

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
July 20, 2016

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, July 20, 2016 at 7:24 p.m. by President, Mike DeLaurentis.

Present:

Mike DeLaurentis, President
Dave Harris, Vice-President
Gary Grenfell, Director
Sean Mullin, Clerk

Absent:

Terri Ryland, Director

Staff in Attendance:

Fire Chief, Eric Walder
Board Secretary, Kathy Medeiros
Battalion Chief, Jason Brooks
Captain, Jon La Curelle
Captain, Darren Zimmerman
Captain, Brian Midtlyng

Public Comment: None

Closed Session: President DeLaurentis apologized for the delay in the regular meeting due to the necessity for further discussion of the matter of anticipated litigation in closed session. Counsel is going to advise on how to proceed on the issue.

Consent Agenda: Director Mullin made a motion to approve the consent agenda; seconded by Director Harris. Carried

Ayes: Harris, Grenfell, Ryland, DeLaurentis, Mullin Noes: None Abstain: None Absent: Ryland

OLD BUSINESS

Functional Consolidation or Merger with Loomis Fire Protection District: Staff recommends discussion on the current status of the consolidation committee and seeks direction for moving forward with the consolidation effort. Chief Walder gave a brief update for continuing discussions between the Loomis Fire District Board regarding a consolidation or merger of the two Districts. He noted that there was a meeting on July 11th between both Districts committee members and labor groups where financial feasibility between the two Districts was discussed. He noted that the Placer County Fire Service Improvement plan has still not been presented to the Board of Supervisors and study costs have far exceeded appropriations. At this time, Placer County is recommending Penryn and Newcastle combine and close one station. The Board for Newcastle has decided to part ways with Penryn and terminate the contract for services.

He continued that the combined efforts of South Placer and Loomis Fire are working well as one agency. Through his own study as an Executive Fire Officer he recommends 1) completing a feasibility study, 2) creating a Consolidation guidance Committee, and 3) establishing an internal consolidation communication plan, and 4) establishing an external communication plan.

A combined budget will bring Loomis Fire total salaries and wages to 78.4% versus the current 74.7% of operating revenue. Loomis Fire receives revenue from three sources: ad valorem taxes (2.1%), engineered assessments, and direct special taxes with an annual cost of living adjustment not to exceed 4%. South Placer receives revenue from two sources: ad valorem taxes (12%) and a direct special tax with no cost of living adjustment. Annually the mitigation revenue at Loomis Fire is \$120,000; South Placer receives \$310,000. The total combined budget for the two agencies is \$11.5 million with overall expenditures of \$10.89 million. While service and operations costs will exceed the board adopted budgeting principle by \$53,000, he noted that that the communities will be served better by reducing many duplications of effort. By reducing these duplications of effort savings in service and operations will be realized in a consolidation that will produce an overall savings in service and operations within the new organization. He continued that Loomis fire currently has \$2.1 million in total reserves; South Placer has \$1.7 million. Savings will be recognized in six years of approximately \$600,000 due to the combining of apparatus plans. He explained that at this time he recommends moving forward and would like Board direction.

A motion was made by Director Grenfell for approval with the four recommended initiatives to move forward with the consolidation process. Seconded by Director Mullin.

Ayes: Harris, Grenfell, Ryland, DeLaurentis, Mullin Noes: None Abstain: None Absent: Ryland

NEW BUSINESS

Conflict of Interest Code Review: Staff recommends review of the District's conflict of interest code and makes no recommendation for amendment. Chief Walder explained that this is standard procedure for every local government agency to review its conflict of interest code every two years to determine if it complies with current law, depicts the appropriate designated employees and disclosure level, and indicates the agency filing officer. All persons listed in the code are required to file Statement of Economic Interest (Form 700). He explained that the 2016 Local Agency Biennial Notice has been filed with Placer County Counsel with no amendments required but he wanted to give the Board a chance to review the information. The Board unanimously agreed that there were no amendments needed to the current conflict of interest code.

A motion was made by Director Grenfell to make no amendments to the current Conflict of Interest Code and was seconded by Director Harris.

Ayes: Harris, Grenfell, Ryland, DeLaurentis, Mullin Noes: None Abstain: None Absent: Ryland

Fiscal Year 2015/16 Budget Revision: Placer County is requesting a budget revision to properly adjust their accounting of increased expenditures in salaries, benefits, and overtime due to the extreme 2015/16 fire responses. Chief Walder explained that the expenditures were reimbursed and the Districts budgeting is within the Board adopted 2015/16 parameters. He noted that these types of revisions are common and may be necessary in future years due to under predicted CFAA (strike team) expenditures/revenues. He continued that staff will work with the County to come to a

solution moving forward. Chief Walder asked the Board for approval to process a budget revision of \$90,000 in additional salaries and wages expenditures with a revision to CFAA revenues of an additional \$90,000.

Director Mullin made a motion to revise the 2015/2016 budget by an additional \$90,000 in salaries/wages and an additional \$90,000 in revenues. Seconded by Director Grenfell.

Ayes: Harris, Grenfell, Ryland, DeLaurentis, Mullin Noes: None Abstain: None Absent: Ryland

2016/2017 Goal Setting Workshop: Staff recommends setting a date to conduct the 2016/17 goals workshop. For the past eleven years, the Board and staff have engaged in a goal setting process. Chief Walder recommended a workshop date of August 17th prior to the regular meeting to begin discussion on the 2016/17 goals. He continued that the next regular Board meeting would have a closed session at 5:30 p.m., therefore the workshop should begin at 4:30 pm.

A motion was made by Director Grenfell to have the 2016/17 Goal Setting Workshop on August 17 at 4:30 p.m. The motion was seconded by Director Harris.

Ayes: Harris, Grenfell, Ryland, DeLaurentis, Mullin Noes: None Abstain: None Absent: Ryland

INFORMATION AND DISCUSSION

Upcoming General Election November 2016 SPFD Update: Staff recommends discussion on the upcoming Board vacancies and the calendar deadlines for incumbents and new candidates. The District has three Board of Director seats that are up for election this November. Chief Walder presented the information for incumbents and interested candidates from the Placer County Elections website outlining the schedule for filing. Chief Walder recommended candidates attend the candidate workshop and begin to prepare their campaign statements.

Correspondence: A recent monthly statement from the PARS trust regarding the investment of OPEB contributions. A letter of gratitude for community assistance with a downed tree. A card of appreciation for a medical aid for personnel of Medic 20, A Shift. A letter of thanks for Battalion Chief McMillin for assisting Roseville Fire with the 2016 Fire Captains promotional testing process.

Chief's Report:

- Two strike teams responded in June/July of 2016 to the Erskine Fire and the Trailhead Fire. Chief McMillin was assigned as a PIO and spoke to KCRA 3.
- Prop 172 meeting on the 26th of July at Penryn Station #38.
- The District has decided to pass on sponsoring a local Boy Scout troop.
- Lawrence Bettencourt has been hired as a retired annuitant to work part-time assisting the shop.
- Training has been ongoing for EMS, Truck, and Company in the morning hours. In addition, pump testing is almost complete. Due to fire season and extreme heat training has been moved to the early morning hours to prepare for operations in the afternoon.
- Testing for Captain, Apprentice Firefighter, and Interns are in progress. The Paramedics are in backgrounds for Loomis Fire.

- Lincoln and Rocklin Fire have signed agreements for administrative services.
- August 2nd is National Night Out held in conjunction with Placer County Sheriff's Office and chaplains. It is a block party in the streets to talk about safety.

Functions: None

Board/Staff Comments: President DeLaurentis thanked Vice-President Harris for leading the meetings for the last two months. Director Mullin thanked Chief Walder for his hard work on the consolidation effort with Loomis Fire.

Future Agenda Items: 2016/17 Goal Setting/Workshop

There being no further business to come before the Board, the meeting adjourned at 8:30 p.m. The next regular meeting will be held on Wednesday, August 17, 2016.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros