

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
February 14th, 2018

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, February 14th, 2018 at 7:00 p.m. by Vice-President, Chris Gibson.

Present:

Chris Gibson, Vice President
Terri Ryland, Director
Tom Millward, Director
Russ Kelley, Director
Dave Harris, Director

Absent:

President, Gary Grenfell
Clerk, Sean Mullin

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Fire Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Captain, Matt Van Voltinburg
Battalion Chief, Darren McMillin

Special Presentation: None

Public Comment: None

Report from Closed Session: Vice President Gibson reported that the Board reviewed a tentative agreement in closed session and the agreement will be brought to the next board meeting for a vote.

Consent Agenda: Director Millward made a motion to approve the consent agenda; seconded by Director Ryland. Carried

Ayes: Harris, Gibson, Millward, Kelley, Ryland Noes: None Abstain: None Absent: Grenfell, Mullin

OLD BUSINESS

None

NEW BUSINESS

SPFD 2016/17 Fire Fee Annual Report and Five Year Report: Staff recommends review and approval by Resolution of the Fiscal Year 2016/17 South Placer Fire District Fire Fee Annual Report and Five Year Report. Chief Walder reviewed the annual and five year report detailing revenues and expenditures for mitigation fees. He noted that the District will consolidate the collection of Loomis and South Placer mitigation revenues after the next Nexus study is completed. Currently, South Placer residential fire fees are \$.90 per square foot. In the beginning of the 2016/17 fiscal year \$698,000 were in the fund for South Placer and at year end the account had \$857,000 unexpended. It was noted that the station 15 remodel project was not completed last fiscal year. Chief Walder requested the Board approve Resolution No. 7-2017/18

adopting the South Placer Fire District's Fire Impact Fee Program Annual and Five Year Report for Fiscal Year 2016/17. He continued that the report would then be submitted to Placer County for review.

Director Ryland made a motion to approve the Resolution No. 7-2017/18 adopting the Fire Impact Fee Program Annual and Five Year Report for Fiscal Year 2016/17. The motion was seconded by Director Kelley. Carried

Roll Call:

Ayes: Harris, Gibson, Millward, Kelley, Ryland Noes: None Abstain: None Absent: Grenfell, Mullin

LFPD 2016/17 Fire Fee Annual Report and Five Year Report: Staff recommends review and approval by Resolution of the Fiscal Year 2016/17 Loomis Fire District Fire Fee Annual Report and Five Year Report. Chief Walder reviewed the annual and five year report detailing revenues and expenditures for mitigation fees. It was noted that Loomis Fire currently charges \$.58 per residential square foot for fire fees and \$1.09 per new commercial development. The fund balance as of June 30, 2017 was \$263,240. Chief Walder noted that a new engine purchase occurred thereafter in July of 2017.

Director Kelley made a motion to approve the Resolution No. 8-2017/18 adopting the Loomis Fire District's Fire Impact Fee Program Annual and Five Year Report for Fiscal Year 2016/17. The motion was seconded by Director Harris. Carried

Roll Call:

Ayes: Harris, Gibson, Millward, Kelley, Ryland Noes: None Abstain: None Absent: Grenfell, Mullin

Fiscal Year 2017/18 Second Quarter Budget Report: The Chief recommends a short presentation on the status of the Fiscal Year 2017/18 budget. Chief Walder began that the budget spending is right on track for the second quarter with 45% of property tax revenues remaining after receiving the 55% county collected property taxes. He noted that overtime is 8% over due to outstanding Thomas Fire invoices but overall salaries and wages spending are appropriate. Ambulance revenue is coming in slow but should meet budget estimates. He continued that legal and consulting is over due to the many different consultants needed for assessments, Nexus studies, and special tax reporting. Chief Walder reported that fixed asset spending will begin in this month.

Director Millward made a motion to approve the Fiscal Year 2017/18 Second Quarter Budget Report. The motion received a second by Director Ryland. Carried

Ayes: Harris, Gibson, Millward, Kelley, Ryland Noes: None Abstain: None Absent: Grenfell, Mullin

Fiscal Year 2017/18 District Goals Update: Staff recommends discussion and action to establish the 2017/18 goals. Chief Walder reviewed the board adopted 2017/18 goals and noted that they were currently being tracked on a Google document available to board members. For Board goal #1, Chief Walder noted that all budgets are utilizing the board adopted budgeting principles and the goal will be maintained moving forward. Goal #2 for administration to complete the Nexus study is in progress. A draft report will be coming soon from SCI Consulting and should be complete by next budget year. Goal #3 to approve and begin construction of Station 15 is in progress. The project estimation from Lionakis came in at \$2.38 million, \$180,000 over budget.

Construction should begin in May with an additional day position necessary for a Project Manager. Goal #4 is in progress with the hiring and training of the SAFER position firefighters. The grant will prepare the District for the many future retirements anticipated in the next few years. Goal #5 to assess the design for the Station 28 remodel and expansion is currently on hold with the Facilities Committee. Once the Station 15 project is complete, the 28 project will be reviewed at that time. Goal #6 to research and begin strategic planning process has begun as Chief Walder has interviewed consultants for the project. At this time Chief Walder is considering leading the planning process himself without a consultant. The last strategic plan was done 30 years ago.

2nd Quarter 2017/18 Response Time Report: Chief Walder presented a review of response times. The District is currently tracking three different sets of data SS-V ambulance response time, SPFD Board adopted response times and NFPA National standard response times for comparison. SS-V report for the year notes that the District is in compliance 90% of the time with response times. 58% of calls are within 6 minutes despite the urban to rural parts of the District. Total EMS calls in the quarter were 518 with an average response of 6 minutes. There were 3-4 structure fires reported. Incidents by time of day and day of week found that between 5:00 to 7:00 pm and on Tuesdays there was a rise in incident calls.

INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommended discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He noted that Foresthill Fire is closing a fire station. Three personnel from Foresthill are coming to work for South Placer. Their District is going to have just one station. Chief Walder continued that he would update the Board as new information is released.

Equitable Response/Excessive Response Fee: Chief recommends discussion on a recent meeting with developers and County Planning regarding equitable response/excessive responses to facilities. With the District being faced with a multitude of developments that are requesting zoning changes through Placer County we are tasked with providing adequate fire and life safety response to all development within the District. There is concern that continued zoning changes will cumulatively and individually have a negative impact on the Districts abilities to provide services at its current level and/or increase the level of service to the community in the future. Multiple large retirement homes in the District necessitated a meeting with county planners, architects and developers for a recently planned project. This potentially large retirement facility will increase the call volume for the District. Chief Walder is proposing a 5 call per month allocation where the 6th call would trigger an excessive call fee. The County is reviewing the fee proposed and how it affects future developments. Chief Walder continued that the District should consider an ordinance for excessive call fee of \$200.61 per call after the 5th response. Chief Walder asked the board for guidance at this time to move forward with the proposed fee. The Board authorized Chief Walder to move forward with researching the equitable response/excessive response fee.

Correspondence: Multiple letters and cards of gratitude from residents in Napa, Santa Rosa, Rohnert Park, Windsor for the help during the Northern California wildfires. The PARS fund account statement from the month of November. A letter from SCI Consulting regarding the timeline for the benefit assessment for Loomis Fire. A card of gratitude from a medical call from the family of an elderly patient.

Chief's Report:

- Chief attended Firescope Operations team annual meeting attended in January.

- FDAC Board meeting Conference call regarding more funding from the state.
- Chief chaired the Pre-Season Region Coordinators meeting for 2018 season.
- Chief will be attending the Executive Fire Officers, Training Symposium on April 5-9th in Maryland.
- Setting up the new Lexipol system with Chief Fowler, Capt. Giblin and will be reaching out to SPFAOA and Local 522 for representation in the policy manual rewrite team.
- Station 29 was broken into through the side door although nothing was taken.
- FDAC Conference April 11-13th, would like 2-3 board members to join.
- Press Release on the ISO rating reduction to Loomis residents reached 1400 people in one day. Loomis News is expected to write an article.
- Assistance to Firefighters Grant submitted and it was approved. We are awaiting decisions in 3 to 4 months.
- Regional AFG grant for SCBA's is being compiled to attain 50 SCBA's.
- October wild fires has made federal funding available due to the LHMP Chief Ritter submitted. A notice of interest has been submitted and found sufficient.
- Cal OES has received the Hazard Mitigation Grant Program notice of interest by our agency for a generator match of funds of \$56,000.
- Received six portable radios this week from local Places County OES Federal grant worth \$15000.
- Battalion Chief McMillin attended Command Training for Regional simulations.
- The District hosted Company Officer 2A class through a private company last week.
- Mandated training on Target Solutions has been assigned online.
- The ambulance committee has determined that we will be going with another E-Series chassis like the new Medic 20.
- Engine 28 is stamping out the pieces with new pictures sent out every week. In late March will be the final inspection with delivery in April.
- Brush 28 was sent to LEHR today to be rebranded.
- Captains testing is in planning.
- Engineers testing is in planning.
- Katrina Hoop is now cleared to do final inspections on her own. A new job description is being worked on.
- The arson trailer has new tires that were donated.
- On OPEB statement from the administrators at PARS trust occurred confirming that the current account funding strategy has been successful.

Functions: None

Board/Staff Comments: None

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 8:45 p.m. The next regular meeting will be held on Wednesday, March 15th, 2018.

Respectfully submitted,



Recording Secretary, Kathy Medeiros