

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
April 18th, 2018

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, April 18th, 2018 at 7:11 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President  
Chris Gibson, Vice President  
Terri Ryland, Director  
Tom Millward, Director  
Russ Kelley, Director  
Dave Harris, Director

Absent:

Sean Mullin, Clerk

Staff in Attendance:

Fire Chief, Eric Walder  
Deputy Fire Chief, Karl Fowler  
Board Secretary, Kathy Medeiros  
Battalion Chief, Jason Brooks

Special Presentation: None

Public Comment: None

Report from Closed Session: President Grenfell reported that the Board met in closed session to discuss the contract with Sacramento Firefighters Local 522. At this time the Board has given guidance to Chief Walder for future negotiations with the bargaining unit.

Consent Agenda: Director Millward made a motion to approve the consent agenda; seconded by Director Gibson. Carried

Ayes: Harris, Gibson, Millward, Kelley, Grenfell    Noes: None    Abstain: Ryland    Absent: Mullin

OLD BUSINESS

Station Remodel/Expansion Update: Staff recommends discussion on the project to keep the Board informed on progress made toward the start of construction. Chief Walder explained that the project is moving along with the formal bid period closing on May 3<sup>rd</sup>. Station 16 is now ready for the staffing from Station 15. At the June Board meeting all bids will be brought to the Board to select a contractor. Thereafter a notice to proceed will be posted. Construction is estimated to commence by the end of June.

NEW BUSINESS

Administration, Day Staff and Mechanic Contract Negotiations: Chief recommends the Board act on the negotiated agreements between the District and South Placer Fire Administration, Day Staff and Mechanic. Chief Walder began that staff have come to an agreement and he will need

Board approval. Contracts have been negotiated for a two year 2.5% salary increase each year paid retroactively to 1/1/2018 with exception should the county projections come in less than 3%. The Administrative Assistant position has taken on Fire Inspector duties that will include an additional 3% increase once the reclassification certifications have been met. The mechanic position will be revised to a Journeyperson mechanic effective 5/1/2018. The Business Manager, Deputy Fire Chief and Fire Chief positions will receive an increase of 2 hours per month in administrative time off. The total impact of the negotiated increase net approximately \$46,000 over the two-year contract term.

Director Gibson made a motion to approve the negotiated agreements with the Administration, Day Staff and Mechanic. The motion was seconded by Director Ryland. Carried.

Ayes: Harris, Gibson, Millward, Kelley, Grenfell, Ryland Noes: None Abstain: None  
Absent: Mullin

Administrative Assistant Policy 1116: Chief recommends discussion on the addition of fire inspector duties to the Administrative Assistants job description. It was noted that with the addition of the position of District Secretary, duties have been relieved from the Administrative Assistant which have freed up Admin to more fire prevention responsibilities. This change in job responsibilities allows the district to preserve funds previously contracted to Roseville Fire for inspections and plan reviews. Chief Walder noted that he was taking advantage of the skill set of one of the most knowledgeable personnel of prevention in the District. This is only a first draft of rewriting the new job description and policy.

Fiscal Year 2017/18 Quarterly Budget Report: Chief recommends a short presentation on the status of the Fiscal Year 2017/18 third quarter budget. Chief Walder began that overall 62% of revenue has been received year to date. Salaries and benefits are tracking right on budget for the quarter. Fixed asset spending to begin very soon with many capital expenditure projects scheduled to begin as well. The March 31, 2018 profit and loss statement reflected South Placer Fire mitigation revenues slightly under expectations at this time. Overtime is high due to the many vacancies in staffing. Chief Walder noted that \$102,000 has been paid out in compensation for absence/illness with \$75,000 reimbursed from the workers compensation carrier. Service and operation spending is overall at 27.7%. Chief Walder discussed that the Loomis Engine 28 was purchased prior to the consolidation yet was included in both fire districts budgets.

Director Gibson made a motion to approve the Fiscal Year 2017/18 Quarterly Budget Report and the March 31, 2018 Profit and Loss Statement. The motion received a second by Director Ryland. Carried

Ayes: Harris, Gibson, Millward, Kelley, Grenfell, Ryland Noes: None Abstain: None  
Absent: Mullin

Fire Agencies Self Insurance System (FASIS) Election: Staff recommends that the Board vote for up to four positions to fill future vacancies on the FASIS Board of Directors. President Grenfell has been on the Board in the past and is on the ballot for re-election. The District can select up to four candidates. Director Gibson made a motion to solely nominate President Grenfell to the FASIS Board of Directors on the behalf of the South Placer Fire District. Director Ryland seconded the motion.

Ayes: Harris, Gibson, Millward, Kelley, Grenfell, Ryland Noes: None Abstain: None  
Absent: Mullin

Equitable Response/Excessive Response Fee: Chief recommends and update on recent discussions with developers and County Planning regarding equitable response/excessive responses to facilities. Chief Walder explained that administration met with the County previously and were advised that they could not enforce this fee. After review with legal counsel, it was reported that there were two options to the District. The County could enforce the fee if we choose to continue but is unlikely to do so. The other option would be a legal ordinance to impose a fee by Resolution from the South Placer Board of Directors. The use fee would need to be indiscriminate but would be a blanket excessive response fee through the District that could be waived under certain exceptions. Chief Walder noted that he has communicated with local developers regarding the changes to zoning negatively impacting our District. Chief Walder concluded that at this time there was more research necessary but the discussion would be brought back to future board meetings.

Draft Consolidated Nexus Study/Capital Facilities Plan: The Chief recommends a review of the draft capital facilities plan/nexus study. Chief Walder explained that the draft rewrite for the newly consolidated district was still in draft form. The study will be returning in June for review and approval after full public notification in the local papers. The newly drafted study recommends nine different classes of occupancy and land use for mitigation fees. For single family residences in both South Placer and Loomis Fire boundaries, the fee would be revised to .80 cents per square foot. The study takes into account needs to facility and apparatus for the futures and the charges are based on the impacts for new developments. Future projects for facilities and apparatus are estimated at \$21 million for the next 15-20 years with only \$3.5 million in projected fee revenues. The shortfall of \$17 million would be expended by the general budget revenues, of which are built into our current budgeting principles. Chief Walder noted that there was no action necessary at this time.

## INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommended discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He began that both the distressed Districts and Cal Fire have submitted plans to the Placer County Board of Supervisors to manage the fire service issues in the County. Billboards have been erected on I-80 in support of Cal Fire. The Board of Supervisors will be reviewing the plans at the May Board meeting. Chief Walder continued that he would update the Board as new information is released.

Correspondence: Letters from the Firefighters Burn Institute thanking Firefighter Paramedic Logan Stoner for his assistance during the annual "Fill the Boot" drive. The PARS fund account statements from the month of January and February.

### Chief's Report:

- New hires in phase two of their training program. Two resigned but a conditional job offer has been given to one potential new candidate.
- Engineer Trent Lindholdt passed away last week and the memorial at Bayside is on April 27<sup>th</sup> with resources offered by the District of Truck 17, Medic 17 and our PIO Chief McMillin.
- Chief Fowler oversees 4 employees to manage the NFIRS reporting.
- Engine 15 participated in the Funeral procession of Placer County Fire/Cal Fire Volunteer Captain Warren Bostick.
- All monitors and AED's serviced by physio control last week.
- District was represented at the WFCFCA Communications meeting.

- Three grant request are in process with the District grant writer.
- Safer grant reimbursements are being submitted to FEMA by Kathy.
- NFPA -1410 Evolution training to continue to attain the National standard.
- Truck/Rescue Continuing education across all three shifts.
- Multi Company night drills for all shifts at the old Mark and Monica's restaurant
- New hires checked off on proper work out techniques by the District fitness consultant.
- Attended the Executive Fire Officer's symposium
- FDAC conference attended by Directors Kelley, Harris, Gibson last week.
- Engine 18 in the build process.
- Engine 28 in for repairs to the fuel pump and wiring loom.
- Brush 28 and G-28 have been rebranded.
- Captains and Engineers testing in planning
- Quarterly tests given to probationary employees
- Chief Ritter conducted training on business inspections across all three shifts
- Preschool Station Tour at Station 28 on March 15
- Station 17 did two tours on the 22<sup>nd</sup> of March for two groups of 3-4 year old children
- Ending 28 present a the Easter Egg Hunt at Clarke Powers
- Truck and Medic 17 present at the Easter Parade in Hidden Lakes on March 31<sup>st</sup>
- Five ride alongs in the last month at various stations
- Linoleum replaced in the Training Room
- Station 17 and 19 parking lots being resealed and striped
- Chief Fowler moved records to a new climate controlled indoor storage facility on Auburn Folsom
- Station 16 has been prepped for the personnel from 15 to occupy

Functions: None

Board/Staff Comments: None

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 8:26 p.m.  
The next regular meeting will be held on Wednesday, May 9th, 2018.

Respectfully submitted,



Recording Secretary, Kathy Medeiros