

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
February 15, 2017

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, February 15, 2017 at 7:12 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President
Dave Harris, Vice-President
Terri Ryland, Director
Mike DeLaurentis, Director

Absent:

Sean Mullin, Clerk

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Fire Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Battalion Chief, Matt Feeley
Battalion Chief, Jason Brooks
Firefighter Paramedic, Jonathan Crull

Special Presentation: None

Public Comment: None.

Report from Closed Session: President Grenfell reported that there was a closed session at 6:00 p.m. to discuss the upcoming contract negotiations with the South Placer Firefighters Local 3809 and SPFAOA and direction was given to district negotiators. There was an additional closed session at 6:30 to conference with legal counsel on a significant exposure to litigation on one potential case. President Grenfell reported that direction has been given to legal counsel on the case.

Consent Agenda: Director DeLaurentis made a motion to approve the consent agenda; seconded by Director Ryland. Carried

Ayes: Grenfell, Harris, DeLaurentis, Ryland Noes: None Abstain: None Absent: Mullin

OLD BUSINESS

South Placer Fire District LAFCO Resolution of Application for Consolidation: Staff recommends discussion and approval of the Resolution of Application to have LAFCO consider the consolidation of the Loomis Fire Protection District with South Placer Fire Protection District. Chief Walder noted that last month's resolution was a draft for discussion and was reviewed and approved by SCI. Loomis Fire has approved their resolution for consolidation at

their February board meeting. He continued that the next step in consolidation is to submit the approved resolutions from both districts with the services plan and submit the package to LAFCO. Member of the public, Sandy Harris inquired whether a provision can be added to preclude prior and current fire district employees from serving as board members. Chief Walder explained that he would research the matter but that he did not feel a provision could discriminate any citizen of the district from serving on the Board. He continued that the future board will be made up of 7 members with an eventual elimination to a five member board. South Placer will be the successor district.

He also discussed the current benefit assessment in place for the Loomis that must be spent within the Loomis boundary. He noted that spending within the boundaries will be no issue with the current salary expenditures for Loomis. Included in the resolution is also language regarding the ambulance services and rights and EOA.

A motion was made by Director Ryland to approve the South Placer Fire District LAFCO Resolution of Application for Consolidation. Seconded by Director DeLaurentis. Board of Directors approved Resolution 6-2016/2017.

Roll Call:

Ayes: Harris, Grenfell, Ryland, DeLaurentis Noes: None Abstain: None Absent: Mullin

2016 Fire Code Adoption Update: Staff recommends discussion and review of the Draft South Placer Fire District 2016 Fire Code Adoption and Amendments. A collaborative effort brought together three fire districts within the Town of Loomis to adopt the exact same amendments for each jurisdiction. Currently, the amendments have been through legal counsel and have been sent to Placer County and the Town of Loomis for the comments. They have 30 days to comment and then the adoption will be notices before finally being adopted.

Consolidation with Loomis Fire Protection District: Staff recommends discussion of current progress of consolidation. Chief Walder gave a current progress of the status of the consolidation effort. He explained that the effort has been in progress for over two years. He also met recently with Mayor Black and gave him an hour long presentation regarding the consolidation. He noted that the Mayor supports the plan. At the February 1st consolidation committee meeting both committees were in full support for the consolidation.

NEW BUSINESS

Consolidation Service Plan: Staff recommends a short presentation and approval of the Consolidation Service Plan. The Loomis and South Placer Fire District have committed to moving forward with consolidating the two agencies. A part of the LAFCO process required by the Local Government Reorganization Act requires a Consolidation Service Plan be completed which describes how the consolidated District will provide service to the area currently served by the two individual districts. The service plan will make clear the efficiencies and benefits of the proposed consolidation. Discussed in the service plan: integration of the districts, resources, blending of the organizations, fiscal efficiencies, operational efficiencies, and the makeup of the Board of Directors. Chief Walder reported that the consolidation will save \$1.4 million from the apparatus plan by utilizing shared reserves between the two districts. Savings would also be

found by consolidating to one administration office and eliminating the contract for administrative services. Chief Walder suggested outlining the future board members immediately and submitting the information with the application. He continued that three board members from Loomis will move forward once the consolidation has taken place. The two board members that were stepping down were interested in becoming Consolidation committee advisors to the Fire Chief and the Board. President Grenfell noted that both he, Director Harris and Director Mullin would like to continue to serve on the Board. Director DeLaurentis offered to step down from the Board for the purposes of the application to LAFCO. Chief Walder reiterated the gains both Districts will receive in consolidating and thanked Director DeLaurentis for his sacrifice.

A motion was made by Director Ryland to approve the Consolidation Service Plan and was seconded by Director Harris.

Ayes: Harris, Grenfell, Ryland, DeLaurentis Noes: None Abstain: None Absent: Mullin

Staffing for Adequate Fire and Emergency Response (SAFER) Grant Letter of Support: Staff recommends discussion and approval of the 2016 SAFER Grant submittal and future funding if the grant is awarded to the District. Chief Walder explained that the application has been requested for 6 positions this year instead of 9. The grant writer, Mollie, is working to find out the criteria for the award. Her work has awarded the District a \$13,000 grant for radios. He continued that the SAFER Grant funding is split over three years for the 6 new firefighter positions: 75% grant funded the first two years and then 35% funded for the third year. He continued that the board would need to sign a letter of support to give the application more weight with the Federal Emergency Management Agency (FEMA).

Director Ryland made a motion to approve the SAFER grant letter of support. Seconded by Director Harris. Carried

Ayes: Harris, DeLaurentis, Grenfell, Ryland Noes: None Abstain: None Absent: Mullin

INFORMATION AND DISCUSSION

2016 Training Overview and Presentation: Chief Feeley presented a presentation on the Districts training program over the past year. He noted the accomplishments in training by District personnel and emphasized that the District has completed over 10,000 hours of training in 2016. Chief Feeley noted that current training goals are to reinforce the basics and at present were continuing to shape the District's specialized skill set. He continued that the District is stretching the dollar further and doing more with less. The recent roof fire ventilation that occurred in Granite Bay on a steep roofline was discussed as a monument to the training programs success.

South Placer Fire District 2016/17 Goals Update: Chief Walder recommends a brief discussion on the status of the 2016/17 goals. Chief Walder began by reviewing the status of the Board goals. He discussed the status of the many grant opportunities available to the District. The Ford Grant has been submitted and the Safer Grant will be submitted next. He noted that the Long Term Facility Plan was completed in January.

Administration has continued to research impacts of the Affordable Care Act on the District operations, funding and staffing. Alternative health benefits are also still being researched.

The District is now one year into a two year training agreement with OES to have qualified personnel to staff and respond OES RT-14.

Fire Prevention personnel are continuing to work on the task book requirements and have seen an increase in workload with the additional reviews for building, fire sprinkler and alarm plans for Loomis Fire. 2/3 of plan reviews are done in house with Roseville completing the remainder. The Fire Code adoption is moving forward.

The EMS division is working on the 9000 section.

Facilities has completed the Station 17 exhaust removal system. A meeting with Lionakis is scheduled to discuss the Station 15 remodel project.

In the Safety Division, Battalion Chief McMillin recently completed a safety officer course to stay in compliance with safety standards.

The administrative office has two regularly scheduled volunteer assistants.

The Shop is completing the build-up of the 1701 command vehicle.

In IT, Captain Gray has been working in house with the network administrators to decrease costs and is researching upgrading the District website.

Cal PERS Upcoming Discount Rate Reduction: The Fire Chief recommends a brief discussion on the circular letter received from Cal PERS regarding the upcoming discount rate reduction from 7.5% to 7% over three years on all retirement plans. Chief Walder reported that staff has met and put together a possible scenario of how the reduction in the discount rate would affect the District. He continued that in August of 2017 we will discover what the actual employer rate will be from the actuary but the last actuary reported normal costs for safety to be 17.875%. Cost increases from the rate reduction were estimated to be from \$57,000 to \$249,000 increases in just five years.

Correspondence: A letter of thanks from an emergency call on Cedar Oaks Drive was distributed.

Chief's Report:

- B Shift stopped a bathroom fan fire from extending into the attic.
- Battalion Chief McMillin deployed as PIO to the Oroville Dam Incident.
- Another major weather event coming this weekend.
- Officially took over duties as Placer County Operational Area Coordinator.
- Relinquished position of WPCFCA President and took the Vice President position.
- Nominated as the OES Region IV Coordinator 1st alternate

- FDAC Conference coming up April 5th thru the 7th.
- Chief Brooks and Capt. Fuller working hard to get the Loomis Fire ALS program off the ground. Awaiting final approval from Sutter Roseville, SSV and the programming of narcotic lockers.
- Two hours of mandatory training per day.
- Four South Placer employees completed the Rio Hondo Truck Academy.
- EMS has completed drills at Station 17 for dextrose administration, new C-spine protocols, and needle chest decompression.
- Wet drills have occurred at Del Oro High School.
- Crews have been attending a multi-agency simulated hotel fire in the City of Sacramento.
- The first apparatus replacement committee took place on the replacement of Engine 28B.
- The ambulance committee met with the vendor to go over specifications for the new ambulance.
- Facilities team have a meeting with Lionakis to discuss Station 15 schematic design.
- Chief Ritter and Capt. Midtlyng joining the Loomis Facilities Committee to begin the Station 28 schematic design project.
- Chief Fowler worked with OSHA to have all high pressure vessels inspected.
- Engineer practical exam on March 3 with three candidates from South Placer and two from Loomis.
- Four Paramedic Firefighter candidates are in background investigations.
- Crews are busy doing their bi-annual business inspections.
- Cavitt School Easter egg hunt is coming up.
- March 11th is the Little League Parade with Truck 17 and the parade truck participating.
- Firefighter Volk has completed all his Level 2 Investigator classes.
- PARS payment made of \$140,000 to the OPEB trust.

Functions: None

Board/Staff Comments: None.

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 9:48 p.m.
The next regular meeting will be held on Wednesday, March 15, 2017.

Respectfully submitted,



Recording Secretary, Kathy Medeiros