

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
June 13th, 2018

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, June 13th, 2018 at 7:00 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President
Chris Gibson, Vice President
Sean Mullin, Clerk
Terri Ryland, Director
Tom Millward, Director
Dave Harris, Director

Absent:

Russ Kelley, Director

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Fire Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Battalion Chief, Matt Feeley
Captain, Kelly Moretti

Special Presentation: None

Public Comment: None

Report from Closed Session: President Grenfell reported that the Board met in closed session to discuss the tentative agreement made with Sacramento Firefighters Local 522. A report and a vote for approval will occur later in the regular meeting.

Consent Agenda: Director Millward made a motion to approve the consent agenda; seconded by Director Gibson. Carried

Ayes: Harris, Gibson, Millward, Ryland, Grenfell, Mullin Noes: None Abstain: None
Absent: Kelley

OLD BUSINESS

None

NEW BUSINESS

Final Approval for Continued Benefit Assessment: Staff recommends public hearing and action on Resolution No. 11-2017/18. Chief Walder explained that the new engineers report for the benefit assessment covers the old Loomis Fire District and has recommended a 2.94% CPI. He recommends the District take the full 2.94% CPI for 2018/19. The benefit assessment is estimated at \$944,000 in revenue or 50% of the annual costs to operate Station 28 for 2018/19. On June 6th the Citizen Oversight Committee met and assessed the planned use of funds. The Committee recommended approval by the Board of the 2018/19 budget, the Engineer's Report

and the 2.94% CPI intake for 2018/19. Resolution No. 11-2017/18 will give final approval to the Engineers report and the CPI adjustment.

Director Gibson made a motion to approve the Resolution No. 11-2017/18 as well as approve the Engineers Report and CPI adjustment to 2.94%. The motion was seconded by Director Ryland.
Carried.

Rollcall:

Ayes: Harris, Gibson, Millward, Ryland, Grenfell, Mullin Noes: None Abstain: None
Absent: Kelley

Adoption of Cost of Living Adjustment for Parcel Fees: Staff recommends public hearing and action on Resolution No. 12-2017/18. In 1997 the Loomis Fire District approved a parcel fee that can be adjusted annually by the Cost Price Index. This year's CPI adjustment is 3.22% from the SF region for an increase of \$3.38 per single family equivalent unit. Staff recommends approval of Resolution No. 12-2017/18. The proposed assessment generates approximately \$451,000 in revenue or 20% of the operating costs for the Loomis fire stations.

Director Ryland made a motion to approve the Resolution No. 12-2017/18 to approve the cost of living adjustment of 3.22% for the parcel fees. The motion was seconded by Director Gibson.
Carried

Rollcall:

Ayes: Harris, Gibson, Millward, Ryland, Grenfell, Mullin Noes: None Abstain: None
Absent: Kelley

Adoption of Cost of Living Adjustment for Special Zones of Benefit: Staff recommends public hearing and action on Resolution No. 13-2017/18. Special benefit zones have been established for certain commercial properties within the Loomis Fire Protection District. These benefit zones have been approved by the owners of the properties. Each year the assessments levied on the benefit zones are adjusted by the change in the CPI for all Urban Consumers – US City average. Resolution No. 13-2017/18 approves the assessments in the zones A through F.

Director Gibson made a motion to approve the Resolution No. 13-2017/18 to approve the CPI for the special zones of benefit in the District. The motion was seconded by Director Ryland.
Carried

Rollcall:

Ayes: Harris, Gibson, Millward, Ryland, Grenfell, Mullin Noes: None Abstain: None
Absent: Kelley

Request for Placer County Collection of Special Assessments: Staff recommends adoption of Resolution No. 14-2017/18 requesting collection services by the County. Special assessments levied by the Loomis Fire District are included on Placer County property tax bills and are collected by the County on behalf of the Fire District. The County requests that the District warrant the legality of the charges and defend and indemnify the County from any challenge to the legality of the charges. Resolution No. 14-2017/18 requests collection services by the County with the requested requirements. Placer County charges a fee for the collection services in the amount of 1% of the assessments levied.

Director Gibson made a motion to approve the Resolution No. 14-2017/18 requesting the collection of charges on tax roll for tax year 2018/19. The motion was seconded by Director Ryland.
Carried

Rollcall:

Ayes: Harris, Gibson, Millward, Ryland, Grenfell, Mullin Noes: None Abstain: None
Absent: Kelley

Fire Impact Fee Presentation: SCI Consultant, Blair Aas, gave a short informational presentation to the Board on the District's new Fire Impact Fee Program Nexus Study. Mr. Aas noted that the recent consolidation of the Loomis and South Placer Districts required the two districts to review and update their two separate fire impact fee plans moving forward. He recommended the District update the program to one system wide fee. The Facility Standard methodology was used to consider maintaining the current level of service as growth occurs. He continued that the methodology used for the new program considered the direct relation between the development impact fee and partially funding the growing infrastructure necessary to support the growing community. The existing fire system facilities noted in the report that the replacement value of the apparatus, stations, and capital equipment for the District were estimated at over \$30 million. Taking into account the existing demand, population, and structural area of the District an equivalent dwelling unit, (EDU) factor is calculated to determine the relation of services related to persons and structural area. The Districts ratio then established the standard for establishing the new developments fair share of the cost to expand and replace District's facilities. The new Nexus Study also applied the laws of proportionality by assessing the different demands required by the many different types of developments. The new fees program established nine land use categories between Residential and Nonresidential development: Single family, multi family, mobile home, assisted living facility, retail/commercial, office, industrial, agriculture, and warehouse/Distribution.

He continued that the Loomis Fire fee has not changed since 2003, while South Placer revised the fee in 2013 with a CPI increase. The fee revenue may not be used to fund existing deficiencies. The Fire impact fees can be used to fund new stations, expanding stations, adding new apparatus, etc. The study identified the Capital Improvement plan at \$21.727 million for the 20 year plan with fire fees funding a portion of the planned improvements.

The Board was asked to consider approving the Resolution to approve the Nexus Study and Fire impact fee program thereby requesting the Placer County Board of Supervisors and Loomis Town Council adopt and implement the proposed fire impact fee program on the behalf of the District.

2018 Fire Fee Program Nexus Study: Staff recommends discussion and action to approve Resolution No. 15-2017/18 approving the South Placer Fire Impact Fee Nexus Study. Chief Walder added that the Nexus Study rewrite and Fire Impact Fee program review was a 2017/18 Board Goal. The property notices have been posted in the paper and the plan is available for review by the public at the administration offices at Station 17. Director Mullin questioned the reduction in fees charged in the South Placer Division due to the new studies calculation methods.

Director Gibson made a motion to approve the Resolution No. 15-2017/18 approving the South Placer Fire Protection District Fire Impact Fee Nexus Study and requesting the County of Placer Board of Supervisors and Town of Loomis Council adopt and implement the proposed fire impact fee program on behalf of the District. The motion was seconded by Director Ryland.

Carried

Rollcall:

Ayes: Harris, Gibson, Ryland, Grenfell Noes: None Abstain: Mullin, Millward Absent:
Kelley

Authorization providing for the Levy and Collection of Special Tax Measure A for Fiscal Year 2018/19: Staff recommends approval of the Resolutions to authorize the levy and collection of the Districts Special Tax, Measure A by Placer County. The special tax was passed in 1980 for a cost of \$70 per residence, or \$.05 per square foot of commercial property, and \$2.00 per acre of vacant land. There is no CPI or cost of living adjustment to the original tax. Resolution No. 16-2017/18 provides for the levy and collection while Resolution No. 17-2017/18 requests collection of charges for the special tax on the tax roll for tax year 2018/19. Chief Walder asked the Board to approve both Res. No. 16-2017/18 and Res. No. 17-2017/18.

Director Gibson made a motion to approve the Resolution No. 16-2017/18 providing for the levy and collection of Special Tax Measure A for fiscal year 2018/19 and Resolution No. 17-2017/18 requesting collection of charges on tax roll for tax year 2018/19. The motion was seconded by Director Ryland. Carried

Rollcall:

Ayes: Harris, Gibson, Millward, Ryland, Grenfell, Mullin Noes: None Abstain: None
Absent: Kelley

Fiscal Year 2018/19 Preliminary Budget Adoption: Staff recommends adoption of the preliminary Fiscal Year 2018/19 budget. Chief Walder explained that the 2018-19 budget assumes that the District stays at full staffing throughout the fiscal year. The Station 15 remodel is included as well as the schematic design and architect fees for the Station 28 truck room expansion. The board budget committee will meet before the September 2018 final approval of the 2018/19 budget. He continued that the budget incorporates \$12.855 million in revenue with \$10.9 million in operational expenditures. Reserves are expected to be spent approximately \$800,000. Property tax revenues has been estimated to increase by 3% next fiscal year. CFAA revenues are anticipated at \$765,000 for the year. Salaries and wages will be within budgeting guidelines of 80.25%. Services and operations spending will be consistent at 12%, with fixed assets at 1% of general revenues.

Director Gibson made a motion to approve the Fiscal Year 2018/19 Preliminary Budget. The motion was given a second by Director Ryland.

Ayes: Harris, Gibson, Millward, Ryland, Grenfell, Mullin Noes: None Abstain: None
Absent: Kelley

Station 15 Construction Bid Award: The Chief recommends that the Board award PNP Construction Inc. the contract to construct the Station 15 expansion and remodel at 4650 East Roseville Parkway. The Chief also seeks approval to sign the construction contract previously executed by PNP Construction. The bids were opened on April 18, with 5 bids submitted. The lowest bid was received by PNP Construction at \$1,987,474.

Director Ryland made a motion to approve the construction contract with PNP Construction and authorized Chief Walder to execute the construction contract. Director Gibson made a second to the motion.

Ayes: Harris, Gibson, Millward, Ryland, Grenfell, Mullin Noes: None Abstain: None
Absent: Kelley

Bargaining Unit 522 Contract Negotiations Staff recommends the Board take action on the negotiated tentative agreement. The District has come to a two-year tentative agreement with all Local 522 employees extending through December 31, 2019. The increase in salary and benefits were as follows: 2.5% wage increase retroactive to January 1, 2018. 2.5% wage increase effective January 1, 2019, \$50 monthly 457 deferred compensation employer match contribution to new and existing employee contributions, and 2% RT-14 USAR incentive effective one year from date of ratification. Estimated impact is \$100,000 annual increase in wages and benefits.

Director Harris made a motion to approve the negotiated tentative agreement with Local 522. The motion received a second from Director Gibson.

Ayes: Harris, Gibson, Millward, Ryland, Grenfell, Mullin Noes: None Abstain: None
Absent: Kelley

Penryn Fire District Request: Chief recommends discussion of the request for consideration of consolidation per the Penryn Board request. Chief Walder explained that he has looked at the finances of the Penryn District to assess the ability to maintain a revenue neutral consolidation proposition. He continued that conversion of Penryn Fire wages to South Placer wages would exceed \$1.05 million. With the current budgeting principals applied, Penryn Fire operations would cost \$1.299 million. New station costs and engine payments would bring the Penryn total costs to \$1.5 million. The current budgeting revenue is \$936,000. At this time, the Board agreed that the District does not have the capacity to absorb the \$600,000 deficit. Chief Walder was directed to formally communicate to Penryn Fire District that at this time the budget deficit prohibits the consideration of a consolidation.

INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommended discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He began that the four distressed Districts have begun to consider a consolidation. The four distressed Districts may ask for assistance from the County with capital facilities and apparatus needs. Chief Walder continued that he would update the Board as new information is released.

Correspondence: The PARS statement for March was received reflecting over \$1 million in the fund. A Letter from the Chief of Ventura thanking the District for assistance during the Thomas Fire. A letter of appreciation from the Firefighters Burn Institute for the 2018 “Fill the Boot for Burns” community drive. A card was received from Girl Scout Troop #3887 thanking Station 17 for their assistance with their junior first aid badge.

Chief's Report:

- Conducted Region IV OES pre fire season meeting on June 7th in Rocklin.
- Attended FAIRA 30th Anniversary and Quarterly Board meeting in Monterey. Big losses this past fire season. Only a small increase in rates due to use of rate stabilization funds.
- Benefit Assessment Citizens Oversight Committee met.
- Attending FIRESCOPE operation Team Meeting in San Francisco.
- EMS Week award given to Capt. Gray, Firefighter Hodges and Firefighter Paskey and Apprentice Firefighter Sett for excellent patient care on a cardiac arrest.
- Robert Johnson will continue to complete annual fiscal audit this year charging \$10,000 to complete the audit – down \$5000.
- Prevention working with Town of Loomis on transient issues and complaints.

- SAFER grant reimbursements have been received.
- Regional Grants have been submitted for SCBA's and the Ford Grant and are awaiting news.
- Five employees attended Engine Company Operations in Indianapolis and may give presentation at a future meeting.
- New hires starting Phase 3 of training.
- Water rescue training coming up.
- RT-130 Training completed District wide.
- Engine 18 Apparatus Committee went to Wisconsin and did pre-acceptance. Engine is in California getting outfitted and should be here by end of month
- New medic will be delivered in July
- Captain and Engineer testing in planning stages.
- Hidden Lake Estates fireworks display coming up June 30 with extra staff and overhead assigned that was paid by the Community Association.
- Bayside breakaway summer camps had 30 tents inspected.
- Business inspections have been assigned. Each Captain will carry 50 inspections for the year.
- Received complaint regarding Station 15 weeds and the issue was mitigated.

Functions: None

Board/Staff Comments: None

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 8:58 p.m.
The next regular meeting will be held on Wednesday, July 11th, 2018.

Respectfully submitted,



Recording Secretary, Kathy Medeiros