

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
October 11th, 2017

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, October 11th, 2017 at 7:01 p.m. by Vice President, Chris Gibson.

Present:

Chris Gibson, Vice President
Sean Mullin, Clerk
Terri Ryland, Director
Tom Millward, Director
Russ Kelley, Director
Dave Harris, Director

Absent:

President, Gary Grenfell

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Fire Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Division Chief, Mike Ritter
Battalion Chief, Jason Brooks

Special Presentation: None

Public Comment: Member of the public, Sandy Harris asked why mitigation revenues were so high this month. Chief Ritter informed her that it was because Amazing Facts Church had recently paid new development fees on a large commercial building.

Report from Closed Session: None

Consent Agenda: Director Ryland made a motion to approve the consent agenda; seconded by
Director Mullin Carried

Ayes: Harris, Gibson, Millward, Kelley, Ryland, Mullin Noes: None Abstain: None
Absent: Grenfell

OLD BUSINESS

Adoption of the 2017/2018 District Goals: Chief Walder stated last month there was a District goals workshop that went over goals for the District and the new process to outline and make them more attainable. Chief Walder noted that he is developing a goals tracker which is shared with the command staff and Board of Directors. The first goal is a clear map out of District spending and adherence to budgeting principles for the year which can be updated quarterly. The second District goal is to regenerate a Nexus fee study which is currently in the bidding process. The third goal is the Station 15 remodel project currently assigned to staff members which later there will be a presentation on. The fourth goal is to build a tracking system for the SAFER

Grant. The fifth goal is to meet the needs for schematic design of Station. 28. The last goal is strategic planning with Chief Walder beginning the work closer to the New Year. Chief Walder continued that each user's rights would be limited to specific areas on the Google Doc. Director Ryland made a motion to pass the goals which was seconded by Director Mullin.

Ayes: Harris, Gibson, Millward, Kelley, Ryland, Mullin Noes: None Abstain: None
Absent: Grenfell

2017/2018 Adopted Final Budget: Chief Walder presented the final budget for 2017/18 and clarified that last month's budget had an Excel formula error in the expenses. The front page overstated expenses by \$300,000 by duplicating a calculation within the spreadsheet. The total budgeted expenditures on page 1 are now corrected at \$12.9 million rather than \$13.28 million.

NEW BUSINESS

Station 15 Remodel Presentation: Division Chief Ritter presented along with architect, Don Mariano from Lionakis the current plan for the remodel and expansion of Station 15. Station 15 was built in 1990 as part of the Treelake subdivision. It was designed to be a 25 to 30 year station built as a residential home with an oversized garage. The Station is 28 years old and reaching the end of its life cycle. There have been a few issues with the building and its design such as roof damage, the drainage system, and the wood siding. The fire sprinkler system was built as a residential system but should be upgraded to a commercial system. Two to three years ago Chief Bettencourt designed a plan to address issues of the station with firefighter health and safety in mind. The station is not designed to meet the needs of a full crew cooking so the kitchen should be expanded. The station is also not currently ADA compliant or have a fire alarm system. Chief Walder met with the crew and started new plans with the Committee. Mr. Mariano presented the new Station 15 specifications to the board. The new design will create more room for the apparatus, the wood siding will be replaced with stucco, and there will be an additional room added to make room for another firefighter. He noted that the site shares utility easements and the new design maximizes the building footprint. Director Ryland asked if there will be any CC&R's with the remodel features. She was informed that there will not be. During the remodel the Station 15 crew will operate out of Station 16. He continued that the process of drawing plans will take 3-4 months then the job will go to bid which will likely take 2 months to process. It will then take 1 month to vet out a bidder for a total of 7 months to begin the project. The construction build is projected to take between 6-7 months. A new build will cost approximately \$4-5 million while the remodel project is estimated at \$2.1 million. Chief Walder noted that the project is presented for discussion and information purposes and will return for action at the next month's board meeting.

Gann Limit Report and Resolution: Staff recommends adoption of the resolution setting the Fiscal Year 2017/18 appropriations limit, per Article XIII B of the State Constitution (1979). Chief Walder explained that Capital Finance Group has recalculated our Gann Limit by computing the previous year's limit to the per capita personal income factor and the population factor. These factors are provided by the Department of Finance and other sources. The fiscal year 2015/16 appropriations limit were set at \$9,076,514, which is \$2,082,077 below the calculated Gann Limit. He continued that he expected next year to be well under the limit as well.

Director Ryland made a motion to approve Resolution No. 3-2017/18 adopting the annual appropriations limit for 2017/18 and verifying compliance with Article XIII B for the 2016/17 Fiscal Year appropriations limit. The motion was seconded by Director Kelley. Carried

Roll Call:

Ayes: Harris, Gibson, Millward, Kelley, Ryland, Mullin Noes: None Abstain: None Absent: Grenfell

Cal PERS 2018/2019 Contribution Rate Increases and Employer Payment of Unfunded Liability Increases: Chief Walder discussed the most recent Annual Valuation reports received from CalPERS. He noted that the annual CalPERS lump sum prepayments for the District's seven retirement plans totals \$230,675. The lump sum prepayment for the 2018/19 UAL has increased to \$377,670. He noted that the increases were directly related to the reduction in the discount rate from 7.5% to 7% phased in over the next 3 years. In addition, the poor performance of CalPERS investments have dramatically affected future annual prepayments. He continued that the District has been protected from the discount rate fluctuations directly due to the bond purchases used to finance the Pre-2013 UAL. It was noted that CalPERS reported an 11.2% investment return for fiscal year 2016-17.

Receipt of Petition for Decertification of South Placer Firefighters, L3809 and a Petition for Formal Recognition of Sacramento Area Firefighters, L522 as Exclusive Bargaining Representative: Chief Walder recommends discussion on the next steps in the decertification and formal recognition process. The District has received a petition to decertify South Placer Firefighters Local 3809 and a petition for formal recognition of Sacramento Area Firefighters Local 522. The petitions are complete and verified. Chief Walder will be announcing a notice of combined election before October 21, 2017. The majority of all members must vote yes to move forward the petition. Then the results of the election will go before the board for final certification to recognize the bargaining unit.

INFORMATION AND DISCUSSION

None

Correspondence: The PARS fund account statement from the month of July. A card thanking the District for Station 17 staff for assistance with a vehicle. A letter from cell tower lease carrier, T Mobile, canceling their lease agreement effective Sept. 20, 2017. An email from a medical response commending the staff for their compassionate care.

- Meeting Temporarily Adjourned to Special Meeting:

Vice President Gibson temporarily adjourned the Regular Board Meeting at 8:15 p.m. to open the Special Board Meeting.

- Reconvene from Special Meeting to Regular Board Meeting: Vice President Gibson reconvened the Regular Board meeting at 8:19 p.m.

Chief's Report:

- SPFD was represented at Western Placer County Fire Chief's Association
- Applied for SCBA grant and looked at SCBA at vendor demonstrations
- WPCFCA Training/ Operations Chief Meeting
- SSV EMSA Quarterly Meeting
- Check offs complete for cross staffing the District at all stations

- District wide flu shots have been supplied or declinations received
- Strike Team Assignments: XPL 4130A with Capt. Midtlyng deployed at the NEU Wind Complex, OES 380 deployed as Task Force 4801 assigned to the NEU Wind Complex
- Two hours of mandatory training
- Auto extrication training done District wide and an upcoming LARRO refresher in the next weeks
- Training on new medic is complete and will be in service shortly
- Div. Chief Ritter moving into the 2007 F150 and his current vehicle will become a pool vehicle
- Shop given direction to change signage on all apparatus to South Placer
- Apparatus committee headed to Wisconsin for pre-build meeting on the new Fire Engine for Station 28 at the end of the month
- Written test given with 38 candidates moving forward, 13-14 need to be in backgrounds to meet mid-January Safer deadline
- Apprentice Firefighter written test October 30th
- Del Oro Honor Bowl Football Game September 22nd.
- Day with a Deputy at Bayside Church was on September 23rd
- Eggplant Festival and Pancake breakfast was held on October 7th
- Cycle for Life for cystic fibrosis is held at St. 19 on October 15th
- Granite Bay Moms Club Annual Book Reading and Festival at the Granite Bay Library is on Oct. 19th
- Del Oro cancelled their bon fire set for this week due to the fires-will reschedule at a later date
- Little Sunshine Playhouse on Douglas set to open soon
- Division Chief Ritter sat on the panel for the Deputy Fire Marshal position at the City of Folsom

Functions: None

Board/Staff Comments: None

Future Agenda Items: The Pink Party is scheduled for October 14th at the Granite Bay Ale House.

There being no further business to come before the Board, the meeting adjourned at 8:36 p.m.
The next regular meeting will be held on Wednesday, November 8th, 2017.

Respectfully submitted,



Recording Secretary, Kathy Medeiros

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Special Board Meeting Minutes
October 11, 2017

REGULAR BUSINESS

The South Placer Fire District Board of Directors special meeting was called to order on Wednesday, October 11, 2017 at 8:15 p.m. by Vice President, Chris Gibson.

Present:

Chris Gibson, Vice President
Dave Harris, Director
Sean Mullin, Clerk
Gary Grenfell, Director
Terri Ryland, Director
Tom Millward, Director
Russ Kelley, Director

Absent:

Gary Grenfell, President

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Fire Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Division Chief, Mike Ritter
Battalion Chief, Jason Brooks

NEW BUSINESS

Governor's Office of Emergency Services: SPFD Designation of Applicant's Agent Resolution for Non-State Agencies: South Placer Fire District FEMA/Cal OES – Reimbursement for cost incurred in January 2017 storms. Chief Walder requested action and discussion on the resolution designating agent/agents to represent the District with FEMA and Cal OES for state financial assistance. The designated agents named on the resolution are: Fire Chief Walder, Deputy Chief Fowler, and Business Manager Kathy Medeiros. He noted that the first resolution requests reimbursement for \$13,863.36 for the extra staffing necessary to meet the demands of the series of major winter storms that passed through the region in January 2017. Director Ryland made a motion to approve the universal resolution for Designation of Applicant's Agent Resolution for Non-State Agencies with Cal OES. The motion received a second from Director Mullin. Carried

Roll Call:

Ayes: Harris, Gibson, Millward, Kelley, Ryland, Mullin Noes: None Abstain: None
Absent: Grenfell

Governor's Office of Emergency Services: LFD Designation of Applicant's Agent Resolution for Non-State Agencies: Loomis Fire District FEMA/Cal OES – Reimbursement for cost incurred in January 2017 storms. Chief Walder requested action and discussion on the resolution designating agent/agents to represent the District with FEMA and Cal OES for state financial assistance. He noted that the additional resolution is necessary for representation for Loomis Fire, due to the storms occurring prior to consolidation. He continued that the request for reimbursement for Loomis was \$3,796 for the extra staffing related to the increase in calls for service. The designated agent was listed as Fire Chief Eric Walder. Director Mullin made a motion to approve the universal resolution for Designation of Applicant's Agent Resolution for Non-State Agencies with Cal OES. The motion received a second from Director Ryland. Carried

Roll Call:

Ayes: Harris, Gibson, Millward, Kelley, Ryland, Mullin Noes: None Abstain: None
Absent: Grenfell

There being no further business, Director Millward moved to adjourn the special meeting at 8:19 p.m. Seconded by Director Ryland.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Kathy Medeiros
Board Secretary