

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Workshop Meeting Minutes
September 13, 2017

The South Placer Fire District Goal Setting Workshop meeting was called to order at 6:06 p.m. on Wednesday, September 13, 2017, by President Gary Grenfell.

Board Present:

Gary Grenfell, President
Chris Gibson, Vice President
Sean Mullin, Clerk
Russ Kelley, Director
Teresa Ryland, Director
Dave Harris, Director
Thomas Millward, Director

Absent:

None

Staff Present:

Eric Walder, Fire Chief
Karl Fowler, Deputy Chief
Barbara Leak, District Secretary
Battalion Chief, Jason Brooks

Chief Walder, the Board of Directors, and staff reviewed the goals list. Chief Walder stated that he would like to set broader goals that can be tracked for progress. The following goals were drafted and will be presented for adoption at the October regular board meeting:

Board Goals

- (1) Adhere to the Board adopted budgeting principles: 80.25% personnel, 12% service and operations, 3% facilities, 3% apparatus, 1% fixed assets, and 0.75% major equipment replacement.
- (2) Complete new Nexus Study for the consolidated district.
- (3) Approve design and begin construction on Station 15.
- (4) Complete needs assessment on Station 28 remodel/truck room expansion project.
- (5) Research and begin strategic planning process.
- (6) Utilize SAFER grant to upgrade staffing.

There being no further items to be discussed at the workshop, the meeting adjourned at 6:44 p.m.

Respectfully submitted,



Barbara Leak, Recording Secretary

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
September 13th, 2017

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, September 13th, 2017 at 7:03 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President
Chris Gibson, Vice President
Sean Mullin, Clerk
Russ Kelley, Director
Terri Ryland, Director
Dave Harris, Director
Tom Millward, Director

Absent:

None

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Fire Chief, Karl Fowler
District Secretary, Barbara Leak
Battalion Chief, Jason Brooks
Captain, Jon LaCurelle
Captain, Bryan Midtlyng
Paramedic Engineer, Cody Forrest
Engineer, Brian Bailey
Firefighter Paramedic, Matthew Hodges
Firefighter Paramedic, Dave Volk
Firefighter Paramedic, Erik Garside
Apprentice Firefighter, Scot Staples

Public Comment: Supervisor Jim Holmes congratulated the Board and staff on the successful consolidation of the South Placer and Loomis Fire Districts.

Special Presentation: Chief Walder conducted badge pinnings for newly promoted Paramedic Engineer Cody Forrest and Paramedic Firefighter Matthew Hodges. Supervisor Holmes administered the South Placer Fire District oath.

Report from Closed Session: None. President Grenfell announced that an open workshop was held prior to the regular board meeting to draft goals for 2017/18. The goals will be presented for adoption at the October board meeting.

Consent Agenda: Director Ryland made a motion to approve the consent agenda; seconded by Director Mullin. The motion carried by the following vote:

Ayes: Grenfell, Gibson, Mullin, Kelley, Ryland, Harris, Millward. Noes: None Abstain: None Absent: None

OLD BUSINESS

Composition of the Future South Placer Fire District Board of Directors, LAFCO Condition of Consolidation: Chief Walder reported that the proposed composition of the new Board with seven members has been reviewed by legal counsel.

Resolution No. 2017/18-2 Consolidation of the South Placer Fire Protection District and the Loomis Fire Protection District

Vice President Gibson made a motion to adopt Resolution No. 2017/18-2 with the following correction to Attachment 3: expiration date for the term of Vice President Chris Gibson changed from "01/2018" to "12/2018." The motion was seconded by Director Mullin and carried by the following vote:

Ayes: Grenfell, Gibson, Mullin, Kelley, Ryland, Harris, Millward. Noes: None Abstain: None Absent: None

NEW BUSINESS

Unaudited 2016/17 Year End Budget Report: Chief Walder reviewed fourth quarter budget reports and unaudited Profit & Loss statements for fiscal year ending June 30, 2017, for both the South Placer Fire District and the Loomis Fire District. No action was taken.

2017/18 Final Budget Adoption: Chief Walder made the following observations regarding the proposed budget for fiscal year 2017/18: estimated revenues are \$12,306,294; salaries are estimated to be 79.04% of the budget which is below the 80.25% budgeting principle; \$1,000,000 is budgeted for the Station 15 remodel project, funded by \$300,000 from capital expenditures and \$700,000 from mitigation fees; budgeted property tax revenue shows an increase of 3.6% over last year's budget. The total budget is approximately \$13.2 million.

Director Ryland made a motion to adopt the budget for fiscal year 2017/18. The motion was seconded by Vice President Gibson and carried by the following vote:

Ayes: Grenfell, Gibson, Mullin, Kelley, Ryland, Harris, Millward. Noes: None Abstain: None Absent: None

Authorization to Surplus Engine 28B: Chief Walder reported that Engine 28B, a Weststates Custom Pumper, was purchased by the Loomis Fire District in 1993. It was scheduled to be replaced this year. However, the consolidation with South Placer Fire District eliminates the need to replace it, saving the consolidated district \$650,000.

Vice President Gibson made a motion to surplus Engine 28B. The motion was seconded by Director Ryland and carried by the following vote:

Ayes: Grenfell, Gibson, Mullin, Kelley, Ryland, Harris, Millward. Noes: None Abstain: None
Absent: None

INFORMATION AND DISCUSSION

Benefit Assessment: Chief Walder presented a proposed allocation of the Loomis Fire Protection and Emergency Response Services Assessment, following the Board adopted budgeting principles. The item was informational only. No action was taken.

Correspondence: The following items of correspondence were received:

- Letter from South Placer Firefighters Local 3809 congratulating the District on the successful consolidation.
- Account summary report for fiscal year 2016/17 from Public Agency Retirement Services.
- Flyer for Pink Party at Granite Bay Alehouse on October 14th, benefiting breast cancer awareness.
- Thank you card from Hesse family.
- Letter of thanks from the Yosemite Mariposa County Tourism Bureau for the recent strike team sent to the area of Mariposa, Bear Valley and Coulterville.

Chief's Report:

- Chief Walder met with an inspector from ISO. Loomis Fire District is due for an evaluation. However, as a result of the consolidation, the inspector will simply update information from South Placer's last evaluation. Loomis' rating is expected to improve from 4, 8b to 3, 3y. The report will be issued by ISO within six months.
- Staff attended the following meetings: Placer County Dispatch Users, Western Placer Fire Chiefs Assn., ISO, Fire Recovery, executive staff meeting, OES Region IV teleconference, Regional SCBA Grant meeting, Placer County EMCC, and Lexipol policy manual on-boarding.
- Chief Walder and Chief Fowler have been busy as Operational Area Coordinators. There are several new fire chiefs in the area and lots of strike team deployments.
- Five structure fires occurred on Rock Springs Road, Oakknoll Drive, Sherwood Court, Wedgewood Drive, and Starkview Place.
- Two wildland fires occurred near the county line on Granite View and on Lake Forrest Drive.

- Hose nozzle training is completed. Auto extrication drills are starting.
- New medic unit has arrived. New chief officer's pick-up is ready for service.
- Application period for paramedic firefighter closes September 22. Application period for Apprentice Firefighter is open.
- Staff will attend the following events: Del Oro Honor Bowl Football, Sept. 22; Day with a Deputy, Bayside Church, Sept. 23; Foothills Academy public education presentation, Sept. 25; Loomis Eggplant Festival & firefighters' pancake breakfast, Oct 7; Granite Bay Library Celebrity Chili Cook Off, Oct. 8; and Cycle for Life – Cystic Fibrosis, Oct. 15.
- Prevention – Grey Hawk 3 has submitted civil plans. \$110,000 in mitigation fees was collected in the past month by the consolidated district.
- Five of seven Board members have toured four of the stations. Next month's board meeting will be held at Station 15. The remodel project will be on the agenda.

Functions: None

Board/Staff Comments: Director Kelley thanked staff for conducting the Board members on tours of the fire stations. President Grenfell and Director Ryland also expressed thanks for the station tours.

Future Agenda Items: None

There being no further business to come before the Board, Director Ryland made a motion to adjourn, seconded by Vice President Gibson. The meeting adjourned at 8:15 p.m.

The next regular meeting will be held on Wednesday, October 11th, 2017, at Station 15.

Respectfully submitted,



Barbara Leak, Recording Secretary