

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
August 9th, 2017

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, August 9th, 2017 at 7:00 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President  
Chris Gibson, Vice President  
Dave Harris, Vice-President  
Sean Mullin, Clerk  
Terri Ryland, Director  
Tom Millward, Director  
Russ Kelley, Director

Absent:

None

Staff in Attendance:

Fire Chief, Eric Walder  
Deputy Fire Chief, Karl Fowler  
Board Secretary, Kathy Medeiros  
Battalion Chief, Jason Brooks  
Captain, Darren Zimmerman  
Engineer, Martin Ridgeway  
Engineer, Brian Bailey  
Captain, Kelly Moretti  
Firefighter, Logan Stoner  
Captain, Matt VanVoldinburg  
Firefighter, Tom Wildgoose  
Apprentice Firefighter, Bailey Sett  
Apprentice Reserve, Esther Blake  
Intern, John Vought

Special Presentation: Chief Walder conducted a badge pinning for newly promoted Paramedic Engineer Jon Crull. President Grenfell swore him in with the South Placer Fire District oath.

Public Comment: None

Report from Closed Session: At 6:30 p.m. there was a closed session to discuss the Chief and Battalion Chief's contracts. The Board unanimously voted to leave all contracts in place until 12/31/17.

Ayes: Grenfell, Harris, Mullin, Millward, Kelley, Gibson, Ryland Noes: None Abstain:  
None Absent: None

Consent Agenda: Director Ryland made a motion to approve the consent agenda; seconded by Vice President Gibson. Carried

Ayes: Grenfell, Harris, Mullin, Millward, Kelley, Gibson, Ryland Noes: None Abstain: None Absent: None

## NEW BUSINESS

### 2017/2018 Goal Setting Workshop:

Chief Walder reminded the Board of the need to set a date and time for the next goal workshop. The last 12 years the District has been engaged in this process. Chief Walder believes that the goals are too specific and that broader goals need to be discussed. Chief Walder discussed a focus on the major facility projects, finishing up the consolidation, and the new SAFER staffing before the next board meeting. Chief Walder noted the most pressing issue is facilities and there is quite a bit to do before the next board meeting. It was agreed that there will be an open meeting at 6:00 pm before the next board meeting to set goals.

Composition of the future South Placer Fire District Board of Directors, LAFCO Condition of Consolidation: Chief Walder stated that it was a requirement to make a decision on the board make up within 60 days. There was some good information provided on the boards options provided through discussion with Paul Ronco. There are five board members that are termed out in 2020 and two with a term ending in 2018. One of the current members would have to change their term to end in 2018 to have a more equal board election process. He suggested terms to be changed to five Board members with 2020 terms and then two of the next election positions would only be 2 for year terms. The Board will have to decide on the size, but the goal is for terms to be staggered. The decision has to be made immediately so that the information can be provided to the attorneys and elections. Each district will have its own voting division. The board agreed to stay a 7 member board with Director Mullin changing his term to 2018. Four board members terms will end in 2020 with the remainder continuing their terms ending in 2018. Director Terri Ryland made a motion to pass the seven member board agreement which was seconded by Vice President Chris Gibson.

Ayes: Grenfell, Harris, Mullin, Millward, Kelley, Gibson, Ryland Noes: None Abstain: None Absent: None

Staffing for Adequate Fire an Emergency Response (SAFER) Grant Award: Last month the District received the SAFER grant after six years of pursuing it. The grant is for six new positions which will be federal sharing of \$870,000 and the district matching \$541,000 over three years. The staffing will cover three positions as Station 20 which will get the District closer to the industry standard and regional standard staffing. Station 19 has two full time employees and one intern which has kept staffing to a 3/0 constant staffing. This will make Station 19 staffed 4/0 and meet the NFPA compliant staffing levels. This will also be the case for Station 28 and will be all around good for firefighter safety and public safety. This will be funded with the vacant mechanic position as long as there is a mechanism to complete all work in the shop. This will cover two years. The third year there will have to be a cost match from the District where the Board will have to look at the budget for the SAFER positions. The District will try and bring on at least two positions and apply to retain the grant if the District is still unable to meet industry standard staffing levels. There will be 18 new positions in the next 8 years due to

retirements. This will be a good feeder program for the District to provide qualified individuals to fill full time positions. The SAFER positions will be treated as full time positions which will need to be backfilled with overtime. These personnel will have the ability to move up into full time positions. This will be a good time to move the medic over to Station 16 to provide better response times to that area. There will be a station rebid which was negotiated with the labor union due to the District switching to the Sacramento County schedule. Once the Station 15 remodel is under way the crew will then move to Station 16 moving the medic back to Station 17. Chief Walder will be meeting with the grant writer on August 11th who will assist with the requirements of the SAFER grant.

2017/2018 Preliminary Budget: Chief Walder discussed the preliminary budget at the last meeting but noted that there have been additional changes. The SAFER grant funding has been added with \$176,000 added in which is ½ year of the SAFER grant. Salaries and benefits have increased by \$58,000 which is the District's portion of the SAFER grant. The last board meeting service and operations was over but it is now at 12% where it should be. Wages and benefits are at 79.3%. Chief Walder would like the board to schedule a finance committee meeting. The 16/17 budget is not combined but the 17/18 is combined for salaries and benefits. Last year's PERS retirement cost was \$670,000 and is now \$650,000 for 2017/18 with the cost sharing PERS contract amendment. Expenditures are over revenue because of the large station remodels projects. The county has assisted and advised regarding the combining of Loomis Fire and South Placer. The mitigation accounts will have to remain separate until the Nexus study is complete and the money collected will have to be spent in the areas collected. All Loomis employees are under South Placer payroll with the first check out on 8/18 and their last CTO check paid on 8/11. Andy Sisk at the County stated that tax revenues could come in around 3% which is 1% over what was expected. The prior year was 1.2% under what was expected. Capital expenditures are under spent due to the station remodel. Fixed asset is at 1%, well within budgeting guidelines. Mitigation expenditure is anticipated at \$784,000.

## INFORMATION AND DISCUSSION

Benefit Assessment: Chief Walder explained that in 2006 Loomis Fire had a budget of only \$550,000 until the benefit assessment passed. This year the benefit assessment is anticipated at \$900,000 of the budget. These funds are restricted in that the money has to be spent within the boundaries it was collected in. District Secretary Barbara Leak has tracked it over the years. Every year Loomis Fire provides direction on how the prior year's money was spent. Tax revenue earned within the old Loomis Fire District boundaries will continue to be tracked separately. The engineers report and associated spending that has been done will be sent out to the citizen's oversight committee which should fulfill the assessment.

Correspondence: None

### Chief's Report:

- Local 3809 addressed the board thanking Chief Walder for all his hard work with the consolidation with Loomis. They look forward to being involved in future operations and planning of the department as it moves forward. 3809 stated how important the SAFER grant is to public safety.
- Operations – 10 different incidents and 5 different strike teams
- Chief Fowler and Chief McMillin are deployed

- MCI on I80 – Chief Brooks on scene – 9 patients
- C-Shift crews with Probationary Firefighter/Paramedic Wildgoose as the primary paramedic saved a 4year old drowning victim
- In the last 3 weeks there have been 9 incidents in State Parks, 18 transports from care facilities
- 2 hours mandatory training per day
- Executive Staff meeting occurred on 7/26
- Truck training has started again
- Apparatus – a new medic is on the way
- 1701 duty ride is nearly complete
- New Engine 28 is being built Pierce
- Testing – Paramedic/Firefighter started – 9 positions by Jan 1st (6 SAFER + 3 fulltime)
- Update from Chief Ritter – Fire Prevention files have moved over to SPFD. George Blind will continue to work for the district under contract (Interwest)
- Met with the Town of Loomis to adjust fees
- There have been weed abatement complaints and enforcement
- Oct 7<sup>th</sup> is the Eggplant festival Loomis pancake breakfast
- Oct 8<sup>th</sup> Chili cook off at the Granite Bay library
- Engine 15 attended the Granite Bay MAC meeting
- Station tours – facilities committee meeting at St.28 in a couple weeks.
- Facilities committee meeting date 9/7 at 5pm
- GASB 68 report for auditor completed
- In process of assimilating all Loomis Fire bills
- All employees met with deferred compensation representative
- Payroll submitted for Loomis Fire
- Chief Brooks is unifying the Narcotics systems
- Auto Extrication training and training for cross staffing both districts
- September 13<sup>th</sup> is the next board meeting

Functions: None

Board/Staff Comments: None

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 8:34 p.m.  
The next regular meeting will be held on Wednesday, September 13th, 2017.

Respectfully submitted,



Recording Secretary, Kathy Medeiros