approved contract for public relations. Director Gibson made a motion to approve the Fiscal Year 2024/25 Final budget as presented. Director Grenfell made a second to the motion.

Ayes: Gibson, Grenfell, Johnson, Randall, Bajtos, Gallegos Noes: None Abstain: None Absent: Musso
Carried

Response Time Standards: Staff will present recommendations to achieve an eight (8) minute response time goal as adopted by the Board. Chief Duerr began that the District has had 4900 responses, 2836 incidents through August 31st. He continued that more responses were concentrated closer to stations. He recommended moving Medic 20 to Station 19, adding three apprentices for Medic 20 at a cost of \$160,000 per year. Moving the Battalion Chief to Station 19 while also moving one firefighter from Medic 20 during fire season to Engine 20. During non-fire season thereafter moving this firefighter to Engine 16. It was noted that this move would bring 75% of engine companies to 3-0 staffing. This staffing model would be reviewed at 3-month intervals for efficiency. Director Gallegos noted that this model would improve response times and service to the residents of the District. Labor representative for SAFF 522, Anthony Rydell, added the unit would prefer to have an engine at Station 19, but it was not in the budget. He continued that labor sees the benefit to move Medic 20. Director Gibson made a motion to approve the staffing model as presented by Chief Duerr to improve response time standards. Director Gallegos made a second to the motion.

Ayes: Gibson, Grenfell, Johnson, Randall, Bajtos, Gallegos Noes: None Abstain: None Absent: Musso
Carried

Resolution on Intention to Create a Community Facilities District: Staff recommends adopting the resolution of intention to form a Community Facilities District to fund public safety. Chief Duerr explained that the public hearing will be held at the November 13th regular board meeting, in accordance with the 60-day notice requirement. He continued that the applicant could vote to enter into the CFD which moves the CFD into annexation of the entire District. CFD fees thereafter would apply to any new development as a condition of development within the District. The levy of these special taxes finance public safety services within both divisions to offset the cost of new residential development. Director Gallegos noted that he was opposed to the CFD. Director Gibson made a motion to approve the Resolution of Intention to Create a Community Facilities District. Director Johnson made a second to the motion.

Roll Call:

Ayes: Gibson, Grenfell, Johnson, Randall, Bajtos Noes: Gallegos Abstain: None Absent: Musso
Carried

NEW BUSINESS

South Placer Fire District Policy Updates: Staff recommends a first reading of the proposed policy updates. Six policies to be reviewed for their first reading. Chief Duerr noted that no changes to the policies were reported. Director Bajtos requested Chief Duerr create a list of policies that could be eliminated. Chief Duerr agreed to look into a list to consolidating redundant policies.

Fiscal Year 2023/24 Draft Quarterly Budget Report: Staff recommends a short presentation on the status of the draft 4th Quarter fiscal year 2023/24 unaudited final budget. Chief Duerr began that for the final draft budget report, revenues were down at 97.49%, Mitigation revenues were up at 185%, CFAA revenues were down at 71.8%, with 98.8% of total revenues received of budgeted estimates. For expenditures, salaries and wages at 98.5%, CFAA expenditures at 60.7%, Service and operations at 86.9%, Fixed assets at 68.1%, Capital expenditures at 88.7%, and consolidated mitigation expenditures at 32.8%, overall 92.8% of budgeted expenditures. He continued that the grant expenditures were expended in fiscal year 23/24 while their offsetting revenues were received in fiscal year 2024/25. Director Gibson made a motion to approve the Fiscal Year 2023/24 Draft Quarterly Budget report. Director Bajtos made a second to the motion.

Ayes: Gibson, Grenfell, Johnson, Randall, Bajtos, Gallegos Noes: None Abstain: None Absent: Musso
Carried

California Public Employee Retirement System (CalPERS) 2025-26 Contribution Rate Increases and Employer Payment of Unfunded Liability Increases: Staff recommends reviewing and discussing CalPERS most recent annual valuation reports for the District's four retirement plans. The lump sum payment for all plans for 24/25 fiscal year was \$1.271 million across all retirement plans. For fiscal year 2025/26 this UAL increased to \$1.5 million an increase of \$236,484.

GASB 75 OPEB Actuarial: Staff recommends discussion and comments on the GASB 75 actuarial. Actuarial computations under GASB 75 are to fulfill employer accounting requirements to provide standards for governmental employers to record expenses for other post-employment benefits (OPEB). The District's actuarial present value of projected total benefit payment is \$6.058 million. The net OPEB liability is \$3.877 million, with \$1.69 accumulated in the PARS Trust account offsetting the total value. Retiree's monthly benefit cap of \$858.08 is in place otherwise the liability would be more than twice as high. Currently there are 46 active employees, with 29 retired employees and is expected to grow in the next few years. The current labor contract has members contribute to this benefit which is expected to cover nearly all the existing retiree healthcare monthly costs saving the District from previously funding the costs from the general funds.

LAFCO Service Delivery Review: Staff recommends discussion and adoption of a resolution to implement changes to the District service plan as authorized in the consolidation approved by the Placer County Local Agency Formation Commission (LAFCO). Chief Duerr explained that the consolidation of 2017 was intended to improve service delivery efficiency to both the Granite Bay and Loomis communities. This LAFCO resolution serves to have LAFCO review the legal extension of SPFD's 201 rights to include the entire consolidated district due to the evolving services needs of the community and district. A disparity in service levels must be addressed so that all community members receive equal service regardless of location. LAFCO can set the basis for rights into the Town of Loomis. Once reviewed and then approved by LAFCO, the Board can further discuss adding those services into Division 1. Chief Duerr continued that the Resolution is asking LAFCO to review the services first and foremost. Director Gibson made a motion to approve the Resolution asking LAFCO to review the service plan as authorized in the consolidation. Director Gallegos made a second to the motion.

Rollcall:

Ayes: Gibson, Grenfell, Johnson, Randall, Bajtos, Gallegos Noes: None Abstain: None Absent: Musso
Carried

Correspondence: One PARS financial statements received for the month of July.

Chief's Report:

- 341 calls for August, down from previous year
- M16, E16 most calls by apparatus
- Station 18, 15, 20 primary calls by station
- Ten fires: 5 vegetation, 2 structure, 3 mutual aids.
- Ambulance responses at 97% SSV compliance
- Fire Prevention department (Chief Ingolia): 11 new starts, 0 commercial projects. 15,000 square feet in remodels this month down from last month, 60 sets of plans received and 55 inspections for the month. Annual inspections should be done in October by crews.
- Facilities (Chief Ingolia): Both generators online
- Fire Investigations (Chief Ingolia): 1 call to fatality fire in Roseville.
- Weed Abatements (Chief Ingolia): 18 total, 3 pending. 20-25 complaints per year
- Overtime: 16% due to open positions, Mandatory 17%, 26 %Vacation, 24% OES, 17 % sick leave.
- Volunteer vs. mandatory Overtime: Volunteer Overtime down, mandatories down.
- Overtime total hours 1542 for August, leave usage down from 2023.
- Wildland deployments
- OES out twice
- Strategic Plan meetings held on site.
- Echelon Front leadership training held on site.
- Hosted fall prevention seminar with Sutter Roseville
- Field saves recognition to Engineer Mayo, FF Roper, FF McDonough, Captain Gray
- Water tender in service training
- ACLS Training required by SSV.

Labor Report: Firefighter Paramedic Anthony Rydell reported for SAFF 522 Firefighter's unit offered a welcome to new board member Pete Gallegos. He noted the ongoing Strategic Plan process has been in process, and that the unit has been working through the new policies under review.

Functions: Loomis State of the Town 9/25 at the Blue Goose, Coffee with 1st Responders on 9/26 from 9-11 am at Station 16, Loomis Safety Fair September 28 11-3 at the Train Station, Open house pancake breakfast Station 18 October 5th from 7-11 am

Board/Staff Comments: Director Bajtos inquired on the cost savings recognized by the District for installing solar. Chief Duerr reported that the bills have decreased substantially. President Randall asked for more detailed information for both the labor and Chief's report to be included in the board packet. Chief Duerr alerted the board that there were no candidates submitted for the two board seats of Division 1 in the upcoming election.

Committee Reports: none

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 8:46 p.m. The next regular meeting will be held on Wednesday, October 09, 2024.

Respectfully submitted,



Recording Secretary, Kathy Medeiros